**Revised 06/14/2012**

**Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, June 18, 2012**

**Invocation**

President Brent Tucker - Crawfordville Church of Jesus Christ of Latter-day Saints

**Pledge of Allegiance**

Commissioner Brock

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. Public Hearings shall be heard at 5:00pm, or soon thereafter. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers).*

1. Request Board Approval to Conduct the Public Hearing and Approve an Ordinance Amending the Membership of the Wakulla County Planning Commission

(Heather Encinosa, County Attorney)

1. Request Board Approval to Conduct the Public Hearing and Adopt the Comprehensive Plan Map and Text Amendment CP11-03 (Spring Creek Farm, LLC, owner; Thurman Roddenberry, agent)

(Luis Serna, Planning Director)

1. Request Board Approval to Conduct the Public Hearing and Adopt the Comprehensive Plan Map Amendment CP11-04 (Big Bend, LLC, owner; Thurman Roddenberry, agent)

(Luis Serna, Planning Director)

##### Awards and Presentations

*(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

Presentation Regarding TDC Quarterly Report – Pam Portwood, TDC Director

Presentation Regarding Wakulla County Fiscal Year 2010-2011 Annual Financial Report – Richard Powell of Powell and Jones, CPA’s

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Taff prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

**Citizens to be Heard**

*(Citizens will be heard between 6:30p.m. and 7:00p.m., or if the meeting concludes prior to 6:30p.m. or 7:00p.m. citizens will then be heard at the end of the meeting where applicable. Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission).*

**Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

4. Approval of Minutes – June 4, 2012 Regular Board Meeting

(Brent X. Thurmond, Clerk of Court)

5. Approval of Minutes – June 6, 2012 Joint Public Workshop

(Brent X. Thurmond, Clerk of Court)

6. Approval of Payment of Bills and Vouchers Submitted for May 31, 2012 through June 13, 2012

(Brent X. Thurmond, Clerk of Court)

7. Request for Board Approval of Wakulla County Tourist Development Council January through March 2012 Quarterly Report

(Pam Portwood, TDC Director)

8.Request Board Approval to Issue a Request for Qualifications (RFQ) for Professional Consulting Services for Wakulla County s

(Deborah DuBose, OMB Coordinator)

9.Request Board Approval of the Proposed Resolution Amending Resolution #12-12 to Extend the Public Records Committee for an Additional Three Months

(David Edward, County Administrator)

10. Request Board Approval to Amend Exhibit B of the Existing Tourist Development Council Director Contract and Authorize the Chairman to Execute

(David Edwards, County Administrator)

22. Request Board Approval to Submit Grant Applications to FEMA for the Assistance to Firefighters Grant Program (AFG)

(Sheree Keeler, Grants Coordinator)

23. Request Board Approval of Task Order No. 21 to Prepare the Permit Application and to Renew the FDEP Solid Waste Permit at the Lower Bridge Landfill

(Cleve Fleming, Public Works Director)

1. Request Board Approval of the Proposed Resolution Amending Resolution #12-03 Re-Appointing  
    Two New Members to the Wakulla County Airport Committee

(David Edwards, County Administrator)

Consent Items Pulled for Discussion

*(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

**Planning and Zoning**

(*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or thei representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)+*

11.Application for Change of Zoning R12-04

(Luis Serna, Planning Director)

12. Application for Preliminary Plat PP12-01-Scenic Stream

(Luis Serna, Planning Director)

13. Request Board Direction to Advertise a Text Amendment to Section 5-7(2) and Section 5-7(3) of the Land Development Code, Pertaining to Temporary Use Permits Issued by the Community Development Director

(Luis Serna, Planning Director)

**General Business**   
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy*

14. **Request Board to Appoint a Member to the WORKFORCE *plus* Workforce Development Consortium**

(Kimberly Moore, Workforce Plus)

15. Request Board Approval of the State Housing Initiatives Partnerships (SHIP) Program Standard 2nd Mortgage and Promissory Note

(Esrone McDaniels, Meridian Community Service Group)

16. Request Board Approval of Resolutions Regarding Road Assessments

(Heather Encinosa, County Attorney) **TABLED TO JULY 16, 2012 MEETING**

17. Requesting Board Approval of Recommended FY2011-12 Mid-Year Budget Adjustment

(Timothy Barden, Deputy County Administrator)

18. Request Board Approval of a Proposed Fund Balance Policy

(Timothy Barden, Deputy County Administrator)

Commissioner Agenda Items

*(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

19. Commissioner Artz -

1. Simplified Supplemental Survey for Wakulla Gardens Unit One
2. Update Regarding Wakulla County Coalition for Youth (WCCY)

20. Commissioner Moore -

1. Request Board Approval of a Resolution Requesting the Northwest Florida Water Management District to Develop and Implement the Minimum Flow Levels for Wakulla and Spring Creek Springs
2. Request Board Approval of the Proposed Resolution for Wakulla County to Opt Out of the New Statutory Requirement to Implement a Local Sewage Treatment and Disposal System Evaluation and Assessment Program

21. Commissioner Stewart -

1. Request Board Approval to Direct Staff to Draft the Historical Preservation Ordinance and Approve to Schedule and Advertise a Public Hearing to Consider Adopting the Proposed Ordinance

**County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**County Administrator**

*(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

**Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

**Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

*The next Board of County Commissioners Meeting is scheduled for*

***Monday, July 16, 2012 at 5:00p.m.***

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| **Regular Board Meeting and Holiday Schedule**  **January 2012 – December 2012** | | | | | | | | | | | | | | | | | | | | | | |
| **January 2012** | | | | | | |  | **February 2012** | | | | | | |  | **March 2012** | | | | | | |
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| **April 2012** | | | | | | |  | **May 2012** | | | | | | |  | **June 2012** | | | | | | |
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| **July 2012** | | | | | | |  | **August 2012** | | | | | | |  | **September 2012** | | | | | | |
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| **October 2012** | | | | | | |  | **November 2012** | | | | | | |  | **December 2012** | | | | | | |
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|  | **Regular Board Meeting** |  | **Workshops** |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  | |

**PUBLIC NOTICE**

**2011/2012** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- | --- |
| **June 2012** | Monday, 11 | | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 18 | | 5:00 P.M. | Regular Board Meeting |
|  | Tuesday, 26 | |  | Workshops:   * To Discuss the Airport Master Plan (2:00 P.M. – 4:00 P.M.) * To Discuss Public Works Budget and 5 Year Plan Pertaining to Roads, Water, and Sewer Collection (5:00 P.M. – 7:00 P.M.) |
|  | Thursday, 28 | |  | Workshops:   * To Discuss EMS and Fire Budget, and 5 Year Plan 4:00 P.M. – 5:00 P.M * 2nd Budget Development Workshop (5:00 P.M. - 7:00 P.M.) |
| **July 2012** | Monday, 9 | | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 11 | | 5:30 P.M. | Code Enforcement Meeting |
|  | Thursday, 12 | | 5:00 P.M. – 7:00 P.M. | Workshop to Allow Public Discussion Regarding the Wakulla Gardens Roadway Improvements Assessment – ***(To Be Held at the Wakulla County Community Center, 318 Trice Ln.)*** |
|  | Monday, 16 | | 5:00 P.M. | Regular Board Meeting |
| **August 2012** | Monday, 6 | | 5:00 P.M. | Regular Board Meeting |
|  | Monday, 20 | | 5:00 P.M. | Regular Board Meeting |