**Revised 02/28/13 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, March 4, 2013**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. Public Hearings shall be heard at 5:00pm, or soon thereafter. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers).*

1. Request Board Approval to Conduct the Public Hearing and Allow Presentation for Discussion and Input Relating to the Application for the Department of Environmental Protection (DEP) Recreational Trails Program (RTP) Grant Program for Walking Trail Improvements and Trail Amenities at Azalea Park

(Sheree Keeler, Intergovernmental Affairs Director)

1. Request Board Approval to Conduct the Public Hearing and Adopt the Revised Wakulla County Floodplain Management Ordinance

(Luis Serna, Planning Director)

##### Awards and Presentations

*(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

Acknowledgment of Three Previous County Commissioners Relating to Wakulla Springs – Commissioner Kessler

**Citizens to be Heard**

*(Citizens will be heard between 6:30p.m. and 7:00p.m., or if the meeting concludes prior to 6:30p.m. or 7:00p.m. citizens will then be heard at the end of the meeting where applicable. Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Taff prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

**Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

3. Approval of Minutes from the February 19, 2013 Regular Board Meeting

(Brent X. Thurmond, Clerk of Court)

4. Approval for Payment of Bills and Vouchers Submitted for February 14, 2013 – February 27, 2013

(Brent X. Thurmond, Clerk of Court)

5. Request Board Approval of a Proclamation Declaring April 2013 as Esophageal Cancer Awareness Month

(Jessica Welch, Communications and Public Services Director)

6. Request Board Approval to Award RFP #2013-05 For Administration of FY2012/13 Small Cities Community Development Block Grant (CDBG) for Housing Rehabilitation to Meridian Community Services Group, Inc. and Authorize Staff to Negotiate a Contract

(Luis Serna, Planning Director)

7. Request Board Approval to Award SHIP Housing Rehabilitation ITB #2013-10 to the Lowest Bidders

(Esrone McDaniels, Meridian Community Services Group)

8. Request Board Approval of Repairs to Upper River Bridge

(Cleve Fleming, Public Works Director)

9. Request Board Ratification of the Florida Department of Law Enforcement Edward Byrne Memorial Justice Assistance Grant Award and Approval of the Resolution and Budget Amendment to Accept Funds

(Brandy Price, Budget Coordinator)

10. Request Board Approval of the Revised Memorandum of Understanding with the Wakulla County Sheriff’s Office for Authorized Budgeted Expenditures in Wakulla County’s Special Revenue Funds

(Brandy Price, Budget Coordinator)

11. Request Board Approval of Amendment #2 to the County’s State Revolving Fund Loan Agreement #WW650300

(David Edwards, County Administrator)

16. Request Board Approval of OBBT Phase 5A LAP Agreement and Resolution for Design and Permitting

(Sheree Keeler, Intergovernmental Affairs Director)

20. Request Board Approval to Award the Gulf Tourism and Seafood Promotional Grant RFP# 2013-07 for Digital Media Advertising Services

(Pam Portwood, TDC Director)

21. Request Board Approval to Award the Gulf Tourism and Seafood Promotional Grant RFP# 2013-06 for Creative Marketing and Graphic Design Services

(Pam Portwood, TDC Director)

Consent Items Pulled for Discussion

*(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

**Planning and Zoning**

(*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

**General Business**   
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy*

12. Request Board Approval of the Proposed Resolution Ordering and Providing for the Holding of a Referendum Election on May 14, 2013 for the Wakulla County School District

(Robert Pearce, School Board Superintendent)

13. Request Board Confirmation of the Appointment of Mr. James Melvin as the Chief Building Official

(Debbie DuBose, Employee Support Services Director)

14. Request Board Approval of the Riversink Tower Painting and Repairs

(Cleve Fleming, Public Works Director)

15. Request Board Discussion and Direction Relating to the Wakulla County Community Center

(David Edwards, County Administrator)

Commissioner Agenda Items

*(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

17. Commissioner Kessler

1. Amending or Eliminating Ordinance 93-12: Zoning Restrictions for Griner's Addition
2. Resolution in Support of Prior County Commissioners Who Took Action in Support of State Purchase of Wakulla Springs

18. Commissioner Thomas

1. Report to the Board Regarding the Current Status of the TDC

b Work Authorization for Additional TDC Director Services

c. Recommendation for Utilization of HUD Grant Agreement #B-06-SP-FL-0230 **THIS ITEM HAS BEEN PULLED FROM THE AGENDA BUT WILL BE DICUSSED UNDER TAB 15**

19. Commissioner Merritt

a. Request Board Approval to Amend the BOCC’s Second Meeting of the Month

**County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**County Administrator**

*(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

**Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

Commissioner Kessler

-Approval to Send Letters of Invitation to the City of Tallahassee and Leon County Commissioner to Attend the Wakulla Springs Basin Tour

- Possible Partnership for Road Improvements in the East Gate Subdivision

**Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

*The next Board of County Commissioners Meeting is scheduled for*

***Monday, March 18, 2013 at 5:00p.m.***

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| **Regular Board Meeting and Holiday Schedule**  **January 2013 – December 2013** | | | | | | | | | | | | | | | | | | | | | | |
| **January 2013** | | | | | | |  | **February 2013** | | | | | | |  | **March 2013** | | | | | | |
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| **April 2013** | | | | | | |  | **May 2013** | | | | | | |  | **June 2013** | | | | | | |
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| **July 2013** | | | | | | |  | **August 2013** | | | | | | |  | **September 2013** | | | | | | |
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| **October 2013** | | | | | | |  | **November 2013** | | | | | | |  | **December 2013** | | | | | | |
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|  | **Regular Board Meeting** |  | **Workshops** |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  | |

**PUBLIC NOTICE**

**2012/2013** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- | --- |
| **February 2013** | Monday, 4 | | 5:00 P.M. | Regular Board Meeting |
|  | Monday,11 | | 7:00 P.M. | Planning Commission Meeting |
|  | Tuesday,19 | | 5:00 P.M. | Regular Board Meeting |
| **March 2013** | Monday, 4 | | 3:30 P.M. – 4:30 P.M. | Workshop to Discuss Section 6-18 of the Land Development Code Relating to Signs |
|  | Monday, 4 | | 5:00 P.M. | Regular Board Meeting |
|  | Thursday,7 | | 1:00 P.M. | 1st Budget Development Workshop for FY13/14 |
|  | Monday, 11 | | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 13 | | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday,18 | | 3:30 P.M. – 4:30 P.M. | Workshop to Discuss the Sale and Distribution of Flavored Tobacco Products |
|  | Monday,18 | | 5:00 P.M. | Regular Board Meeting |
|  | Monday, 25 | | 5:00 P.M. | BOCC Special Meeting to Consider Application for Change of Zoning and Development Plan R13-01 |