**Revised 5/1/13 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, May 6, 2013**

**@ 5:00 P.M.**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers).*

1. Request Board Approval to Conduct the Public Hearing and Consider an Ordinance Amending Chapter 23 of the Wakulla County Code of Ordinances Relating to the Imposition of Fees for Parks and Recreation and Enforcement

(Heather Encinosa, County Attorney)

1. Request Board Approval to Conduct the Public Hearing and Consider an Ordinance Amending Chapter 7 of the Wakulla County Code of Ordinances Related to Parking and Mooring of Vehicle and Vessels on County Boat Parking Areas, Boat Ramps, Docks and Piers

(Heather Encinosa, County Attorney)

1. Request Board Approval to Conduct the Public Hearing and Consider an Ordinance Regulating the Unauthorized Sale of Tobacco Products and Restricting the Placement of Tobacco Products

 (Heather Encinosa, County Attorney)

1. Request Board Approval to Conduct the Public Hearing and Adopt the Comprehensive Plan Text Amendment Pertaining to Family Homestead Subdivisions, CP12-05

 (Luis Serna, Planning Director)

1. Request Board Approval to Conduct the Public Hearing to Consider Text Amendments to Section 2-4(65.1) and Section 5-7(1) of the Land Development Code, Pertaining to Family Enclave Agreements, and Amendments to the Family Enclave Agreement Policy and Procedure

 (Luis Serna, Planning Director)

##### Awards and Presentations

 *(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

Acknowledgment of the Fair Housing Coloring Contest Winners by Esrone McDaniels, Meridian Community Services Group

**Citizens to be Heard**

*(Citizens will be heard between 6:30p.m. and 7:00p.m., or if the meeting concludes prior to 6:30p.m. or 7:00p.m. citizens will then be heard at the end of the meeting where applicable. Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Taff prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

 **Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

1. Approval of Minutes from the April 15, 2013 Regular Board Meeting

(Brent X. Thurmond, Clerk of Court)

1. Approval for Payment of Bills and Vouchers Submitted for April 11, 2013 – April 24, 2013

(Brent X. Thurmond, Clerk of Court)

1. Request Board Approval to Replace a Dump Truck and Mowing Tractor in the Public Works Road and Bridge Department

(Cleve Fleming, Public Works Director)

1. Request Board Approval of JEA Task Order #26 to Continue the Contamination Assessment Activities at the Lower Bridge Landfill

 (Cleve Fleming, Public Works Director)

1. Request Board Approval of a Resolution Replacing a Member and Alternate Member to the Wakulla County RESTORE Act Advisory Committee

(Jessica Welch, Communications and Public Services Director)

1. Request Board Approval of FY2012/2013 Agreement between Wakulla County and Apalachee Regional Planning Council for the Hazardous Waste Management Practices for Small Quantity Generators

(Jessica Welch, Communications and Public Services Director)

1. Request Board Approval to Award ITB# 2013-11 for Fuel Facility Tank and Containment Area Recoating to the Lowest Responsive Bidder

(Deborah DuBose, Employee Support Services Director)

1. Request Board Approval to Award ITB# 2013-15 for Concrete Pouring and Forming to the Lowest Responsive Bidder

(Deborah DuBose, Employee Support Services Director)

1. Request Board Approval of a Resolution and Budget Amendment Accepting the Annual State of Florida EMS County Grant Award for FY 2012/13 in the Amount of $2872

(Michael Morgan, Fire/Rescue)

1. Request Board Approval of an Amended Interlocal Agreement Relating to the Formation and Operation of the Capital Region Transportation Planning Agency

(David Edwards, County Administrator)

1. Request Board Approval of FY2012/13 Mid-Year Budget Amendment

(Greg James, Finance Director)

21. Request Board Approval to Award Request for Qualifications (RFQ) #2013-14 to Brown & Brown Insurance as Agent of Record for Employee Benefit Program Services

 (Debbie DuBose, Employee Support Services Director)

 Consent Items Pulled for Discussion

 *(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

 **Planning and Zoning**

 (*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

 **General Business**
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy*

1. Request Board Approval of the Terms Between Wakulla County and the YMCA Relating to Operation of the Community Center and Approval of a Budget Amendment Reallocating Funds for the Community Center

(David Edwards, County Administrator)

1. Request Board Approval of a Resolution Accepting Deeds for Right-of-Way Donations on Summerwood Rd.

(Heather Encinosa, County Attorney)

1. Request Board Direction Regarding a Resolution Amending the Process for Required Third Party Transportation Reviews and Amending the Transportation Concurrency Review Fees

(Luis Serna, Planning Director)

 Commissioner Agenda Items

 *(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

1. Commissioner Moore –
2. Request Board Approval of a Letter of Support for Alan Lamarche to Serve on the Marine Fisheries Gulf Council
3. Request Board Approval to Waive Permit Fees for TDC Signs

 **County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**County Administrator**

 *(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

**Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

Commissioner Harden –

* Discussion Regarding Code Enforcement Liens, Fines, and Assessments
* Discussion Regarding Medart Recreation Park Facilities and Maintenance

Commissioner Kessler –

* Discussion Regarding Strategic Lawsuits Against Public Participation
* Discussion Regarding Limitation of Truck Size on our Roads
* Shadeville Hwy Speed Limit

 **Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

 *The next Board of County Commissioners Meeting is scheduled for*

***Monday, May 20, 2013 at 2:00p.m.***

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| **Regular Board Meeting and Holiday Schedule****January 2013 – December 2013** |
| **January 2013** |  | **February 2013** |  | **March 2013** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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| **April 2013** |  | **May 2013** |  | **June 2013** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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| **July 2013** |  | **August 2013** |  | **September 2013** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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| **October 2013** |  | **November 2013** |  | **December 2013** |
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|  | **Regular Board Meeting**  |  | **Workshops** |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  |

**PUBLIC NOTICE**

**2012/2013** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **May 2013** | Monday, 6 | 3:30 P.M. | Workshop to Discuss TDC Director Position  |
|  | Monday, 6 | 5:00 P.M. | Regular Board Meeting |
|  | Wednesday, 8 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 13 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 20 | 2:00 P.M. | Regular Board Meeting |
| **June 2013** | Monday, 3 | 5:00 P.M. | Regular Board Meeting |
|  | Thursday, 6 | 5:00 P.M. | 2nd Budget Development Workshop for FY13/14 |
|  | Monday, 10 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 17 | 2:00 P.M. | Regular Board Meeting |
| **July 2013** | Monday, 8 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 10 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 15 | 5:00 P.M. | Regular Board Meeting |