**REVISED 2/1/13 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, February 4, 2013**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. Public Hearings shall be heard at 5:00pm, or soon thereafter. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers).*

 1. Request Board Approval to Conduct the Public Hearing and Consider Transmittal of a Comprehensive Plan Text Amendment Pertaining to Family Homestead Subdivisions

 (Luis Serna, Planning Director)

##### Awards and Presentations

 *(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

Presentation of TDC Quarterly Report – Pam Portwood **THIS ITEM HAS BEEN TABLED TO A FUTURE MEETING**

Presentation Relating to Product Placement of Tobacco by SWAT

**Citizens to be Heard**

*(Citizens will be heard between 6:30p.m. and 7:00p.m., or if the meeting concludes prior to 6:30p.m. or 7:00p.m. citizens will then be heard at the end of the meeting where applicable. Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Taff prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

 **Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

2. Approval of Minutes from the January 22, 2013 Regular Board Meeting and Approval to Correct the Motion for Item #18

 (Brent X. Thurmond, Clerk of Court)

3. Approval for Payment of Bills and Vouchers Submitted for January 17, 2013 – January 30, 2013

 (Brent X. Thurmond, Clerk of Court)

4. Request Board Approval of the TDC Quarterly Report

(Pam Portwood, TDC Director) **THIS ITEM HAS BEEN TABLED TO A FUTURE MEETING**

5. Requests Board Approval of a Proposed Resolution Re-Appointing Two Members to the Industrial Development Authority

(Jessica Welch, Communications and Public Services Director)

6. Request Board Approval of Resolution and Budget Amendment to Accept Funding from the Florida Department of Health for an EMS Intubation Grant

(Greg James, Finance Director)

7. Request Board Approval to Schedule and Advertise Public Hearings to Consider Amendments to the Section 6-18 of the *Land Development Code* Pertaining to Signs

(Luis Serna, Planning Director)

 Consent Items Pulled for Discussion

 *(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

 **Planning and Zoning**

 (*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or thei representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

 **General Business**
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy*

10. Request Board Approval to Select a Citizen at Large Appointee to the Restore Act Advisory Committee

 (Jessica Welch, Communications and Public Services Director)

8. Request Board Approval for Final Ownership and Acceptance of Maintenance of Roadway Infrastructure within Previously Platted Subdivisions

(Cleve Fleming, Public Works Director)

 9. Request Board Direction Regarding Third Party Review of Traffic Studies

 (Luis Serna, Planning Director)

11. Request Board Approval of the Proposed Fixed Assets Policy and Approval to Purchase the Wasp Mobile Asset Tracking System

(Greg James, Finance Director)

 Commissioner Agenda Items

 *(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

 12. Commissioner Thomas

1. Request Board Approval of the TDC Director’s Work Authorization Relating to the Gulf Tourism and Seafood Promotional Grant **THIS ITEM HAS BEEN TABLED TO A FUTURE MEETING**

 13. Commissioner Kessler

1. Proposed Path to an Ordinance Relating to the Merchandizing of Tobacco Products in Wakulla County

 **County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**County Administrator**

 *(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

* + - USDA Sewer Grant/Loan Update
		- Operation Update

**Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

Commissioner Harden – Discussion Regarding County Boat Ramp Fees

 **Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

 *The next Board of County Commissioners Meeting is scheduled for*

***Tuesday, February 19, 2013 at 5:00p.m.***

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| **Regular Board Meeting and Holiday Schedule****January 2013 – December 2013** |
| **January 2013** |  | **February 2013** |  | **March 2013** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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| **April 2013** |  | **May 2013** |  | **June 2013** |
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| **July 2013** |  | **August 2013** |  | **September 2013** |
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| **October 2013** |  | **November 2013** |  | **December 2013** |
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|  | **Regular Board Meeting**  |  | **Workshops** |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  |

**PUBLIC NOTICE**

**2012/2013** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **January 2013** | Monday, 14 | 7:00 P.M. | Planning Commission Meeting |
|  | Tuesday, 22 | 5:00 P.M. | Regular Board Meeting |
| **February 2013** | Monday, 4 | 5:00 P.M. | Regular Board Meeting |
|  | Monday,11 | 7:00 P.M. | Planning Commission Meeting |
|  | Tuesday,19 | 5:00 P.M. | Regular Board Meeting |
| **March 2013** | Monday, 4 | 5:00 P.M. | Regular Board Meeting |
|  | Thursday,7 | 5:00 P.M. | 1st Budget Development Workshop for FY13/14 |
|  | Monday, 11 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 13 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday,18 | 5:00 P.M.  | Regular Board Meeting |