**REVISED 4/16/14 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, April 21, 2014**

**@ 6:00 P.M.**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Osborne prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)*

##### Awards and Presentations

 *(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

 Keep Wakulla County Beautiful NJROTC Recognition – Steve Cushmon, KWCB

Sustainable Big Bend Green Living Expo on April 26, 2014 – Lynn Artz

WCSO Budget Issues – Sheriff Charlie Creel, WCSO

 Annual Financial Report – Richard Powell, Powell and Jones, C.P.A’s

 **Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

1. Approval of Minutes from the April 7, 2014 Regular Board Meeting

 (Brent Thurmond, Clerk of Court)

 2. Approval of Minutes from April 7, 2014 Workshop to Discuss Section 6-18 of the *Land Development Code* Pertaining to Signs

 (Brent Thurmond, Clerk of Court)

 3. Approval of Bills and Vouchers Submitted for April 2, 2014 through April 16, 2014

 (Brent Thurmond, Clerk of Court)

 4. Request Board Approval of the Florida Recreational Trails Program Grant Agreement for Improvements to Azalea Park and for the Chairman to Sign – **This item has been tabled to the May 5, 2014 BOCC Meeting**

 (Sheree Keeler, Intergovernmental Affairs Director)

 5. Request Board Approval to Accept a FEMA Hazard Mitigation Grant Program Award for Repairs and Maintenance for Portions of the Wakulla Wastewater Collection System Inflow and Infiltration Infrastructure Protection in the Panacea Area, along Surf Road and Mash Sands Road, Approval of the Agreement, and Authorize the Chairman to Sign

 (Sheree Keeler, Intergovernmental Affairs Director)

 6. Request Board Ratification for Letters of Support for the City of St. Marks in Pursuing Transportation Alternative Program Grants

 (Sheree Keeler, Intergovernmental Affairs Director)

 7. Request Board Approval of a Letter of Support for the Wakulla Historical Society in Pursuing a Department of State Historical Grant and Authorization for the Chairman to Sign the Letter

 (Sheree Keeler, Intergovernmental Affairs Director)

 8. Request Board Approval of the Florida Department of Transportation Maintenance Agreement for a Sidewalk to be constructed along Arran Road – **This item has been tabled to the May 5, 2014 BOCC Meeting**

(Sheree Keeler, Intergovernmental Affairs Director)

 9. Request Board Approval of an Amended Library State Aid Grant Agreement

 (Scott Joyner, Wakulla County Public Library)

 10. Request Board Approval to Schedule and Advertise Public Hearings to Consider an Ordinance Amending Article IV, Chapter 5 of the Land Development Code, Pertaining to Planned Unit Development (PUD) District Regulations and Procedures

 (Luis Serna, Planning and Community Development)

 11. Request Board Approval of a Proclamation Declaring Tobacco Free Florida Week April 21-27, 2014

 (Tonya Hobby, WCHD Health Education Program Manager)

23. Request Board Approval of a Time Extension to the USDA Natural Resources Conservation Service (NRCS) Watershed Protection Recovery Program, Reimbursement/Matching Grant Agreement 69-4209-13-1784 for Bostic Pelt, Buckhorn Creek/Surf Road, and Walker Creek Road/Shell Point, and Approve the Chairman to Execute the Project Agreement Extension (Amendment No. 3)

 (Katie Taff, Contracts and Procurement Coordinator)

24. Request Board Approval of Change Order #4 to Peavy and Sons for Additional Drainage Work, Minor Additional Markings, and Seed and Mulching Work

 (Cleve Fleming, Director of Public Works)

25. Request Board Approval of a Resolution Replacing and Appointing a Member to the Wakulla County Charter Review Commission

 (Jessica Welch, Communications and Public Services Director)

 Consent Items Pulled for Discussion

 *(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion)*

 **Planning and Zoning**

 (*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their*

 *representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

 **General Business**
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy*

 12. Request Board Approval to Purchase One Remount EMS Unit – **This item has been pulled from the Agenda**

 (Chief Morgan, Fire Rescue)

13. Request Board Approval of a Resolution Certifying the Wetlands Ordinance for Referendum

 (Heather Encinosa, County Attorney)

14. Request Board Approval of a Resolution Establishing and Amending Fees for County Parks and Recreational Facilities

 (Jessica Welch, Communications and Public Services Director)

 15. Request Board Direction Regarding Veteran’s Services Office

 (Jessica Welch, Communications and Public Services Director)

 16. Request Board Approval of a Task Order from Baskerville-Donovan for Professional Services Related to the Replacement of the Hickory Park Lift Station

 (Cleve Fleming, Public Works Director)

17. Request Board Approval of a Task Order from Baskerville-Donovan for Professional Services Related to the Relocation of Utilities for the SR61 Realignment Project

 (Cleve Fleming, Public Works Director)

 Commissioner Agenda Items

 *(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

 18. Commissioner Kessler

1. Harley Davidson Road – **This item has been pulled from the Agenda**

 19. Commissioner Moore

1. Request Board Approval to Direct Staff to Amend the Section 6-18 J (2) of the Sign Ordinance Related to the Size of Political/Election Signs

 20. Commissioner Thomas

1. Request Board Approval of a Proclamation Declaring May 3-11, 2014 to be National Travel and Tourism Week

 **County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

21. Request Board Consideration of Code Lien Reduction and Settlement Agreement with the Owners of Property Located at 76 Whiddon Lake Road (Code Enforcement Board Case No. CE2009-134)

22. Request Board Approval to Consider a Code Lien Reduction and Settlement Agreement with the Owner of Property Located at 42 Mohican Trail (Code Enforcement Board Case No. CE2010-257)

**County Administrator**

 *(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

 **Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

 **Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

 *The next Board of County Commissioners Meeting is scheduled for*

***Monday, May 5, 2014 at 6:00p.m.***

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| **Regular Board Meeting and Holiday Schedule****January 2014 – December 2014** |
| **January 2014** |  | **February 2014** |  | **March 2014** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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| **April 2014** |  | **May 2014** |  | **June 2014** |
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| **July 2014** |  | **August 2014** |  | **September 2014** |
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| **October 2014** |  | **November 2014** |  | **December 2014** |
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|  | **Regular Board Meeting**  |  | **Workshops** |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  |

**PUBLIC NOTICE**

**2013/2014** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **April 2014** | Monday, 21 | 6:00 P.M. | Regular Board Meeting |
| **May 2014** | Monday, 5 | 6:00 P.M. | Regular Board Meeting |
|  | Monday, 12 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 14 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 19 | 6:00 P.M. | Regular Board Meeting |
| **June 2014** | Monday, 2 | 6:00 P.M | Regular Board Meeting |
|  | Thursday, 5 | 5:00 P.M. | 2nd FY2014/15 Budget Development Workshop |
|  | Monday, 9 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 11 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 16 | 6:00 P.M. | Regular Board Meeting |