

Board of County Commissioners

Agenda Request

Date of Meeting: March 15, 2010

Date Submitted: February 26, 2010

To: Honorable Chairman and Members of the Board

From: Benjamin H. Pingree, County Administrator
Lindsay Stevens, Assistant County Administrator
Jaime Baze, Code Enforcement

Subject: Request Board Authorization to Advertise a RFP for Junk Removal Services Per the Code Enforcement Board

Statement of Issue:

This agenda item requests Board authorization to advertise a Request for Proposal (“RFP”) for junk removal services per the Code Enforcement Board.

Background:

On January 5, 1998, the Wakulla County Board of County Commissioners established an Ordinance, 98-1, Article IV of Chapter 27, of the Wakulla County Code (Attachment #1), to prohibit the accumulation of junk on public and private property; providing for the removal of abandoned vehicles and other junk from public and private properties. Wakulla County Ordinance 98-1 was amended on August 1, 2005, Ordinance No. 05-33 (Attachment # 2), to require enforcement of the junk ordinance by the Code Enforcement Officer and Code Enforcement Board, amending section 27.073 to authorize the Code Enforcement Board to impose a lien on real property on which junk is situated. In September 2006, the Wakulla County Board of County Commissioners directed staff to establish a Junk Removal Service Agreement with multiple vendors and businesses for professional cleanup services on private and public property as ordered by the Code Enforcement Board.

Since 2006, the Code Enforcement Office has received funds for each fiscal year to be placed in a “Clean up Cost” fund strictly for the hiring of qualified vendors and the junk removal services. The Code Enforcement Board, through staff, has hired vendors to bring at least 10 properties into compliance with Wakulla County Code due to the potential threats of health hazards and safety issues existing on those properties.

Analysis:

Wakulla County Code Enforcement is seeking vendors who are capable of providing professional cleanup services on properties that are found in violation of Wakulla County Code, as ordered by the Code Enforcement Board. This agenda item requests Board authorization to advertise an RFP (Attachment #3) in search of responses for entry into Agreements with responsible and qualified vendors for provision of junk removal services. The RFP anticipates that up to five respondents, who may provide services pursuant to the Junk Service Removal Agreement (Attachment #4), would enter into contracts with the County for Junk Removal Services, and individual projects would be bid

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on a project-by-project basis to those contractors. The duration of the Agreements are for two (2) years, beginning on the date of execution of the agreement by the County. In the event the Board denies the request to advertise the RFP; the Board will not be within compliance of previous Board direction with establishing a Junk Removal Service Agreement with multiple vendors and businesses. It should also be noted; the County Attorney has reviewed the RFP.

Options:

1. Authorize advertisement of the RFP for Junk Removal Services per the Code Enforcement Board.
2. Do Not Authorize Advertisement of the RFP for Junk Removal Services per the Code Enforcement Board.
3. Board Direction.

Recommendation:

Option #1

Attachments:

1. Wakulla County Ordinance 98-1
2. Wakulla County Ordinance 05-33
3. Notice of Request for Proposal
4. Junk Removal Services Agreement