**Board of County Commissioners**

**Agenda Request**

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| Date of Meeting: | June 2, 2014 |
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| Date Submitted: | May 23, 2014 |
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| To: | Honorable Chairman and Members of the Board |
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| From: | J. David Edwards, County Administrator  Greg James, Finance Director  Brandy Price, Budget Coordinator |
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| Subject: | 2nd FY2013/14 Budget Workshop Regarding the Development of the FY2014/2015 Budget |

**Statement of Issue:**

This workshop is the second of three scheduled workshops in the development of the FY2014/2015 Final Budget.

**Background:**

On January 6, 2014 the FY2014/2015 budget calendar was approved by the Wakulla County Board of County Commissioners. The following background information briefly recaps the history of Board action to date for the current budget cycle.

On March 3, 2014, the Board held the first of three scheduled workshops for FY2014/2015 budget process. Since that workshop, the County Administrator has conducted a review of current fiscal year position, as well as preparation for the upcoming fiscal year of each department that is supported by the general fund. Revenue estimates for FY2014/2015 have been established as a preliminary budget is being prepared.

**Analysis:**

The primary objective of the second budget development workshop is to have free and open discussion with the Board and seek direction on initiatives for the FY2014/2015 Final Budget. The County Administrator will present several options to the Board as it relates to the allocation of general fund operating revenue. At the current time, there is an estimated decrease from the current fiscal year in general fund operating revenue for FY2014/2015 of $182,000.

In an effort to make this workshop productive and informative, the focus will be on the following key funds:

* **Fund 001** – General Fund
* **Fund 010** – Building Fund
* **Fund 150** – Fine & Forfeiture Fund
* **Fund 180** – MSBU – Fire Department
* **Fund 317** – One Cent Sales Tax
* **Fund 435** – Sewer Fund
* **Fund 440** – Solid Waste Fund

On April 21, 2014, County Auditor, Powell and Jones presented a review of the FY2012/2013 audit. The audit report indicated the County had made significant progress towards achieving a more financially stable fund balance. Despite the progress made, the County’s fund balances still fall short of the County’s Fund Balance policy and recommended levels. Staff is seeking direction from the Board on continuing the effort to attain fund balance in all funds and improve the overall financial health of the County.

*The budget numbers presented at the workshop are not final and are subject to change based on Board consideration of issues addressed in this or future workshops, subsequent estimate modifications, and any unanticipated events occurring in the remaining current year budget. The FY2014/2015 Tentative Budget is due to the Board July 15th*.

**Summary:**

This is the second budget development workshop and still early in the budget process. Over the next several weeks, budget meetings will continue and projections will be adjusted as additional months of revenue and expense data becomes available. On July 15th, the County Administrator will present the FY2014/2015 Tentative Budget to the Board per Florida Statutes. The third budget development workshop is scheduled for Monday, April 4, 2014 at 4:00 p.m.