**REVISED 4/2/14 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, April 7, 2014**

**@ 6:00 P.M.**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Osborne prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)*

1. Request Board Approval to Conduct a Public Hearing and Consider Approval of an Ordinance Readopting and Amending Ordinance #10-16 and #13-01 Concerning Wakulla County Wetlands Protections

(Heather Encinosa, County Attorney)

##### Awards and Presentations

*(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

Announcement of Power Talk 21 Day - Heather Peeples, Mothers Against Drunk Driving

Announcement Regarding Friends of The Library Celebration which will be held on Saturday, April 26, 2014 - Sue Belford

**Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

2. Approval of Minutes from the March 17, 2014 Regular Board Meeting

(Brent Thurmond, Clerk of Court)

1. Approval of Minutes from the March 17, 2014 Workshop to Discuss Potential Road Paving, Resurfacing, and Striping Projects

(Brent Thurmond, Clerk of Court)

1. Approval of Bills and Vouchers Submitted for March 13, 2014 through April 2, 2014

(Brent Thurmond, Clerk of Court)

1. Request Board Approval of a Proclamation Declaring April 21, 2014 to be *PowerTalk 21®* Day

(Commissioner Richard Harden)

1. Request Board Approval of Disposal of County Property

(Brandy Price, Budget Coordinator / Fixed Asset Officer)

1. Request Board Approval of Temporary Road Closure for the Blue Crab Festival Parade on Saturday May 3, 2014

(Bruce Ashley, WCSO)

1. Request Board Approval of a Resolution for the Submission of Applications to the Capitol Regional Transportation Planning Agency (CRTPA) Transportation Alternative Program (TAP) Grant, 2014 Cycle and Authorization for the Chairman to Sign the Grant Application Forms

(Sheree Keeler, Intergovernmental Affairs Director)

1. Request Board Approval to Apply for the Department of Economic Opportunity Community Planning Technical Assistance Grant for a Land Use and Build-Out Assessment

(Sheree Keeler, Intergovernmental Affairs Director)

1. Request Board Approval to Proceed with the Award of OBBT CEI RFQ 2014-07 and OBBT Construction ITB 2014-08; Authorize the Chairman to Sign Contracts; and, Approval for Staff to Seek Board Ratification of Awards and Execution of Contracts Due to Environmental Permit Expiration Date

(Sheree Keeler, Intergovernmental Affairs Director)

1. Request Board Acceptance of the FEMA Hazard Mitigation Grant Award for Repairs and Maintenance to Portions of the Wastewater Collection System in Panacea along Surf Road and Mashes Sands and Approval for the Chairman to Sign the Grant Agreement – **This Item has been Tabled to the April 21, 2014 BOCC Meeting**

(Sheree Keeler, Intergovernmental Affairs Director)

1. Request Board Ratification of an Application to the Florida Fish and Wildlife Conservation Commission (FWC) Florida Boating Improvement Program (FBIP) Grant for a Boating Improvement Project for Waterway Navigational Signage for Shell Point, Spring Creek and Oyster Bay, and Approval of the Required Resolution

(Katie Taff, Procurement & Grants Management Coordinator)

1. Request Board Approval to Schedule and Advertise Public Hearings to Consider an Ordinance Revising Section 6-18, of the Wakulla County Land Development Code Pertaining to Non-Conforming Signs

(Luis Serna, Planning and Community Development Director)

1. Request Board Approval of Release of Lien for Lot 11, Block A of Northwoods Subdivision

(Heather Encinosa, County Attorney)

1. Request Board Approval of a Resolution Replacing and Appointing a Member to the Wakulla County Recreation Advisory Committee

(Jessica Welch, Communications and Public Services Director)

1. Request Board Approval of Southern Concrete Change Order for Additional Hand Rails Installed during the Emergency Repairs to the Wakulla River - Upper Bridge

(Cleve Fleming, Public Works Director)

28. Request Board Consideration and Approval of a Resolution for the Appointment of a New Code Enforcement Board Member

(Jaime Baze, Code Enforcement Office)

Consent Items Pulled for Discussion

*(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

**Planning and Zoning**

(*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their*

*representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

1. Application for Final Plat FP14-01-Chambers Subdivision

(Luis Serna, Planning and Community Development Director)

