**Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Tuesday, January 21, 2014**

**@ 6:00 P.M.**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Taff prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)*

##### Awards and Presentations

*(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

Announcement of Services by Big Bend Homeless

Wakulla Working Waterfronts Project Update – Herb Donaldson and Bruce Ashley

**Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

1. Approval of Minutes from the January 6, 2014 Regular Board Meeting

(Brent X. Thurmond, Clerk of Court)

2. Approval for Payment of Bills and Vouchers Submitted for January 2, 2014-January 15, 2014

(Brent X. Thurmond, Clerk of Court)

3. Request Board Approval of the Gulf Tourism and Seafood Promotional Grant Award for RFP 2013-23 Destination Management System

(Sam Martin, TDC Director)

4. Request Board Ratification of the Temporary Agreement between Wakulla County and Gadsden County for Veteran Services

(Jessica Welch, Communications and Public Services Director)

5. Request Board Approval to Amend Records Management Policy #13-02 to Increase the Retention Requirement for Audio and Video Recordings of the Board of County Commissioner Meetings

(Katie Taff, Procurement and Contracts Management Coordinator)

6. Request Board Approval of a Land Lease Agreement between Wakulla County and Vaisala, Inc.

(Katie Taff, Procurement and Contracts Management Coordinator)

7. Request Board Approval of Resolution Appointing Tourist Development Council Members

(Sam Martin, TDC Director)

Consent Items Pulled for Discussion

*(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

**Planning and Zoning**

(*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their*

*representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

**General Business**   
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy*

8. Request Board Approval of Agreement with Wakulla County Coalition for Youth (WCCY) for One-Stop Community Center Services

(David Edwards, County Administrator)

9. Request Board Approval of a Resolution Appointing Members to the Wakulla County Charter Review Commission

(Jessica Welch, Communications and Public Services Director)

10. Request Board Approval to Amend Section 4.8 of the County Purchasing Policy Relating to Local Preference Options

(Katie Taff, Procurement and Contracts Management Coordinator)

Commissioner Agenda Items

*(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

11. Commissioner Merritt –

1. Request Board Approval to Schedule a Workshop with the Chamber of Commerce to Review Their Concerns with the Sign Ordinance

12. Commissioner Kessler –

1. Request Board Approval to Advertise and Schedule a Workshop concerning Wakulla County Animal Control

**County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**County Administrator**

*(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

**Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

Commissioner Merritt - Comprehensive Plan Amendment that would Require a Variance Procedure for Any Wetland Protection Ordinance in Wakulla County

**Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

*The next Board of County Commissioners Meeting is scheduled for*

***Monday, February 3, 2014 at 6:00p.m.***

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| **Regular Board Meeting and Holiday Schedule**  **January 2014 – December 2014** | | | | | | | | | | | | | | | | | | | | | | |
| **January 2014** | | | | | | |  | **February 2014** | | | | | | |  | **March 2014** | | | | | | |
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| **April 2014** | | | | | | |  | **May 2014** | | | | | | |  | **June 2014** | | | | | | |
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| **July 2014** | | | | | | |  | **August 2014** | | | | | | |  | **September 2014** | | | | | | |
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| **October 2014** | | | | | | |  | **November 2014** | | | | | | |  | **December 2014** | | | | | | |
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|  | **Regular Board Meeting** |  | **Workshops** |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  | |

**PUBLIC NOTICE**

**2014** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **January 2014** | Monday, 6 | 4:00 P.M. | Regular Board Meeting |
|  | Wednesday, 8 | 5:30 P.M. | Code Enforcement Meeting |
|  | Tuesday, 21 | 6:00 P.M. | Regular Board Meeting |
| **February 2014** | Monday, 3 | 5:00 P.M. | Workshop to Discuss Mobile Food Vendor Ordinance |
|  | Monday, 3 | 6:00 P.M. | Regular Board Meeting |
|  | Wednesday, 12 | 5:30 P.M. | Code Enforcement Meeting |
|  | Tuesday, 18 | 6:00 P.M. | Regular Board Meeting |
| **March 2014** | Monday, 3 | 6:00 P.M. | Regular Board Meeting |
|  | Wednesday, 12 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 17 | 6:00 P.M. | Regular Board Meeting |