**Revised 8/14/13 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, August 19, 2013**

**@ 6:00 P.M.**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers).*

##### Awards and Presentations

 *(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

Presentation by Sheriff Charlie Creel of Hero Lifesaving Proclamations to Joel Weir and Lt. Mike Kemp

**Citizens to be Heard**

*(Citizens will be heard directly after the Awards and Presentations portion on the agenda. There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Taff prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

 **Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

1. Approval of Minutes from the August 5, 2013 Regular Board Meeting

 (Brent X. Thurmond, Clerk of Court)

2. Approval for Payment of Bills and Vouchers Submitted for August 1, 2013 – August 14, 2013

 (Brent X. Thurmond, Clerk of Court)

3. Request Board Approval to Award Invitation to Bid (ITB) #2013-24 for Construction Services of the Wakulla County Sheriff’s Office (WCSO) Annex Project to the Lowest Responsive Qualified Bidder

 (Deborah DuBose, Employee Support Services Director)

4. Request Board Approval to Accept and Award Invitation to Bid (ITB) #2013-26 for Aggregate Materials to the Lowest Responsive Qualified Bidder

 (Cleve Fleming, Public Works Director)

5. Request Board Approval to Accept and Award Invitation to Bid (ITB) #2013-25 for Spring Creek Highway Widening and Resurfacing to the Lowest Responsive Qualified Bidder

 (Cleve Fleming, Public Works Director)

6. Request Board Approval to Accept and Award Request for Proposals (RFP) 2013-02 for Debris Removal and Disposal to the Lowest Responsive Qualified Bidders

 (Sheree Keeler, Intergovernmental Affairs Director)

7. Request Board Approval of a Budget Amendment for the FY2012/13 Library Impact Fee Fund Final Budget

 (Brandy Price, Budget Coordinator)

8. Request Board Approval of Budget Amendment for the Replacement of Carpet in the Building Department

 (Brandy Price, Budget Coordinator)

9. Request Board Approval to Schedule a Workshop on September 12, 2013 to Discuss the Wakulla County Airport Master Plan Project **THIS ITEM HAS BEEN TABLED TO A FUTURE MEETING**

(Jessica Welch, Communications and Public Services Director)

10. Request Board Approval of the Final Ranking of Applications Submitted for 2012 Community Development Block Grant (CDBG) Program Housing Rehabilitation Project

(Esrone McDaniels, Meridian Community Services Group)

 Consent Items Pulled for Discussion

 *(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

 **Planning and Zoning**

 (*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

 **General Business**
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy*

11. Request Board Approval of Recreation Equipment Purchases for the Wakulla County Community Center Gymnasium

(Bryan Roddenberry, Recreation Director)

12. Request Board Approval to Purchase a New Vehicle for the Building Department

(James Melvin, Building Official)

14. Request Board Approval to Purchase Personal Protective Equipment (PPE) for Wakulla County Fire Rescue (WCFR)

 (Michael Morgan, Chief, Fire Rescue)

 Commissioner Agenda Items

 *(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

 13. Commissioner Kessler –

1. Request Board Approval to Reduce County Charter Threshold for Citizen Ballot Referendum Petition Initiatives

 **County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**County Administrator**

 *(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

**Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

 **Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

 *The next Board of County Commissioners Meeting is scheduled for*

***Tuesday, September 3, 2013 at 6:00p.m.***

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| **Regular Board Meeting and Holiday Schedule****January 2013 – December 2013** |
| **January 2013** |  | **February 2013** |  | **March 2013** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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| **April 2013** |  | **May 2013** |  | **June 2013** |
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| **July 2013** |  | **August 2013** |  | **September 2013** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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| **October 2013** |  | **November 2013** |  | **December 2013** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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|  | **Regular Board Meeting**  |  | **Workshops** |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  |

**PUBLIC NOTICE**

**2012/2013** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **August 2013** | Monday, 5 | 6:00 P.M. | Regular Board Meeting |
|  | Thursday, 8 | 5:00 P.M. | 3rd Budget Development Workshop for FY13/14 |
|  | Monday, 12 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 19 | 6:00 P.M. | Regular Board Meeting |
| **September 2013** | Tuesday, 3 | 6:00 P.M. | Regular Board Meeting |
|  | Monday, 9 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 11 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 16 | 6:00 P.M. | Regular Board Meeting |
| **October 2013** | Monday, 7 | 6:00 P.M. | Regular Board Meeting |
|  | Monday, 14 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 21 | 6:00 P.M. | Regular Board Meeting |