

WAKULLA COUNTY BOARD OF COUNTY COMMISSIONERS
GRANTS & SPECIAL PROJECTS DEPARTMENT

FULL-TIME GRANTS PROJECT MANAGER

The Wakulla County Board of County Commissioners, Grants & Special Projects Department is seeking a candidate for a full-time Grants Project Manager position. The position includes responsible independent work assisting the Grants Department Director in the application, implementation, and operation of a wide variety of grant programs. Work involves assignments which are broad as to objective and content and requires independently making decisions and obtaining solutions from established policies, grant guidelines, and procedures. Qualified applicants must have a high school diploma or equivalent, experience in grant writing and/or project development and management, ability to deal effectively with the public, ability to work independently and make independent decisions, internet research skills, and good written and oral communication skills.

Closing date for applying for this position is August 25, 2006. To apply, send a Wakulla County Employment Application to Wakulla County BOCC, Post Office Box 1263, Crawfordville, Florida 32326. For obtaining an application, contact Colleen Skipper at (850) 926-0919. By Florida Law, all applications for employment with Wakulla County are open for public inspection. Drug screening is required. Veteran's preference will be given to qualified applicants. Wakulla County is an Affirmative Action/Equal Opportunity Employer.