**Revised 7/13/12**

 **Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, July 16, 2012**

**Invocation**

**Pledge of Allegiance**

Commissioner Brock

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. Public Hearings shall be heard at 5:00pm, or soon thereafter. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers).*

1. Request Board Approval to Conduct the Public Hearing and Adopt the Proposed Ordinance Pertaining to Road Acceptance Criteria **TABLED TO AUGUST 20, 2012 BOCC MEETING**

(Heather Encinosa, County Attorney)

2. Request Board Ratification of the Small Cities CDBG Grant Application Process and Approve to Conduct the First Public Hearing Pursuant to the Federal CDBG Program Requirements in Preparation for the 2012 Grant Cycle

(Esrone McDaniels, Meridian Community Service Group)

##### Awards and Presentations

 *(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

Fair Housing Requirements Information Provided By Esrone McDaniels, Meridian Community Services Group

Announcement from Sue Belford, President of the Friends of the Library Regarding the Upcoming

Silent Auction

 Wakulla County Correctional Institute Introductions

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Taff prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

**Citizens to be Heard**

*(Citizens will be heard between 6:30p.m. and 7:00p.m., or if the meeting concludes prior to 6:30p.m. or 7:00p.m. citizens will then be heard at the end of the meeting where applicable. Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission).*

 **Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

 3. Approval of Minutes – June 18, 2012 Regular Board Meeting

 (Brent X. Thurmond, Clerk of Court)

 4. Approval of Minutes – June 28, 2012 EMS and Fire Budget and Five Year Plan

 (Brent X. Thurmond, Clerk of Court)

 5. Approval of Minutes – June 28, 2012 Second Budget Development Workshop

 (Brent X. Thurmond, Clerk of Court)

 32. Approval of Minutes – July 2, 2012 Emergency Special Meeting

 (Brent X. Thurmond, Clerk of Court)

 6. Approval of Payment of Bills and Vouchers Submitted for June 14, 2012 through July 11, 2012

 (Brent X. Thurmond, Clerk of Court)

7. Request Board Approval to Ratify Submittal of the Justice Assistance Grant (JAG) Application to Fund a Persons Crime Unit

(Felicia Langston, WCSO)

9. Request Board Approval to Schedule and Advertise a Public Hearing on August 6, 2012 to Consider Adopting an Ordinance Levying the Transportation Sales Surtax at a rate of 0.5% and Calling a Referendum Election

(Heather Encinosa, County Attorney)

10. Request Board Approval to Advertise and Schedule a Public Hearing to Consider Adopting an Ordinance Authorizing the Board to Grant Economic Development Ad Valorem Tax Exemptions

(Heather Encinosa, County Attorney)

11. Request Board Approval to Award ITB #2012-10 for Phase IV of the Ochlockonee Bay Bike Trail (OOBT) to the Selected Bidder and Authorize the Chairman to Execute the Contract Upon Concurrence of the Florida Department of Transportation and the U.S. Department of the Interior

 (Sheree Keeler, Grants Coordinator)

12. Request Board Approval of a Letter of Support to the Department of Economic Opportunity Regarding a Regional Rural Development Grant

(Sheree Keeler, Grant Coordinator)

13. Request Board Approval of the Wakulla County Bicycle, Pedestrian, and Blueways Master Plan and Associated Design Guidelines

(Luis Serna, Planning Director)

14. Request Board Approval to Pursue the USDA Rural Business Opportunity Grant and Authorize the Chairman to Sign a Letter of Support

 (Les Harrison, Extension Office Director)

19. Request Board Approval to Accept the Consolidated Small County Solid Waste Grant from FDEP in the amount of $70,588

(Cleve Fleming, Public Works Director)

25. Request Board Approval of a Resolution Appointing Members to the Affordable Housing Citizens Advisory Task Force

 (Luis Serna, Planning Director)

 **Consent Items Pulled for Discussion**

 *(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion)*

 **Planning and Zoning**

 (*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)+*

15. Change of Zoning Application R12-03 (Kenneth B. and Elizabeth J. Smith, owners; Robert Roddenberry, agent)

 (Luis Serna, Planning Director)

16. Application for Change of Zoning R12-04

 (Luis Serna, Planning Director)

 17. Application for Preliminary Plat PP12-01-Scenic Stream

(Luis Serna, Planning Director)

 **General Business**
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy*

18. Request Board Approval to Schedule and Advertise First and Second Public Hearing Dates for the FY 2012/13 Budget  **TABLED TO AUGUST 6, 2012 BOCC MEETING**

(Tim Barden, Deputy County Administrator)

