**REVISED 8/13/2014 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, August 18, 2014**

**@ 6:00 P.M.**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Osborne prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)*

1. Request Board Approval to Conduct a Public Hearing to Consider Adopting an Ordinance Relating to the Duties and Powers of Code Officials and Prohibiting Anonymous Code Enforcement Complaints

(Heather Encinosa, County Attorney)

##### Awards and Presentations

*(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

Presentation to Senator Bill Montford in Appreciation of his Support and Assistance to Wakulla County - Sheree Keeler

Opportunity Florida, Inc. Presentation – Jim Brooks

Apalachee Regional Planning Council Presentation – Chris Rietow, Executive Director

Harvesting a Cure for Cancer Fall Festival and Chili Cook-off – Commissioner Howard Kessler

Saving Wakulla Springs Over Land Tour – Commissioner Howard Kessler

**Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

1. Approval of Minutes from the August 4, 2014 Regular Board Meeting

(Brent Thurmond, Clerk of Court)

1. Approval of Minutes from the August 4, 2014 3rd FY2014/15 Budget Development Workshop

(Brent Thurmond, Clerk of Court)

1. Approval of Bills and Vouchers Submitted for July 30, 2014 through August 13, 2014

(Brent Thurmond, Clerk of Court)

1. Request Board Approval of a Resolution Accepting the Subordination of County Utility Interests Agreement with the State of Florida Department of Transportation (FDOT) for an Easement Located on Crawfordville Hwy (319) Near the Intersection of Coastal Hwy (98)

(David Edwards, County Administrator)

1. Request Board Ratification of the Submittal of the Justice Assistance Grant (JAG) Application to fund the Persons Crime Unit and Approve the Chairman to Execute the Certificate of Acceptance

(Sheriff Charlie Creel, Wakulla County Sheriff’s Office)

1. Request Board Approval to Award ITB 2014-15 for CR373 (Springhill Rd.) Widening and Resurfacing to the Lowest Responsive Qualified Bidder and Authorize the Chairman to Execute the Contract

(Sheree Keeler, Intergovernmental Affairs and Procurement Director)

1. Request Board Approval an Amendment to Jones Edmunds and Associates (JEA) Task Order No. 25 for the Lower Bridge Class III Landfill Closure

(Sheree Keeler, Intergovernmental Affairs and Procurement Director)

1. Request Board Approval of a One (1) Year Contract Extension with Inspired Technologies, Inc. for Information Technology Maintenance and Support Services

(Sheree Keeler, Intergovernmental Affairs and Procurement Director)

1. Request Board Approval of Amendment No. 6 to the USDA NRCS Project Agreement to Increase the In-Kind Technical Services Percentage

(Sheree Keeler, Intergovernmental Affairs and Procurement Director)

1. Request Board Approval to Use the Wakulla County Drug Trust Fund to Purchase a K-9, Related Vehicle Equipment, and Training in the Amount of $25,000

(Sheriff Charlie Creel, Wakulla County Sheriff’s Office)

Consent Items Pulled for Discussion

*(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

**Planning and Zoning**

(*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their*

*representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

**General Business**   
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy)*

1. Request Board Approval to Award Invitation to Bid (ITB) #2014-11 to the Lowest Responsive Bidder for General Contracting Services at Fire Station 8 for Re-Roofing and HVAC Replacement and Authorize the Chairman to Execute the Contract

(Sheree Keeler, Intergovernmental Affairs and Procurement Director)

1. Request Board Approval to Purchase Equipment for the Fire VHF Radio System to Correct Deficits Created by Narrow Banding

(Mike Morgan, Fire Chief)

1. Request Board Approval of a Contract with Baskerville Donovan, Inc. for WWTP Expansion Design and Engineering: **THIS AGENDA ITEM IS FORTHCOMING**

(David Edwards, County Administrator)

1. Request Board Approval of Payment to Kimley-Horn and Associates for the USDA Loan/Grant Otter Creek Wastewater Treatment Plant (WWTP) Preliminary Engineering Report and Grant Coordination Services

(David Edwards, County Administrator)

1. Request Board Approval to Direct the Marine Advisory Committee to Make Artificial Reefs its Priority; Approve to Schedule and Advertise a Workshop on Artificial Reefs; Approve Seeking Partnerships with Neighboring Counties on Marine and Coastal Projects; and, Approve a Process for Board Approval of Letters of Support to non-County Entities Related to Marine and Coastal Projects

(Sheree Keeler, Intergovernmental Affairs and Procurement Director)

Commissioner Agenda Items

*(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

1. Commissioner Merritt –
2. Request Board Approval to Direct Staff to Amend Policy #07-01 to Place Restrictions on the Awards and Presentations Portion of the Agenda
3. Commissioner Kessler –
   1. Request Board Approval to Send a Resolution to FDOT Suspending and Re-evaluating Work on the Realignment of US Hwy 319/98

**County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**County Administrator**

*(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

Animal Control Update

Crawfordville TIF

Panacea TIF

Traffic Concurrency

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

**Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

Commissioner Merritt – Revisions to Board Committee Assignments

**Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

*The next Board of County Commissioners Meeting is scheduled for*

***Monday, September 8, 2014 at 6:00p.m.***

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| **Regular Board Meeting and Holiday Schedule**  **January 2014 – December 2014** | | | | | | | | | | | | | | | | | | | | | | |
| **January 2014** | | | | | | |  | **February 2014** | | | | | | |  | **March 2014** | | | | | | |
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| **April 2014** | | | | | | |  | **May 2014** | | | | | | |  | **June 2014** | | | | | | |
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| **July 2014** | | | | | | |  | **August 2014** | | | | | | |  | **September 2014** | | | | | | |
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| **October 2014** | | | | | | |  | **November 2014** | | | | | | |  | **December 2014** | | | | | | |
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|  | **Regular Board Meeting** |  | **Workshops** |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  | |

**PUBLIC NOTICE**

**2013/2014** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **August 2014** | Wednesday, 13 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 18 | 6:00 P.M. | Regular Board Meeting |
| **September 2014** | Monday, 8 | 6:00 P.M. | Regular Board Meeting |
|  | Tuesday, 9 | 6:00 P.M. | Special Public Hearing to Consider Adopting the FY2014/2015 Tentative Budget & Tentative Millage Rate |
|  | Wednesday, 10 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 15 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 22 | 6:00 P.M. | Regular Board Meeting |
| **October 2014** | Monday, 6 | 6:00 P.M. | Regular Board Meeting |
|  | Wednesday, 8 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 13 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 20 | 6:00 P.M. | Regular Board Meeting |
| **November 2014** | Monday, 3 | 6:00 P.M. | Regular Board Meeting |
|  | Monday, 10 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 12 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 17 | 6:00 P.M. | Regular Board Meeting |
| **December 2014** | Monday, 8 | 6:00 P.M. | Regular Board Meeting |
|  | Tuesday, 9 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 10 | 5:30 P.M. | Code Enforcement Meeting |