



## EMPLOYMENT OPPORTUNITIES

### Wakulla County Building Official

Wakulla County, Florida seeks qualified applicants for the position of Building Official within the Planning and Community Development Department. This is a full time position, responsible for ensuring the proper regulation of the construction industry with respect to the enforcement of the building and related codes. The Building Official is also charged with the daily leadership and management of the Building Division and will work under the administrative direction of the Planning and Community Development Director.

**Essential Functions:** The Building Official interprets codes, ordinances, and statutes; implements County policies, procedures and programs; and administers the Department code compliance activities through the Building Inspections and Code Enforcement Sections. The Building Official is responsible for the direct regulatory administration and supervision of plans review; enforcement or inspection of building construction, repairs, additions, remodeling, demolition or alteration projects that require permitting, and determines compliance with building-related codes (including building, plumbing, mechanical, electrical, gas, fire prevention and accessibility).

The Building Official manages work assignments, performs evaluations and disciplinary actions for division staff; directs and administers the division's customer relations and customer service activities; prepares and presents division's annual operational budget; monitors division operations and processes to ensure compliance with policies, procedures and codes; conducts special studies as directed and presents results to Administration or the Board of County Commissioners, and attends advisory, technical and professional meetings; including the Code Enforcement Board and Technical Review Committee.

The desirable applicant will be a graduate of an accredited college or university with a degree in Construction Management, Architecture, or Engineering. Knowledge of the FGBC and LEED standards are a plus. An equivalent combination of training and experience may be substituted for education on a year for year basis.

The desirable applicant must have a valid Florida Drivers License and a Standard License through State of Florida Department of Business and Professional Regulation as a Building Code Administrator. To apply, send a Wakulla County application to: Human Resources, P.O. Box 309, Crawfordville, Florida 32326. County applications are available at: [www.mywakulla.com](http://www.mywakulla.com) or at the County Administrator's Office, 3093 Crawfordville Highway, Crawfordville, Florida 32327. Questions regarding qualifications and/or duties and responsibilities may be directed to Deborah DuBose at 850.926.9500. Drug screening is required. Veteran's Preference will be given to qualified applicants. Wakulla County is an Affirmative Action/Equal Opportunity Employer. Salary to be based on qualifications and experience with the minimum starting salary of \$43,825.00. **Position is open until filled.**