**REVISED 7/30/2014 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, August 4, 2014**

**@ 6:00 P.M.**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Osborne prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)*

1. Request Board Approval to Conduct a Public Hearing to Consider Adopting an Ordinance Providing for a Referendum Election To Be Held on Nov. 4, 2014 for the Purpose of Determining Whether the County Charter Should be Amended to Require the Board Adopt a Debt Policy

(Jessica Welch, Communications and Public Services Director)

1. Request Board Approval to Conduct a Public Hearing to Consider Adopting an Ordinance Providing for a Referendum Election To Be Held on Nov. 4, 2014 for the Purpose of Determining Whether the County Charter Should be Amended to Require the Board Adopt a Fund Balance Policy

(Jessica Welch, Communications and Public Services Director)

1. Request Board Approval to Conduct a Public Hearing to Consider Adopting an Ordinance Providing for a Referendum Election To Be Held on Nov. 4, 2014 for the Purpose of Determining Whether the County Charter Should be Amended to Require Persons Elected to County Commission Provide a Voter Registration Card and an Oath of Residency Declaring Their Intent to Reside in the District From Which Elected Within 30 Days

(Jessica Welch, Communications and Public Services Director)

1. Request Board Approval to Conduct a Public Hearing and Consider Adopting an Ordinance Amending Article IV, Chapter 5 of the Land Development Code, Pertaining to Planned Unit Development (PUD) District Regulations and Procedures

(Luis Serna, Planning and Community Development Director)

1. Request Board Approval to Conduct a Public Hearing and Consider an Ordinance Amending Section 11.040 of the Wakulla County Code of Ordinances, Updating the Effective Date of the Flood Insurance Study and Flood Insurance Rate Maps for Wakulla County

(Luis Serna, Planning and Community Development Director)

##### Awards and Presentations

*(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

Recognition of the Induction of Dana Peck into the: Florida College System Activities Association’s Hall of Fame - Commissioner Howard Kessler

School Physicals at One Stop Community Center – Commissioner Howard Kessler, MD

Update on Wakulla Springs – Sandy Cook

Announcement of New Circuit Judge, Dawn Caloca-Johnson - Commissioner Richard Harden

Applications of Cellulose to Improve Marine Ecosystems - Dr. Thomas Manning Ph.D.

Wakulla Environmental Institute Update on Land Lease - Bob Ballard, Executive Director

Artificial Reef Presentation - Tony Murray, Big Bend Coastal Conservancy

**Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

1. Approval of Minutes from the July 14, 2014 Regular Board Meeting

(Brent Thurmond, Clerk of Court)

1. Approval of Minutes from the July 14, 2014 Workshop to Discuss the Aquatic Science Association Grant Proposal

(Brent Thurmond, Clerk of Court)

1. Approval of Minutes from the July 22, 2014 Special Board Meeting

(Brent Thurmond, Clerk of Court)

1. Approval of Bills and Vouchers Submitted for July 10, 2014 through July 30, 2014

(Brent Thurmond, Clerk of Court)

1. Request Board Approval of Disposal of County Property

(Brandy Price, Budget Coordinator/Fixed Asset Officer)

1. Request Board Ratification of the Service Agreement between WCCY and the Library for Library Services at the One Stop Community Center

(Jessica Welch, Communications and Public Services Director)

1. Request Board Approval of the Hammond Design Group Task Orders No.1 for Lighting and Conduit and No.2 for Permitting and Design for the Recreational Trails Program (RTP) Grant – Azalea Park Project

(Sheree Keeler, Intergovernmental Affairs, Procurement Director)

1. Request Board Approval to Accept and Award Invitation to Bid (ITB) #2014-12 for Trice Lane Resurfacing and Wakulla Arran Road Widening and Resurfacing to the Lowest Responsive Qualified Bidder

(Sheree Keeler, Intergovernmental Affairs, Procurement Director)

1. Request Board Approval to Accept and Award Invitation to Bid (ITB) #2014-13 for Bostic Pelt Road Widening and Resurfacing to the Lowest Responsive Qualified Bidder, Authorize Staff to Negotiate the Contract and Authorize the Chairman to Execute

(Sheree Keeler, Intergovernmental Affairs, Procurement Director)

1. Request Board Approval of 2014 Legislative Report Update

(Sheree Keeler, Intergovernmental Affairs, Procurement Director)

1. Request Board Ratification of a Letter Submitted to the Department of Environmental Protection Supporting the Wakulla Environmental Institute’s Effort to Lease State Land Located at Wakulla Springs State Park

(Sheree Keeler, Intergovernmental Affairs, Procurement Director)

1. Request Board Approval of a Resolution Amending the 2009 – 2012 State Housing Initiatives Partnership Program (SHIP) Local Housing Assistance Plan (LHAP)

(Jay Moseley, Government Services Group)

1. Request Board Consideration to Award SHIP Purchase Assistance to Erika and Jonathon Gwaltney for Down Payment and Closing Costs on an Existing Single Family Home

(Jay Moseley, Government Services Group)

30. Request Board Approval to Accept the DACS Mosquito Control Grant in the Amount of $31,500.00 and Approve the County Funding in the amount of $18,500.00 as Proposed in the Budget

(Keith Lawhon, Mosquito Control Director, Wakulla County Health Department)

