**Revised 10/2/2013 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, October 7, 2013**

**@ 6:00 P.M.**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Citizens to be Heard**

*(Citizens will be heard directly after the Approval of the Agenda portion. There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Taff prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)*

##### Awards and Presentations

*(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

Domestic Violence Awareness Month – Kathy Asbell, Refuge House

**Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

1. Approval of Minutes from the September 16, 2013 Regular Board Meeting

(Brent X. Thurmond, Clerk of Court)

2. Approval for Payment of Bills and Vouchers Submitted for September 12, 2013 – October 2, 2013

(Brent X. Thurmond, Clerk of Court)

3. Request Board Approval of a Resolution to Apply for the Annual State of Florida EMS County Grant Program

(Michael Morgan, Public Safety Director)

4. Request Board Approval of a Proclamation Declaring October 6-12, 2013 as Mental Health Awareness Week in Wakulla County

(Katie Taff, Administrative Coordinator)

5. Request Board Approval of a Proclamation Declaring October 2013 as Domestic Violence Awareness Month in Wakulla County

(Katie Taff, Administrative Coordinator)

6. Request Board Approval to Accept and Award Invitation to Bid (ITB) #2013-18 to Provide Fuel Services for County Vehicles and Equipment to the Lowest Responsive Qualified Bidder

(Cleve Fleming, Public Works Director)

8. Request Board Approval of a One (1) Year Contract Extension with Inspired Technologies, Inc. for Information Technology Maintenance and Support Services

(Debbie Dubose, Employee Support Services)

9. Request Board Approval to Execute the State Housing Initiatives Partnership (SHIP) Program’s Annual Report and Regulatory Reform Implementation Certification for Closeout Fiscal Year 2010 – 2011

(Esrone McDaniels, Meridian Community Services Group)

10. Request Board Approval of the Final Bid Tabulation in Response to Bids Submitted under Invitation to Bid (ITB) #2013-28 for the 2012 Community Development Block Grant (CDBG) Program Housing Rehabilitation Project

(Esrone McDaniels, Meridian Community Services Group)

11. Request Board Approval to Amend Wakulla County’s Community Development Block Grant Program Housing Assistance Plan

(Esrone McDaniels, Meridian Community Services Group)

12. Request Board Approval of the Rock Landing Dock Boat Ramp Submerged Lands Lease Renewal

(Rod Revell, Parks and Facilities Maintenance Director)

13. Request Board Approval of the Proposed Resolution and Budget Amendment to Accept Funding from the Florida Department of Economic Opportunity for a Community Planning Technical Assistance Grant

(Melissa Corbett, Planner II)

14. Request for Board Approval of 2013-14 Coastal Partnership Initiative Grant Application

(David Moody, TDC Chairman)

15. Request Board Approval to Schedule and Advertise a Public Hearing to Consider Adopting an Ordinance Amending  Chapter 15 of the County Code Adding a Section Relating to Vacancy Adjustments for Solid Waste Services

(Jessica Welch, Communications and Public Services Director)

16. Request Board Approval of the Proposed Resolution Pertaining to Application and Review Fees for Family Homestead Exemptions

(Luis Serna, Planning Director)

25. Requesting Board Approval for a Letter of Support to the Florida Department of Agriculture for the TCC-Wakulla Environmental Institute (WEI) Oyster Aquaculture Certificate Program on Sovereign Submerged Lands Leased to WEI

Consent Items Pulled for Discussion

*(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

**Planning and Zoning**

(*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their preventatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

17. Request for Approval to File an Application to Close/Abandon a portion of Division Street in Panacea North and South Subdivision (Dr. Robert Snyder, Applicant/Charles McMurry, Agent)

(Luis Serna, Planning Director)

**General Business**   
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy*

7. Request Board Approval to Open a Line of Credit Reserved for Emergency / Disaster Relief

(Greg James, Finance Director)

18. Request Board Approval of the TDC Director Employment Contract between Sam Martin and Wakulla County

(David Moody, TDC Chairman)

19. Request Board Approval of Preliminary Comments to the U.S. Treasury Draft Rules Governing RESTORE Act Funds

(Sheree Keeler, Intergovernmental Affairs Director)

20. Request Board Approval of Change Order No. 1 to the Peavy and Sons Contract to Provide Roadway Striping

(Cleve Fleming, Public Works Director)

21. Request Board Direction Regarding the Adoption of Overlay Zoning District Regulations for the Greiner’s Addition Subdivision

(Luis Serna, Planning Director)

Commissioner Agenda Items

*(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

22. Commissioner Kessler –

1. Request Board Approval to Amending the Policy to Allow Citizens to Be Heard Twice During Each BOCC Meeting
2. Request Board Approval of a Resolution Supporting the Nomination of Wakulla Springs State Park as a Wetland of International Importance under the Ramsar Convention of Wetlands

23. Commissioner Moore –

1. Request Board Approval to Establishing the Wakulla Marine Advisory Committee (MAC), its Structure and Governance and, Approve to Schedule and Advertise a Public Meeting to Consider Adopting the Ordinance
2. Request Board Approval to Schedule and Advertise a Workshop on November 7, 2013 Relating to the Panacea Area Incorporation Initiative
3. Requesting Board Approval of a Resolution in Support of Oysters and the Oyster Industry in Wakulla County

24. Commissioner Thomas –

1. Request Board Approval to Direct Staff to Initiate the Process to Establish a Charter Review Commission

**County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**County Administrator**

*(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

**Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

**Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

*The next Board of County Commissioners Meeting is scheduled for*

***Monday, October 21, 2013 at 6:00p.m.***

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| **Regular Board Meeting and Holiday Schedule**  **January 2013 – December 2013** | | | | | | | | | | | | | | | | | | | | | | |
| **January 2013** | | | | | | |  | **February 2013** | | | | | | |  | **March 2013** | | | | | | |
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| **April 2013** | | | | | | |  | **May 2013** | | | | | | |  | **June 2013** | | | | | | |
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| **July 2013** | | | | | | |  | **August 2013** | | | | | | |  | **September 2013** | | | | | | |
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| **October 2013** | | | | | | |  | **November 2013** | | | | | | |  | **December 2013** | | | | | | |
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|  | **Regular Board Meeting** |  | **Workshops** |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  | |

**PUBLIC NOTICE**

**2012/2013** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **October 2013** | Monday, 7 | 6:00 P.M. | Regular Board Meeting |
|  | Monday, 14 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 21 | 6:00 P.M. | Regular Board Meeting |
| **November 2013** | Monday, 4 | 6:00 P.M. | Regular Board Meeting |
|  | Thursday, 7 | 5:00 P.M. | Workshop to Discuss the Wakulla County Airport Master Plan Project |
|  | Tuesday, 12 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 13 | 5:30 P.M. | Code Enforcement Meeting |
|  | Thursday, 14 | 5:00 P.M. | Workshop to Allow Proposals and Presentations Relating to the Wakulla County Community Center for Volunteer Management, Development, Implementation, and Operations |
|  | Monday, 18 | 6:00 P.M. | Regular Board Meeting |
| **December 2013** | Monday, 9 | 6:00 P.M. | Regular Board Meeting |
|  | Tuesday, 10 | 7:00 P.M. | Planning Commission Meeting |