

Wakulla County Board of County Commissioners
Policy for Grading Private Subdivision Dirt Roads

1. Requests and applications forms for participation in the Wakulla County's Private Subdivision Dirt Road Grading Program can be obtained and submitted to the:

Wakulla County Board of County Commissioners
Office of Management and Budget
Post Office Box 309
196 Ochlocknee Street
Crawfordville, Florida 32327
Phone: (850) 926-9500
Fax: (850) 926-9006

2. All requests and applications for grading services shall include the following information:
 - The name, address and telephone number(s) of the party or parties making the request;
 - The name of the road of which the grading is requested;
 - A detailed description of the requested grading to include a list of materials; and
 - A map of the exact location of the road section on which the grading is requested.
3. Upon receipt of the grading application request, County staff from the Office of Management and Budget and Public Works will perform a review of the request to determine if the application and requested repairs meet all applicable program criteria. The requesting party/parties shall be notified within (10) working days as to the findings of the application review.
4. Repair activities allowed under this policy shall be only those activities described below:
 - Grading, balancing and spot repair of the roadbed.
 - Pulling and shaping of existing road ditches
 - Stabilization materials (clay/sand) by the cubic yards
 - Aggregate by the ton

All fees associated with repair requests shall be entirely the responsibility of the requesting party/parties and shall be paid in full and in advance of the start of work. Wakulla County will in no manner assume a role in mediating or negotiating between parties relevant to their participation in the Private Dirt Road Grading Program or the associated fees. All payment of fees shall be made payable to the private contracted vendor.

5. The fees for approved activities within the Private Dirt Road Grading Program shall be based upon the following criteria:
 - All activities and materials fees shall be based upon Wakulla County's current contracted fee rates a private vendor at the time the services are performed.
6. All fees associated with grading costs shall be entirely the responsibility of the requesting party or parties and shall be paid in full directly to the private vendor, contracted with Wakulla County, to do the grading work. Wakulla County will not assume a role in mediating or negotiating between parties regarding their participation in the Private Subdivision Dirt Road Grading Program or the associated fees.
7. Approval and scheduling of all requests shall be contingent upon the availability of the private contracted vendor.
8. Upon completion of the private dirt road grading work, the requesting party or parties will be solely responsible for all future maintenance of the road. As such, Wakulla County will not assume any responsibility for future maintenance.