31. Request Board Approval to Submit the Federal Election Activities (HAVA) Grant Application, Approval for Matching Funds and Authorize the Chairman to Execute the Certificate

(Henry Wells, Wakulla County Supervisor of Elections)

32. Request Board Approval to Schedule and Advertise a Public Hearing to Consider Adopting an Ordinance Amending Sections of the County Code Relating to Littering

(Jessica Welch, Communications and Public Services Director)

Consent Items Pulled for Discussion

*(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

**Planning and Zoning**

(*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their*

*representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

1. Application for Site Plan SP14-07

Scott Gaby, as personal rep of estate of Billy W. Gaby, Owner/Walt Dickson, Agent

1. Acceptance of Dedication to Wakulla County BOCC of 10’ Right of Way for Sidewalk Adjoining High Drive

Scott Gaby, as personal rep of estate of Billy W. Gaby, Property Owner/Walt Dickson, Agent: **THIS ITEM HAS BEEN TABLED TO A FUTURE MEETING**

1. Application for Wakulla County Land Development Code Text Amendment TA14-07 pertaining to Family Enclave Agreements Wakulla County, Applicant
2. Transmittal of Application for Comprehensive Plan Text Amendment to Special Area Plan 1 of the Future Land Use Element, CP14-01

Ben C. Boynton, Applicant

**General Business**   
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy)*

1. Request Board Confirmation of the Appointment of Ms. Rebecca Hurst As the Library Services Director  
   (Debbie Dubose, Employee Support Services)
2. Request Board Approval of SHIP Project Change Order and to Exceed the SHIP LHAP limit of $75,000 for Leah N. Godwin

(Jay Mosely, Government Services Group/ SHIP Administrator)

1. Request Board Approval of SHIP Project Change Order #2 in the amount of $11,316.00 and to Remediate High Water Table Foundation Issues for Nancy Culp

(Jay Moseley, Government Services Group)

1. Request Board Approval of a Subordination Agreement Subject to Certain Terms for Centennial Bank for Nancy Culp and Authorize the County Administrator to Execute the Same Upon Closing

(Jay Moseley, Government Services Group)

1. Request Board Approval of a Resolution Accepting the Conveyance of the Wastewater System from the City of Sopchoppy

(Heather Encinosa, County Attorney)

1. Request Board Approval to Award ITB# 2014-05 for the Lower Bridge Class III Landfill Closure: **THIS ITEM HAS BEEN TABLED TO A FUTURE MEETING**

(Sheree Keeler, Intergovernmental Affairs, Procurement Director)

33. Request Board Approval of a Letter to the Department of Environmental Protection Requesting Guidance and Assistance with Assignment of a FRDAP Grant Agreement Regarding the Wakulla County Equestrian Center

(Sheree Keeler, Intergovernmental Affairs, Procurement Director)

Commissioner Agenda Items

*(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

1. Commissioner Kessler –
2. Request Board Approval to Reduce the Present 7% Public Utility Service Tax to 6%
3. Request Board Approval to Reduce the CST on Cell Phones, Land Lines, Cable, and Electronic Communications
4. Belle Forbes Road, Transfer of Right of Way to Wakulla County

**County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**County Administrator**

*(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

**Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

Commissioner Kessler - Wetlands Permitting

**Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

*The next Board of County Commissioners Meeting is scheduled for*

***Monday, August 18, 2014 at 6:00p.m.***

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| **Regular Board Meeting and Holiday Schedule**  **January 2014 – December 2014** | | | | | | | | | | | | | | | | | | | | | | |
| **January 2014** | | | | | | |  | **February 2014** | | | | | | |  | **March 2014** | | | | | | |
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| **April 2014** | | | | | | |  | **May 2014** | | | | | | |  | **June 2014** | | | | | | |
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| **July 2014** | | | | | | |  | **August 2014** | | | | | | |  | **September 2014** | | | | | | |
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| **October 2014** | | | | | | |  | **November 2014** | | | | | | |  | **December 2014** | | | | | | |
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|  | **Regular Board Meeting** |  | **Workshops** |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  | |

**PUBLIC NOTICE**

**2013/2014** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **August 2014** | Monday, 4 | 4:00 P.M. | 3rd FY2014/15 Budget Development Workshop |
|  | Monday, 4 | 6:00 P.M. | Regular Board Meeting |
|  | Monday, 11 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 13 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 18 | 6:00 P.M. | Regular Board Meeting |
| **September 2014** | Monday, 8 | 6:00 P.M. | Regular Board Meeting |
|  | Tuesday, 9 | 6:00 P.M. | Special Board Meeting |
|  | Wednesday, 10 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 22 | 6:00 P.M. | Regular Board Meeting |
| **October 2014** | Monday, 6 | 6:00 P.M. | Regular Board Meeting |
|  | Wednesday, 8 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 13 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 20 | 6:00 P.M. | Regular Board Meeting |
| **November 2014** | Monday, 3 | 6:00 P.M. | Regular Board Meeting |
|  | Monday, 10 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 12 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 17 | 6:00 P.M. | Regular Board Meeting |
| **December 2014** | Monday, 8 | 6:00 P.M. | Regular Board Meeting |
|  | Tuesday, 9 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 10 | 5:30 P.M. | Code Enforcement Meeting |