

# **Board of County Commissioners**

## **Agenda Request**

Date of Meeting: March 3, 2009

Date Submitted: February 13, 2009

To: Honorable Chairman and Members of the Board

From: Benjamin H. Pingree, County Administrator  
Lindsay Stevens, Assistant County Administrator  
Scott McDermid, Public Safety Director  
Jody Smith RN, MBA, AASN , Administrator, Wakulla County Health Department

Subject: Request Board Consideration and Acceptance of the Wakulla County Health Department's Quarterly Update

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### **Statement of Issue:**

This agenda item requests Board consideration and acceptance of the Wakulla County Health Department's Quarterly Update.

### **Background:**

The Boards action plans stipulate that the Health Department provide a quarterly update to the Board of County Commissioners.

### **Analysis:**

The quarterly update is as follows:

#### **Tobacco Prevention:**

- We have students working against tobacco (SWAT) continuing to meet at each school.
- On January 13 SWAT spoke at the Wakulla County Coalition for Youth meeting on what they have learned from being a part of SWAT.
- Quit smoking "Now" classes started on February 12 at 6:30 to 7:30.
- Hosted the event for "Quit and Win". Sign up was at Hudson Park after the Valentines Day Parade.
- On February 14 SWAT participated in the Valentine's Day Parade with the "Sweet Deception Campaign". Sweet Deception educates the community about candy-favored tobacco and how the tobacco company target the youth.
- SWAT will be walking in the American Heritage parade on February 21. We will hand out information on Secondhand Smoke.
- Tobacco Prevention Program worked with Lynn Artz and the Health Care Task Force to produce a brochure informing people about local health care providers and the Quit Hotline.

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- Tobacco Prevention Specialist participates in local health fairs providing information on the benefits of not smoking and referral information to assist people with stopping.

Environmental Health:

- Reduced one clerical and one OPS driver position.
- "Quit Smoking Now" classes

Nursing:

- Staff reduction of one Registered Nurse.
- Health Department continues to provide essential services for pregnant women, Family Planning, Healthy Start, and immunizations.
- Dr. Keen's Office has assumed the Prescription Assistance Program.
- New Immunization clinic Tue am, Wed pm, Thur pm. This is going well and increasing immunization compliance.
- Staff is working with Healthy Start clients to increase Medicaid compliance.
- Staff will be making home visits the first Friday of each month for women on the pap program. This will increase pap compliance.
- We are looking into the permit for the exchange program of needles.

Healthy Start:

- We have 43 prenatal and 22 infant clients in Healthy Start.
- We have our next childbirth class starting 2/3/09-2/24/09, and we have been averaging 4 couples.
- We have an on going car seat class, and had a Safety Day Check, and we have installed 70 cars seats in 2008 and beginning 2009.
- We will be having our 3rd annual Wakulla Healthy Start Baby Shower in April or May. We just received our grant for the shower from the March of Dimes and will be completing the details soon.

Dental:

- Dental Clinic is hosting both Dental Assistant Students and Hygiene Students from Tallahassee Community College. They are here four days a week assisting and interning in our Dental Clinic under the direction of our full time Dentist and assistants.
- Hosting Wakulla High School Medical Academy students on mobile unit.
- Completed QI self assessment in Dentistry and created the patient documentation check list for records accuracy.
- Completed Dental Program Policies and Procedures (41. Currently the policies are with Dr. Manocha for review, updating as receiving.

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- Created an audit process with the records checklist for accuracy and measurement of dental records/charts. Updated all forms to be approved by the Office of Public Dentistry.
- Dental Unit completed the first round of oral assessments and varnish for all seven schools and began on February 2, 2009 the second round of varnish follow up.
- Reduced one OPS Dentist, one OPS Dental Assistant and one Dental Hygienist position.

Administration:

- Reduced one staff assistant and one clerical position.
- Legislative GR cut exercise for next FY budget.
- Exploring grant opportunities to offset budget reductions.
- Implemented employee satisfaction committee to address employee needs.

School:

- Fluoride program for pre-K through 5<sup>th</sup> grade.

Quality Improvement (QI):

- We have developed a Quality Improvement Council to implement a comprehensive quality assurance program to include:
  - a. Safety
  - b. Risk Management
  - c. Staff Training
  - d. Program improvement
  - e. Action Plans
  - f. Employee Satisfaction
  - g. Customer Satisfaction
- We have begun the process toward National Accreditation. This process will take several years to complete as this is new nationwide. Currently Florida is in the planning phase of establishing exactly what Public Health Accreditation means to the county health department. The Public Health Accreditation Board (PHAB) is developing the standards in which health departments will be judged. We do know that it will involve several domains including:
  1. Monitor health status and understand health issues facing the community.
  2. Protect people from health problems and health hazards.
  3. Give people information they need to make healthy choices.
  4. Engage the community to identify and solve health problems.
  5. Develop public health policies and plans.
  6. Enforce public health laws and regulations.
  7. Help people receive health services.

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8. Maintain a competent public health workforce.
9. Evaluate and improve programs.
10. Contribute to and apply the evidence base of public health.

Communicable Disease:

- Assisted with local outbreak of Noro-virus.
- Implemented communication with Law Enforcement, Fire, and EMS related to local outbreak to reduce exposure to virus.

**Options:**

1. Accept the Wakulla County Health Department's Quarterly Update.
2. Do not accept the Wakulla County Health Department's Quarterly Update.
3. Board Direction.

**Recommendation:**

Option #1

JS/Health Department Administrator/JS