**Revised 10/16/13 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, October 21, 2013**

**@ 6:00 P.M.**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Taff prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)*

##### Awards and Presentations

 *(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

Presentation by Pam Raker-Albritton for National Big Bend Hospice Month

Presentation by Shannon Griffin, RN forNational Home Care Month

 Pre**s**entation by Mary McMahan for Alzheimer’s Awareness Month

Update Relating to Capital City to the Sea Trails – Jon Sewell, Kimley-Horn

 **Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

1. Approval of Minutes from the October 7, 2013 Regular Board Meeting

 (Brent X. Thurmond, Clerk of Court)

 2. Approval for Payment of Bills and Vouchers Submitted for October 3, 2013 – October 16, 2013

 (Brent X. Thurmond, Clerk of Court)

3. Request Board Approval to Award RFP #2013-23 to NXC North America for a Destination Management System **THIS ITEM HAS BEEN TABLED TO THE NOVEMBER 4TH BOCC MEETING**

(David Moody, TDC Chairman)

4. Request Board Approval to Schedule and Advertise a Public Hearing to Consider Adopting the Resolution of Intent to Use the Uniform Method of Collection for Assessments

(Jessica Welch, Communications and Public Services Director)

5. Request Board Approval of Change Order No. 2 to Peavy and Son Construction Contract for Additional Drainage Work, Leveling Course, and Reducing Shoulder Paving Width on Spring Creek Hwy

 (Cleve Fleming, Public Works Director)

6. Request Board Approval to Apply for the 2014/15 Coastal Partnership Grant

 (Sam Martin, TDC Director)**THIS ITEM HAS BEEN PULLED FROM THE AGENDA!**

7. Request Board Approval of a Proclamation Declaring November 2013 as National Home Care Month in Wakulla County

 (Katie Taff, Administrative Coordinator)

8. Request Board Approval of a Proclamation Declaring November 2013 as National Big Bend Hospice Month in Wakulla County

 (Katie Taff, Administrative Coordinator)

9. Request Board Approval of a Proclamation Declaring November 2013 as Alzheimer’s Awareness Month in Wakulla County

 (Katie Taff, Administrative Coordinator)

10. Request Approval of an Amendment to the Wakulla County Housing Choice Voucher (Section 8) Program’s Administrative Plan to Include a Termination Policy

 (Esrone McDaniels. Meridian Community Services Group)

11. Request Board Approval of the 2014 Board of County Commissioners Meeting Calendar

 (Jessica Welch, Communications and Public Services Director)

12. Request Board Approval to Schedule and Advertise a Public Hearing to Consider an Ordinance Amending Chapter 8 of Wakulla County Code of Ordinances

(Jaime Baze, Code Enforcement Officer)

13. Request Board Approval to Schedule and Advertise a Public Hearing to Consider an Ordinance Relating to Property Abatement Assessments

(Heather Encinosa, County Attorney)

 Consent Items Pulled for Discussion

 *(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

 **Planning and Zoning**

 (*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their*

 *representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

 **General Business**
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy*

14. Request Board Approval of the Small County Outreach Program (SCOP) Agreement for Roadway Widening and Resurfacing for County Road 373 (Springhill Road)

 (Cleve Fleming, Public Works Director)

15. Requesting Board Approval of Comments to the U.S. Treasury on the Proposed RESTORE Act Rule

 (Sheree Keeler, Intergovernmental Affairs Director)

 18. Request Board Approval of the Billing Agreement between City of Sopchoppy and Wakulla County for Wastewater Services

 (David Edwards, County Administrator)

 Commissioner Agenda Items

 *(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

 16. Commissioner Moore -

1. Request Board Approval to Negotiate Land Purchase for a New Recreation Facility

 17. Commissioner Merritt –

1. Request Board Approval to Amend the Employment Agreement for the County Administrator

 **County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**County Administrator**

 *(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

**Citizens to be Heard**

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(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Taff prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

 **Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

 **Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

 *The next Board of County Commissioners Meeting is scheduled for*

***Monday, November 4, 2013 at 6:00p.m.***

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| **Regular Board Meeting and Holiday Schedule****January 2013 – December 2013** |
| **January 2013** |  | **February 2013** |  | **March 2013** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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| **April 2013** |  | **May 2013** |  | **June 2013** |
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| **July 2013** |  | **August 2013** |  | **September 2013** |
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| **October 2013** |  | **November 2013** |  | **December 2013** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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|  | **Regular Board Meeting**  |  | **Workshops** |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  |

**PUBLIC NOTICE**

**2012/2013** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **October 2013** | Monday, 7 | 6:00 P.M. | Regular Board Meeting |
|  | Monday, 14 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 21 | 6:00 P.M. | Regular Board Meeting |
| **November 2013** | Monday, 4 | 5:00 P.M. | Workshop to Discuss the Wakulla Marine Advisory Committee’s (MAC) Structure and Governance |
|  | Monday, 4 | 6:00 P.M. | Regular Board Meeting |
|  | Thursday, 7 | 4:00 P.M. | Workshop to Discuss the Panacea Area Incorporation Initiative  |
|  | Thursday, 7 | 5:00 P.M. | Workshop to Discuss the Wakulla County Airport Master Plan Project |
|  | Tuesday, 12 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 13 | 5:30 P.M. | Code Enforcement Meeting |
|  | Thursday, 14 | 5:00 P.M. | Workshop to Allow Proposals and Presentations Relating to the Wakulla County Community Center for Volunteer Management, Development, Implementation, and Operations  |
|  | Monday, 18 | 6:00 P.M. | Regular Board Meeting |
| **December 2013** | Monday, 9 | 6:00 P.M. | Regular Board Meeting |
|  | Tuesday, 10 | 7:00 P.M. | Planning Commission Meeting |