 8. Request Board Approval to Ratify Submittal of the 2012 COPS Hiring Program Grant and Accept Grant Award

 (Mary Dean Barwick, WCSO)

20. Request Board Ratification of Completed Actions and Payment to Jones Edmunds & Associates for Required Compliance at the Lower Bridge Landfill, and Approval of Continuing Compliance and Cost Per Task Order No. 17

(Cleve Fleming, Public Works Director)

21. Request Board Ratification of Completed Actions and Payment to Jones Edmunds & Associates for Compliance Monitoring at the Medart Landfill and Approval of Continuing Compliance Monitoring and Cost per Task Order No. 18

 (Cleve Fleming, Public Works Director)

22. Request Board Ratification of Completed Actions and Payment to Jones Edmunds & Associates for Required Compliance at the Otter Creek WWTF, and Approval of Continuing Compliance and Cost

 per Task Order No. 19

 (Cleve Fleming, Public Works Director)

23. Request Board Approval of Jones Edmunds & Associates Task Order No. 20 for Required Groundwater Monitoring Well Installation and Abandonment Activities at the Lower Bridge Landfill

 (Cleve Fleming, Public Works Director)

24. Request Board Consideration and Approval of Lower Ochlocknee Watershed Discovery Memorandum of Understanding (MOU)

(Luis Serna, Planning Director)

26. Request Board Approval of the Initial Assessment Resolution for the Northwood Subdivision Roadway Paving Assessment Program to Transition the Collection of the Road Improvement Assessments to the Tax Bill Collection Method

 (Heather Encinosa, County Attorney)

27. Request Board Approval of the Initial Assessment Resolution for the Tupelo Ridge Subdivision Roadway Paving Assessment Program to Transition the Collection of the Road Improvement Assessments to the Tax Bill Collection Method

 (Heather Encinosa, County Attorney)

28. Request Board Approval of the Initial Assessment Resolution for the Brookforest Subdivision Roadway Paving Assessment Program to Transition the Collection of the Road Improvement Assessments to the Tax Bill Collection Method

(Heather Encinosa, County Attorney)

29. Request Board Approval of the Preliminary Rate Resolution for Solid Waste Services

 (Heather Encinosa, County Attorney)

30. Request Board Approval of the Preliminary Rate Resolution for Fire Services

 (Heather Encinosa, County Attorney)

 33. Request Board Approval to Purchase Two Mowers and Two Utility Vehicles

 (Bryan Roddenberry, Interim Parks and Recreation Director)

34. Request Board Approval of a Budget Amendment to Transfer Funds for Medart Park Walking Trail Improvements **TABLED TO AUGUST 6, 2012 BOCC MEETING**

 (Bryan Roddenberry, Interim Parks and Recreation Director)

 35. Request Board Ratification of Payment to Ring Power for Wakulla Gardens Mixer Rental

 (David Edwards, County Administrator)

 Commissioner Agenda Items

 *(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

 31. Commissioner Brock –

1. Request Board Approval to Direct the County Attorney and Staff to Develop Amendments to the Wakulla County Wetlands Ordinance

 **County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**County Administrator**

 *(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public)*

 **Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

 **Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

 *The next Board of County Commissioners Meeting is scheduled for*

***Monday, August 6, 2012 at 5:00p.m.***

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|  **Regular Board Meeting and Holiday Schedule****January 2012 – December 2012** |
| **January 2012** |  | **February 2012** |  | **March 2012** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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| **April 2012** |  | **May 2012** |  | **June 2012** |
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| **July 2012** |  | **August 2012** |  | **September 2012** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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| **October 2012** |  | **November 2012** |  | **December 2012** |
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|  | **Regular Board Meeting**  |  | **Workshops** |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  |

**PUBLIC NOTICE**

**2011/2012** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **July 2012** | Monday, 2 | 10:00 P.M. | Emergency Special Meeting |
|  | Monday, 9 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 11 | 5:30 P.M. | Code Enforcement Meeting |
|  | Thursday, 12 | 5:00 P.M. – 7:00 P.M. | Workshop to Allow Public Discussion Regarding the Wakulla Gardens Roadway Improvements Assessment – ***(To Be Held at the Wakulla County Community Center, 318 Trice Ln.)*** |
|  | Monday, 16 | 5:00 P.M. | Regular Board Meeting |
|  | Tuesday, 17 | 2:00 P.M. – 4:00 P.M. | Workshop to Discuss the Airport Master Plan |
| **August 2012** | Monday, 6 | 5:00 P.M. | Regular Board Meeting |
|  | Thursday, 9 | 5:00 P.M. | 3rd Budget Development Workshop  |
|  | Monday, 20 | 5:00 P.M. | Regular Board Meeting |