

Board of County Commissioners

Agenda Request

Date of Meeting: September 7, 2010

Date Submitted: August 20, 2010

To: Honorable Chairman and Members of the Board

From: Benjamin H. Pingree, County Administrator
Lindsay Stevens, Assistant County Administrator
Somerset Strickland, Planner

Subject: Request Board Approval to Adopt a Resolution Establishing a Fee for the Preliminary Wetlands and Other Surface Waters Determination Letter

Statement of Issue:

This agenda item requests Board approval to adopt a Resolution establishing a fee for the Preliminary Wetlands and Other Surface Waters Determination Letter.

Background:

On August 16, 2010, the Board of County Commissioners adopted the new Wetlands Protection Ordinance #10-16 at a regularly scheduled public hearing.

Analysis:

If the developer or property owner does not supply staff with a wetlands delineation, staff must determine the probable existence of wetlands, other surface waters or buffers on a parcel prior to the issuance of a development order, in accordance with Section 6 of the Wetlands Protection Ordinance. The Wetlands Protection Ordinance further states that the Board of County Commissioners will establish a fee by resolution for the Wetlands and Other Surface Waters Preliminary Letter. Additionally, a fee is established for verification or confirmation of the wetlands and other surface water delineations, if necessary.

The proposed application fees are as follows:

Review of Application and Supporting Documents	\$20.00
Inspection of Real Property:	
Inspection of 1-5 acres	\$18.00
Inspection of additional acreage in 5 acre increments	\$9.00 for each additional 1-5 acres

Agenda Request: Request Board Approval to Adopt a Resolution Establishing a Fee for the Preliminary Wetlands and Other Surface Waters Determination Letter

Date: September 7, 2010

Page 2

Verification of wetlands and other surface water delineations

Additional Staff Time

\$18.00 per hour

Outside Consultant Time

Actual Cost

These fees are derived based on a comparison between the administrative time expected to be involved in performing the tasks necessary to issue a Preliminary Letter and similar applications requiring a relatively equal amount of staff time and review, the fees for such similar applications established by the Maximus Fee Study performed in 2007, and the salaries of staff expected to perform the required review and any inspections of real property.

Options:

1. Adopt the Resolution Establishing a Fee for the Preliminary Wetlands and Other Surface Waters Determination Letter.
2. Do Not Adopt the Resolution Establishing a Fee for the Preliminary Wetlands and Other Surface Waters Determination Letter.
3. Board Direction.

Recommendation:

Option #1

Attachment(s):

1. Proposed Resolution

[LS/ss]