**REVISED 6/11/14 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, June 16, 2014**

**@ 6:00 P.M.**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Osborne prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)*

##### Awards and Presentations

 *(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

 2015 Legislative Priorities – Sheree Keeler, Intergovernmental Affairs Director

 2012 Adopted Infrastructure Plan - Sheree Keeler, Intergovernmental Affairs Director

 Capital City to the Sea Trails – Jon Sewell, Kimley Horn

 211 Big Bend Presentation – Randy Nicklaus, President

 Wakulla Environmental Institute – Bob Ballard, TCC Executive Director

 **Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

1. Approval of Minutes from the June 2, 2014 Regular Board Meeting

 (Brent Thurmond, Clerk of Court)

1. Approval of Minutes from the June 2, 2014 FY2014/15 Budget Workshop

 (Brent Thurmond, Clerk of Court)

1. Approval of Bills and Vouchers Submitted for May 29, 2014 through June 11, 2014

 (Brent Thurmond, Clerk of Court)

1. Request Board Approval to Schedule and Advertise Public Hearings to Amend Section 11.040 of the Wakulla County Code of Ordinances, Updating the Effective Date of the Flood Insurance Study and Flood Insurance Rate Maps for Wakulla County

(Luis Serna, Planning and Community Development Director)

1. Request Board Approval to Schedule and Advertise Public Hearings to Consider an Ordinance Amending Section 5-7 of the Land Development Code, Pertaining to Family Enclave Agreements, and Amendments to the Family Enclave Agreement Policy and Procedure

 (Luis Serna, Planning and Community Development Director)

1. Request Board Consideration and Approval of Revised Section 504 Transition Plan

 (Luis Serna, Planning and Community Development Director)

1. Request Board Approval to Schedule and Advertise a Public Hearing to Consider an Ordinance Providing for a Referendum Election to be Held on November 4, 2014 for the Purpose of Determining Whether the Wakulla County Charter Should be Amended to Require Nonpartisan Election of all Elected County Officials

(Heather Encinosa, County Attorney)

1. Request Board Ratification of an Amended Letter of Support for the Wakulla Historical Society in Submitting a Grant Application to the Department of State for a Historic Preservation Small Grant

(Sheree Keeler, Intergovernmental Affairs Director)

1. Request Board Approval of a Task Order from Hammond Design Group for Azalea Park Renovations for the Recreation Trails Program Grant

(Katie Taff, Procurement and Contract Coordinator)

1. Request Board Approval of Letter to FDOT Requesting to Reevaluate the Proposed Realignment Plan for the US Highways 319 and 98 Intersection and the Current Intersection at US Highways 319 and 98

(David Edwards, County Administrator)

1. Request Board Approval to Authorize the County Administrator to Negotiate and Execute Time Extensions to the Shell Point Land Purchase and Sale Agreement

(David Edwards, County Administrator)

1. Request Board Approval of the Revised Wakulla County Airport Master Plan Update

 (David Edwards, County Administrator)

17. Request Board Approval of SHIP Certification to Verify Obligation of 20% Set Aside for Special Needs Persons

 (Luis Serna, Planning and Community Development Director)

 Consent Items Pulled for Discussion

 *(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

 **Planning and Zoning**

 (*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their*

 *representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

 **General Business**
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy*

1. Request Board Confirmation of the Appointment of Mr. Harold Ross as the Veteran Services Officer

 (Debbie Dubose, Director, Employee Support Services)

1. Request Board Approval of the Tarpine Homeowners Association Airport Maintenance Agreement

 (David Edwards, County Administrator)

1. Request Board Direction of Application for Forgiveness of Code Enforcement Lien CEB#LR-010

 (Donna Buchanan, Code Enforcement Liaison Planning and Zoning)

1. Request Board Approval of a Resolution Requesting That the Florida Department of Transportation (FDOT) Utilize the Design Techniques of Chapter 21 of FDOT’s *Plans Preparation Manual* for the Segment of Crawfordville Highway Affecting the Crawfordville Town Plan Study Area

 (Luis Serna, Planning and Community Development Director)

 Commissioner Agenda Items

 *(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

18. Commissioner Kessler –

1. Change of Process by Which Direction Provided by the Board at Board Workshops is Ratified
2. Request Board Approval to Change Board Workshops to Start at 6:00P.M. on the Days they are Scheduled
3. Request Board Approval to Set the Effective date of November 5, 2014 for Any Vote the Board may take that Would Repeal the Wetlands Ordinance
4. Request Board Approval to Develop a County Policy Relating to Possible or Actual County, State, or Federal Violations

19. Commissioner Thomas –

* 1. Request Board Approval to Direct Staff to Revise Code Enforcement Policy to No Longer Allow Anonymous Code Enforcement Complaints

 **County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**County Administrator**

 *(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

 **Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

Commissioner Kessler – Bringing Fairness to Agenda Items Dealing with Developers and Citizens

 **Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

 *The next Board of County Commissioners Meeting is scheduled for*

***Monday, July 14, 2014 at 6:00p.m.***

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| **Regular Board Meeting and Holiday Schedule****January 2014 – December 2014** |
| **January 2014** |  | **February 2014** |  | **March 2014** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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| **April 2014** |  | **May 2014** |  | **June 2014** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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| **July 2014** |  | **August 2014** |  | **September 2014** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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| **October 2014** |  | **November 2014** |  | **December 2014** |
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|  | **Regular Board Meeting**  |  | **Workshops** |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  |

**PUBLIC NOTICE**

**2013/2014** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **June 2014** | Monday, 9 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 11 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 16 | 6:00 P.M. | Regular Board Meeting |
| **July 2014** | Wednesday, 9 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 14 | 5:00 P.M. | Workshop to Discuss the Aquatic Science Association Grant Proposal |
|  | Monday, 14 | 6:00 P.M. | Regular Board Meeting |
|  | Tuesday, 15 | 7:00 P.M. | Planning Commission Meeting |
| **August 2014** | Monday, 4 | 4:00 P.M. | 3rd FY2014/15 Budget Development Workshop  |
|  | Monday, 4 | 6:00 P.M. | Regular Board Meeting |
|  | Monday, 11 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 13 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 18 | 6:00 P.M. | Regular Board Meeting |