**Revised 11/29/2012**

**Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, December 3, 2012**

**Invocation**

**Pledge of Allegiance**

Commissioner Merritt

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. Public Hearings shall be heard at 5:00pm, or soon thereafter. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers).*

1. Request Board Approval to Conduct the Public Hearing and Transmit an Ordinance Amending Policy 1.3.1 Relating to Inspections of Septic Systems

(Luis Serna, Planning Director)

2. Request Board Approval to Conduct the Public Hearing and Adopt the Proposed Resolution of Intent to Use the Uniform Method of Collection for Assessments to Fund Fire, Emergency Medical Services, Solid Waste, Stormwater, Road Maintenance and Improvements, Clean Energy and Wind Resistance Improvements, and Other Neighborhood Improvements, Facilities, and Associated Services

(Heather Encinosa, County Attorney)

3. Request Board Approval to Conduct the Public Hearing and Adopt the Proposed Ordinance Regarding Historic Preservation

(Heather Encinosa, County Attorney)

4. Request Board Approval to Conduct the Public Hearing and Adopt the Proposed Ordinance Amending the Community Center Advisory Group Ordinance

(David Edwards, County Administrator)

##### Awards and Presentations

*(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

Announcement Regarding Domestic & Sexual Violence Task Force Mtg. by Kathy Asbell

**Citizens to be Heard**

*(Citizens will be heard between 6:30p.m. and 7:00p.m., or if the meeting concludes prior to 6:30p.m. or 7:00p.m. citizens will then be heard at the end of the meeting where applicable. Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Taff prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

**Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

5. Approval of Minutes from the November 19, 2012 Regular Board Meeting

(Brent X. Thurmond, Clerk of Court)

6. Approval of Minutes from the November 19, 2012 Attorney-Client Executive Sessions

(Brent X. Thurmond, Clerk of Court)

7. Approval of Minutes from the November 20, 2012 Special Meeting

(Brent X. Thurmond, Clerk of Court)

8. Approval for Payment of Bills and Vouchers Submitted for November 15, 2012 through November 28, 2012

(Brent X. Thurmond, Clerk of Court)

9. Request Board Approval to Award ITB #2013-01 for the Upper River Bridge Fencing Project

(Deborah Dubose, Employee Support Services Director)

11. Request Board Approval to Appoint Planning Commissioners and Alternate Members for District 1, District 3, and District 5, and Appoint a Chairman for the Planning Commission

(Luis Serna, Planning Director)

16. Request Board Approval to Award SHIP Rehabilitation ITB#2012-13 to Godfrey Builders, LLC (Esrone McDaniels, Meridian Community Services Group)

17. Request Board Approval of Jones Edmonds and Associates, Inc. (JEA) Task Order No. 25 for the Wakulla County Lower Bridge Class III Landfill Closure

(Cleve Fleming, Public Works Director)

Consent Items Pulled for Discussion

*(Members requesting further information on items placed under. “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

**Planning and Zoning**

(*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)+*

12. Application for Final Plat FP12-03-Old Bethel Subdivision, a Replat of Lot 3, Old Brimner Place Phase 1

(Luis Serna, Planning Director)

13.Adoption of Comprehensive Plan Map Amendment CP12-03

(Luis Serna, Planning Director)

**General Business**   
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy*

10. Request Board Approval of the Amended Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) to Update the Wakulla County Airport Master Plan and Approval of Resolution

(David Edwards, County Administrator)

14. Request Board Discussion of Basic Open Space Set Aside and Land Dedication Requirements for New Residential Subdivisions

(Luis Serna, Planning Director)

Commissioner Agenda Items

*(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

15. Commissioner Merritt

1. Requests Board Consideration of County Commissioner Appointments to Represent Various Committees, Councils, etc.., on Behalf of Wakulla County for 2013

**County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**County Administrator**

*(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

**Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

Commissioner Kessler

* Discussion on the elimination of the Public Service Utilities Tax
* Setting up BOCC Work Meetings to Prioritize the Work before the Board and the Dollar Amount and Staff Time to Achieve Each
* Encourage our State Legislatures to Take the Wakulla Springs Basin Tour with Jim Stevenson, and Would Like a Letter Sent Out to Our State Representatives, Senators and Congressional Leaders Encouraging their Participation in Taking this Tour

**Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

*The next Board of County Commissioners Meeting is scheduled for*

***Monday, January 7, 2013 at 5:00p.m.***

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| **Regular Board Meeting and Holiday Schedule**  **January 2012 – December 2012** | | | | | | | | | | | | | | | | | | | | | | |
| **January 2012** | | | | | | |  | **February 2012** | | | | | | |  | **March 2012** | | | | | | |
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| **April 2012** | | | | | | |  | **May 2012** | | | | | | |  | **June 2012** | | | | | | |
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| **July 2012** | | | | | | |  | **August 2012** | | | | | | |  | **September 2012** | | | | | | |
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| **October 2012** | | | | | | |  | **November 2012** | | | | | | |  | **December 2012** | | | | | | |
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|  | **Regular Board Meeting** |  | **Workshops** |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  | |

**PUBLIC NOTICE**

**2012/2013** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

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| **Month** | **Day** | **Time** | **Meeting Type** |
| **December 2012** | Monday, 3 | 5:00 P.M. | Regular Board Meeting |
|  | Tuesday, 4 | 5:30 P.M. | Special Code Enforcement Meeting |
|  | Thursday, 6 | 9:00 A.M. | Special Meeting   * 2012 Commissioner Educational Orientation |
|  | Monday, 10 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 17 | 7:00 P.M. | Special Planning Commission Meeting |
| **January 2013** | Monday, 7 | 5:00 P.M. | Regular Board Meeting |
|  | Wednesday, 9 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 14 | 7:00 P.M. | Planning Commission Meeting |