1. Request Board Approval to File an Application to Close/Abandon a portion of Magnolia Street in Magnolia Gardens Subdivision

(Luis Serna, Planning and Community Development Director)

**General Business**   
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy*

1. Request Board Direction of Application for Forgiveness of Code Enforcement Lien CEB #LR-009

(Jaime Baze, Code Enforcement)

1. Request Board Approval to Consider a Code Lien Reduction and Installment Payment Agreement with the Owner of Property Located on Maido Street, Wakulla Gardens Unit 3, Block 23, Lot 25 (Code Enforcement Board Case No. CE2010-261)

(Jaime Baze, Code Enforcement)

1. Request Board Approval of a Resolution Establishing and Amending Fees for County Parks and Recreational Facilities – **This Item has been Tabled to the April 21, 2014 BOCC Meeting**

(Jessica Welch, Communications and Public Services Director)

1. Request Board Approval to Accept the Department of Environmental Protection (DEP) Recreational Trails Program (RTP) Grant Funds for Walking Trail Improvements and Trail Amenities at Azalea Park

(Katie Taff, Procurement & Grants Management Coordinator)

1. Request Board Ratification to Terminate Negotiating the Transfer of the Housing Choice Voucher (Section 8) Program to the Tallahassee Housing Authority and Retain the Program under Wakulla County

(Luis Serna, Planning and Community Development Director)

29. Request Board Approval of a Legal Services Agreement with Nabors, Giblin & Nickerson, P.A., as Requested by USDA to Proceed with the County’s Loan/Grant Application for Improvements to the County’s Wastewater Treatment Facilities

(David Edwards, County Administrator)

Commissioner Agenda Items

*(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

1. Commissioner Kessler
2. Workshop for Wetlands Variance – **This Item has been pulled from the Agenda**
3. Commissioner Merritt
4. Request Board Approval to Direct Staff to Prepare a Modification to the Family Enclave Policy to Allow the Individual Needing Medical Care to Either be the Owner of the Home or the Person Living in the RV
5. Close Library Entrance on Hwy 319 - **This Item has been pulled from the Agenda**
6. Commissioner Moore
7. Request Board Approval to Pursue a Land-to-Land Exchange and Land Purchase with the National Forest Service for a County Recreational Park

**County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

1. Request Board Consideration of Code Lien Installment Payment Agreement for Property Located at 76 Whiddon Lake Road - **This Item has been Tabled to the April 21, 2014 BOCC Meeting**

