

LEGAL NOTICE

WAKULLA COUNTY BOARD OF COUNTY COMMISSIONERS

INVITATION TO NEGOTIATE (ITN)

THE WAKULLA COUNTY BOARD OF COUNTY COMMISSIONERS INVITES YOU TO SUBMIT AN OFFER ON THE FOLLOWING:

ITN NUMBER:	WC2008-007
ITN SUBMISSION DATE AND TIME	MAY 8, 2008 AT 12:00 P.M. EST (NOON) SPRING CREEK/SHELL POINT CHANNEL MARKER PROJECT

THE WAKULLA COUNTY BOARD OF COUNTY COMMISSIONERS SHALL RECEIVE SEALED OFFERS UNTIL 12:00 P.M. EASTERN STANDARD TIME (NOON), MAY 8, 2008.

ALL OFFERS MUST BE CLEARLY MARKED AS **SEALED INVITATION TO NEGOTIATE** WITH THE ITN NUMBER, OPENING DATE AND TIME AND SUBMITTED TO:

WAKULLA COUNTY ADMINISTRATOR
3093 CRAWFORDVILLE HIGHWAY
CRAWFORDVILLE, FLORIDA 32327

A PUBLIC OPENING FOR THE PURPOSE OF RECORDING ALL OFFERS RECEIVED WILL BE HELD AT THE WAKULLA COUNTY ADMINISTRATOR'S OFFICE, 3093 CRAWFORDVILLE HIGHWAY, CRAWFORDVILLE, FLORIDA, MAY 8, 2008 AT 12:00 P.M. EST (NOON). AN EVALUATION TEAM WILL RANK THE OFFERS AND PRESENT THE TOP RANKED OFFERORS TO THE BOARD OF COUNTY COMMISSIONERS FOR APPROVAL IN ACCORDANCE WITH THE SCHEDULE IN THE INVITATION TO NEGOTIATE DOCUMENT.

A COPY OF THE INVITATION TO NEGOTIATE DOCUMENT AND PROJECT SPECIFICATIONS MAY BE OBTAINED FROM THE COUNTY'S WEBSITE, www.mywakulla.com, OR BY CONTACTING MS. SHERYL MOSLEY, PARK FACILITIES COORDINATOR, WAKULLA COUNTY PARKS AND RECREATION DEPARTMENT AT sheryl.mosley@wcprd.com or at 850/926-7227. ALL QUESTIONS MUST BE DIRECTED IN WRITING TO MS. SHERYL MOSLEY AT THE EMAIL ADDRESS ABOVE, BY FAX TO 850/926-1083, OR TO 79 RECREATION DRIVE, CRAWFORDVILLE, FLORIDA, 32327.

THIS IS AN OPEN, COMPETITIVE PROCUREMENT PROCESS GOVERNED BY S. 287.057, FLORIDA STATUTES. NO PHONE INQUIRIES WILL BE ACCEPTED AS VALID REPRESENTATIONS OF THIS PROCESS.

THE WAKULLA COUNTY BOARD OF COUNTY COMMISSIONERS RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS OR PORTIONS THEREOF.

SHELL POINT/SPRING CREEK CHANNEL MARKER INSTALLATION
SPECIFICATIONS

INVITATION TO NEGOTIATE WC 2008-007

SCOPE OF SERVICE

The successful offeror will provide installation of navigational markers that meet the Uniform Waterway Markers standards of the Florida Fish and Wildlife Conservation Commission. This scope of service may be amended in discussions with potential offerors. Vendors submitting for this solicitation must be registered vendors with the state of Florida in My Florida Marketplace.

TASK LIST

The successful offeror shall perform the following tasks:

1. Install 89 signs and 12 wooden pilings. Equipment, fuel, supplies, insurance, fees, permits and licensing/registration/certification necessary for installing of pilings is the responsibility of the offeror and included in the price of installation.
2. All work will be performed in the Spring Creek and Shell Point coastal waterways. Specific GPS locations will be provided to the offeror upon request.
3. Depth soundings are required for installation of missing pilings and inspection of existing pilings. Offeror is responsible to own, rent, lease or otherwise subcontract for this at the offeror's own cost.
4. GPS locations and digital photos of installed signs must be provided by the offeror, or the offeror must include the Park Facilities Coordinator during installation in order to properly document the markers for submittal to the granting agency. The County is not responsible for additional costs associated with extra trips to the project site to collect or correct the data/photos.

COUNTY WILL PROVIDE:

- 1) Site plan including preliminary GPS coordinates may be requested from the Park Facilities Coordinator listed below. It is recommended that the offeror conduct its own independent site visit to determine costs involved in piling installation such as depth soundings to assure accurate pricing.
- 2) Oversight of installation including technical assistance before and during installation and final inspection. Payment is contingent upon final approval by the Florida Fish and Wildlife Conservation Commission (FWC). Any corrections required by the FWC are included in the offeror's contract price.

TELEPHONE NUMBERS

WAKULLA COUNTY PARKS AND RECREATION DEPARTMENT

Sheryl Mosley, Park Facilities Coordinator

850-926-7227 PHONE

850-926-1083 FAX

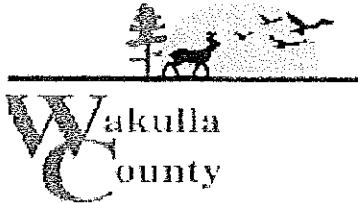
sheryl.mosley@wcprd.com

WAKULLA COUNTY BUILDING DEPT.

850-926-7636

WAKULLA COUNTY PLANNING & ZONING DEPT.

850-926-3695



ATTACHMENT # 1
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Wakulla County Parks and Recreation
79 Recreation Drive * Crawfordville, Florida 32327
(850) 926-7227 * Fax (850) 926-1083

MEMORANDUM

DATE: May 8, 2008
TO: Ray Gray, Director
FROM: Sheryl Mosley, Park Facilities Coordinator
SUBJECT: Spring Creek/Shell Point Channel Marker Project
ITN 2008-007, FWC #06065

The official opening for this ITN was held today at 12:00 p.m. EST, at the Commissioner's Complex conference room. In attendance were Debbie Dubose, Melissa Corbett and Sheryl Mosley for the County and Ms. Becky Green for Ben Withers, Inc.

The responses were opened and reviewed and it was determined by staff that they all met the basic criteria for price, insurance and license requirements. However, there was not enough information submitted to properly rank the responses for qualifications and approach to perform the scope of work. Staff unanimously agreed that enough information was provided to rank the responses based on price, insurance and licenses, and obtain further direction from the Board at the May 19 meeting.

In addition, a site visit will be scheduled with FWC (Officer Tara Alford) and all of the respondents to allow an opportunity to go over the scope of work prior to the commencement of negotiations. Officer Alford will offer technical assistance to the County staff as part of the permit process and will be able to answer any technical questions relating to piling and sign installation.

An ITN process was used for this project because of the 12 pilings that need to be installed. The County does not have equipment or expertise to determine the depth or type of material (sand or lime rock) where the pilings will be driven.

As discussed further in the agenda item the FWC has a state contract in place for the installation of these signs. If the County needs to utilize this option to carry out this project, the Board may elect to do so at the May 19 Board meeting through direction to staff.