**Revised 1/3/2013 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, January 7, 2013**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. Public Hearings shall be heard at 5:00pm, or soon thereafter. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers).*

1. Request Board Approval to Conduct the Public Hearing and Adopt the Proposed Ordinance Revising Sections of the Wakulla County Wetlands Ordinance

(Luis Serna, Planning Director)

##### Awards and Presentations

*(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

**Citizens to be Heard**

*(Citizens will be heard between 6:30p.m. and 7:00p.m., or if the meeting concludes prior to 6:30p.m. or 7:00p.m. citizens will then be heard at the end of the meeting where applicable. Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Taff prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

**Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

2. Approval of Minutes from the December 3, 2012 Regular Board Meeting

(Brent X. Thurmond, Clerk of Court)

3. Approval of Minutes from the December 6, 2012 Commissioner Educational Orientation- Special Meeting

(Brent X. Thurmond, Clerk of Court)

4. Approval for Payment of Bills and Vouchers Submitted for November 29, 2012 – January 2, 2013

(Brent X. Thurmond, Clerk of Court)

5. Request Board Approval to Advertise a Request for Proposals (RFP) for Grant Administration of an Anticipated FY 2012-2013 Small Cities Community Development Block Grant (CDBG) Award

(Melissa Corbett, Planning)

6. Request Board Approval of the Gulf Tourism and Seafood Promotional Grant Agreement; Resolution Accepting Funds from the Gulf Tourism and Seafood Promotional Grant; Work Authorization for Additional TDC Director Services; and Approval to Advertise RFP’s for Creative Marketing and Graphic Design Services and Digital Media Advertising Services

(Pam Portwood, TDC Director)

7. Request Board Approval of the Proposed Resolution Appointing Tourist Development Council Members

(Pam Portwood, TDC Director)

8. Request Board Approval of the Proposed Resolution Reappointing a Member to the Wakulla County Parks Advisory Committee

(Jessica Welch, Communications and Public Services Director)

10. Request Board Approval of the Proposed Resolution Appointing Two New Code Enforcement Board Members and Two New Alternate Members

(Jaime Baze, Code Enforcement)

11. Request Board Approval to Conduct an Auction of County Surplus Property and Approval of the Surplus Property List

(Cleve Fleming, Public Works Director)

12. Request Board Approval to Donate Sixteen Solid Waste Surplus Roll Off Containers to Jefferson County

(Cleve Fleming, Public Works Director)

13. Request Board Approval of Resolution and Budget Amendment to Accept Funding for “Apalachee Bay Maritime Heritage Trail- Segment 1: Panacea - St. Marks Paddling Trail”

(Greg James, Finance Director)

14. Request Board Approval of a Resolution and Budget Amendment for Ochlocknee Street/High Drive SCOP Road Paving Project

(Greg James, Finance Director)

15. Request Board Approval of a Budget Amendment for Emmett Whaley SCRAP Road Paving Project

(Greg James, Finance Director)

16. Request Board Approval of the Kimley-Horn Individual Project Order #2012A-2 Relating to the Wakulla County Airport Master Plan

(David Edwards, County Administrator)

18. Request Board Approval of a Joint Resolution of the Eight Disproportionately Affected Counties Establishing a Formula for Distributing Certain RESTORE Act Funds

(Sheree Keeler, Intergovernmental Affairs Director)

19. Request Board Approval to Amend Ordinance #12-30 Relating to the Creation of the Wakulla County RESTORE Act Advisory Committee

(Sheree Keeler, Intergovernmental Affairs Director)

20. Request Board Approval to Schedule and Advertise Two Public Hearings to Consider the Revised Wakulla County Floodplain Management Ordinance

(Heather Encinosa, County Attorney)

21. Request Board Approval of Temporary Road Closure on February 9, 2013 for the 15th Annual Rotary Valentine Celebration Parade

(David Edwards, County Administrator)

Consent Items Pulled for Discussion

*(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

**Planning and Zoning**

(*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or thei representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)+*

22.Application for Variance V12-11

23. Application for Comprehensive Plan Map Amendment CP12-08

24. Application for Change of Zoning R12-11

25. Transmittal of Comprehensive Plan Map Amendment CP12-09

26. Request Board Approval to File an Application to Close/Abandon a Portion of Beatrice Drive in Ochlockonee Shores Sections A & B Subdivision

(Jean and Finley McMillan, Applicant)

**General Business**   
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy*

27. Request Board Direction Regarding the Construction of a Communications Tower at the Smith Creek Fire Station

(Scott Nelson, WCSO, Emergency Management Director)

9. Request Board Approval to Appoint One Citizen Member and One Alternate to Serve on the Value Adjustment Board **REVISED January 2, 2013**

(Jessica Welch, Communications and Public Services Director)

17. Request Board Approval of a Resolution Replacing Members to the Wakulla County RESTORE Act Advisory Committee

(Sheree Keeler, Intergovernmental Affairs Director)

28. Board Update Regarding Federal Emergency Management Agency’s (FEMA) Pending Flood Insurance Rate Map (FIRM) Revisions

(Luis Serna, Planning Director)

29. Update to the Board Regarding Park Improvements for 2013

(David Edwards, County Administrator)

30. Request Board Approval of the Proposed Amendment to the Wakulla County Meeting Policy, #07-01

(Heather Encinosa, County Attorney)

Commissioner Agenda Items

*(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

31. Commissioner Kessler -

a. Request Board Approval to Repeal the 7% Public Service Utility Tax

**County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

32. Request Board Approval of a Final Settlement Agreement in the case of Robert Roddenberry v. Wakulla County, Case No. 4:11-cv-00204-SPM-WCS (U.S. Dist. Ct. N. Dist. FL)

**County Administrator**

*(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

* Operational Update

**Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

**Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

*The next Board of County Commissioners Meeting is scheduled for*

***Tuesday, January 22, 2013 at 5:00p.m.***

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| **Regular Board Meeting and Holiday Schedule**  **January 2013 – December 2013** | | | | | | | | | | | | | | | | | | | | | | |
| **January 2013** | | | | | | |  | **February 2013** | | | | | | |  | **March 2013** | | | | | | |
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| **April 2013** | | | | | | |  | **May 2013** | | | | | | |  | **June 2013** | | | | | | |
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| **July 2013** | | | | | | |  | **August 2013** | | | | | | |  | **September 2013** | | | | | | |
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| **October 2013** | | | | | | |  | **November 2013** | | | | | | |  | **December 2013** | | | | | | |
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|  | **Regular Board Meeting** |  | **Workshops** |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  | |

**PUBLIC NOTICE**

**2013** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- | --- |
| **January 2013** | Monday, 7 | | 5:00 P.M. | Regular Board Meeting |
|  | Wednesday, 9 | | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 14 | | 7:00 P.M. | Planning Commission Meeting |
|  | Tuesday, 22 | | 5:00 P.M. | Regular Board Meeting |
| **February 2013** | Monday, 4 | | 5:00 P.M. | Regular Board Meeting |
|  | Wednesday, 6 | | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 11 | | 7:00 P.M. | Planning Commission Meeting |
|  | Tuesday, 19 | | 5:00 P.M. | Regular Board Meeting |