

Position #00013990

County Extension Director

Extension Agent II, III or IV

Wakulla County (Northwest Extension District)

Crawfordville, Florida

Application Deadline: 5/16/07 or until position is filled.*

Date Available: 08/01/07

The University of Florida IFAS Extension Wakulla County Extension Director (CED) will be responsible for administration, supervision, coordination and leadership of the total Wakulla County Extension program. The CED must represent Extension, marketing all county Extension programs and develop working relationships with community leaders, county and city governments, appropriate agencies, various non-profit groups, overall advisory committee and the media. This person must have excellent interpersonal, management, budgeting and administrative skills. In addition to the CED position the Wakulla County Extension office has a full time FCS and 4H county faculty members with three support staff for programming and secretarial support.

The CED will have educational responsibilities in natural resources - both inland and coastal, agriculture - mostly small farm agriculture, home horticulture - including training for master gardeners and community resource development programs. All County Faculty also have a responsibility to the 4-H youth program.

Wakulla County is a fast growing coastal rural community of 28,212 people in 9,971 households in Northwest Florida. The Extension office is located in Crawfordville, the county seat of Wakulla County, 17 miles south of Tallahassee the state capital of Florida.

A Master's degree and five years of Extension or related experience is required. The Master's degree may be in extension education, agricultural education, agriculture, natural resources, or other related Extension fields. Experience with office operations, budgeting and grant management, personnel management, computers and information technology and educational delivery methods are necessary.

Established residency in Wakulla County is required, and it is expected that the Wakulla CED will become a part of community life. The candidate must possess and maintain a Florida driver's license; travel in and out of the county with overnight travel, irregular hours and some weekends. The successful candidate must pass an appropriate county drug and background checks.