

# Board of County Commissioners

## Agenda Request

Date of Meeting: January 25, 2010

Date Submitted: January 8, 2010

To: Honorable Chairman and Members of the Board

From: Benjamin H. Pingree, County Administrator  
Jennifer Langston, Special Projects Coordinator  
Jessica Welch, Policy & Public Information Coordinator

Subject: Request Board Ratification of the 2010 Board Priorities & Action Plans to Accomplish the Established Priorities

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### **Statement of Issue:**

This agenda item requests Board ratification of the 2010 Board Priorities as determined at the Board Retreat on December 10, 2009, as well as, the action steps/plans needed to accomplish them.

### **Background:**

On December 10, 2009, the Board of County Commissioners held its annual retreat to set the organization's priorities for the 2009/2010 fiscal year. At the retreat, the County Attorney provided an update to the Board on the taskings undertaken to date. The County Administrator reviewed the 2009 Board priorities, monthly and quarterly reports, as well as, presented a status report on the Grants Department activities.

It appeared that consensus was reached by Commissioners to have the annual priorities be established as two year priorities, and be reviewed yearly at the Board's Annual Retreat. The brainstorming exercise took place where the Board agreed that the 2009 Board priorities be carried over to 2010 and further expanded.

The 2010 priorities determined by the Board, in no ranked order, include:

- Water Quality Improvements
- Comprehensive Plan & Land Development Code
- Transportation Improvements
- Youth Enrichment
- Improvements to Public Safety & Expansion of Public Services
- Energy Conservation

After the priorities were determined, the Board further delineated specific tasks or actions to be performed in order to achieve the Board Priorities. The Board did not rank the priorities in any order, due to all priorities being considered equally critical.

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**Analysis:**

Following the Board Retreat, staff reformatted the previous guiding document known as the “Quarterly Report” which will now be called the “Action Plan”. This document lists each Board priority and specifies tasks and actions that will be undertaken in the next year to accomplish each priority. These tasks and actions were expanded, developed, and vetted thoroughly by staff. An updated Action Plan will be brought to the Board on a quarterly basis to keep the Board and public apprised of the work being done to accomplish the priorities. In addition, the Action Plan will be posted on the website to communicate important information from County Administration to the Public on our ongoing efforts and progress.

At this time staff seeks ratification of the 2010 Board Priorities and Action Plan (Attachment 1).

**Options:**

1. Ratify the 2010 Board Priorities and Corresponding Action Plans and direct staff to submit quarterly updates on each priority issue.
2. Do not ratify the 2010 Board Priorities Action Plans and do not direct staff to submit quarterly updates on each priority issue.
3. Board Direction.

**Recommendation:**

Option #1

**Attachment(s):**

1. 2010 Action Plan