**County Administrator**

*(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

* Update on Department Re-Organization
* FEMA Map Update

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

**Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

Commissioner Kessler

1. Wetland Setback Property Taking Example - **This has been pulled from the Agenda**

**Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

*The next Board of County Commissioners Meeting is scheduled for*

***Monday, April 21, 2014 at 6:00p.m.***

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Regular Board Meeting and Holiday Schedule**  **January 2014 – December 2014** | | | | | | | | | | | | | | | | | | | | | | |
| **January 2014** | | | | | | |  | **February 2014** | | | | | | |  | **March 2014** | | | | | | |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
|  |  |  | **1** | **2** | **3** | **4** |  |  |  |  |  |  |  | **1** |  |  |  |  |  |  |  | **1** |
| **5** | **6** | **7** | **8** | **9** | **10** | **11** |  | **2** | **3** | **4** | **5** | **6** | **7** | **8** |  | **2** | **3** | **4** | **5** | **6** | **7** | **8** |
| **12** | **13** | **14** | **15** | **16** | **17** | **18** |  | **9** | **10** | **11** | **12** | **13** | **14** | **15** |  | **9** | **10** | **11** | **12** | **13** | **14** | **15** |
| **19** | **20** | **21** | **22** | **23** | **24** | **25** |  | **16** | **17** | **18** | **19** | **20** | **21** | **22** |  | **16** | **17** | **18** | **19** | **20** | **21** | **22** |
| **26** | **27** | **28** | **29** | **30** | **31** |  |  | **23** | **24** | **25** | **26** | **27** | **28** |  |  | **23** | **24** | **25** | **26** | **27** | **28** | **29** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **30** | **31** |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **April 2014** | | | | | | |  | **May 2014** | | | | | | |  | **June 2014** | | | | | | |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
|  |  | **1** | **2** | **3** | **4** | **5** |  |  |  |  |  | **1** | **2** | **3** |  | **1** | **2** | **3** | **4** | **5** | **6** | **7** |
| **6** | **7** | **8** | **9** | **10** | **11** | **12** |  | **4** | **5** | **6** | **7** | **8** | **9** | **10** |  | **8** | **9** | **10** | **11** | **12** | **13** | **14** |
| **13** | **14** | **15** | **16** | **17** | **18** | **19** |  | **11** | **12** | **13** | **14** | **15** | **16** | **17** |  | **15** | **16** | **17** | **18** | **19** | **20** | **21** |
| **20** | **21** | **22** | **23** | **24** | **25** | **26** |  | **18** | **19** | **20** | **21** | **22** | **23** | **24** |  | **22** | **23** | **24** | **25** | **26** | **27** | **28** |
| **27** | **28** | **29** | **30** |  |  |  |  | **25** | **26** | **27** | **28** | **29** | **30** | **31** |  | **29** | **30** |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **July 2014** | | | | | | |  | **August 2014** | | | | | | |  | **September 2014** | | | | | | |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
|  |  | **1** | **2** | **3** | **4** | **5** |  |  |  |  |  |  | **1** | **2** |  |  | **1** | **2** | **3** | **4** | **5** | **6** |
| **6** | **7** | **8** | **9** | **10** | **11** | **12** |  | **3** | **4** | **5** | **6** | **7** | **8** | **9** |  | **7** | **8** | **9** | **10** | **11** | **12** | **13** |
| **13** | **14** | **15** | **16** | **17** | **18** | **19** |  | **10** | **11** | **12** | **13** | **14** | **15** | **16** |  | **14** | **15** | **16** | **17** | **18** | **19** | **20** |
| **20** | **21** | **22** | **23** | **24** | **25** | **26** |  | **17** | **18** | **19** | **20** | **21** | **22** | **23** |  | **21** | **22** | **23** | **24** | **25** | **26** | **27** |
| **27** | **28** | **29** | **30** | **31** |  |  |  | **24** | **25** | **26** | **27** | **28** | **29** | **30** |  | **28** | **29** | **30** |  |  |  |  |
|  |  |  |  |  |  |  |  | **31** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **October 2014** | | | | | | |  | **November 2014** | | | | | | |  | **December 2014** | | | | | | |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
|  |  |  | **1** | **2** | **3** | **4** |  |  |  |  |  |  |  | **1** |  |  | **1** | **2** | **3** | **4** | **5** | **6** |
| **5** | **6** | **7** | **8** | **9** | **10** | **11** |  | **2** | **3** | **4** | **5** | **6** | **7** | **8** |  | **7** | **8** | **9** | **10** | **11** | **12** | **13** |
| **12** | **13** | **14** | **15** | **16** | **17** | **18** |  | **9** | **10** | **11** | **12** | **13** | **14** | **15** |  | **14** | **15** | **16** | **17** | **18** | **19** | **20** |
| **19** | **20** | **21** | **22** | **23** | **24** | **25** |  | **16** | **17** | **18** | **19** | **20** | **21** | **22** |  | **21** | **22** | **23** | **24** | **25** | **26** | **27** |
| **26** | **27** | **28** | **29** | **30** | **31** |  |  | **23** | **24** | **25** | **26** | **27** | **28** | **29** |  | **28** | **29** | **30** | **31** |  |  |  |
|  |  |  |  |  |  |  |  | **30** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Regular Board Meeting** |  | **Workshops** |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  | |

**PUBLIC NOTICE**

**2013/2014** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **April 2014** | Monday, 7 | 5:00 P.M. | Workshop to Discuss Sign Ordinance |
|  | Monday, 7 | 6:00 P.M. | Regular Board Meeting |
|  | Wednesday, 9 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 14 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 21 | 6:00 P.M. | Regular Board Meeting |
| **May 2014** | Monday, 5 | 6:00 P.M. | Regular Board Meeting |
|  | Monday, 12 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 14 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 19 | 6:00 P.M. | Regular Board Meeting |
| **June 2014** | Monday, 2 | 6:00 P.M | Regular Board Meeting |
|  | Thursday, 5 | 5:00 P.M. | 2nd FY2014/15 Budget Development Workshop |
|  | Monday, 9 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 11 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 16 | 6:00 P.M. | Regular Board Meeting |