

# **Board of County Commissioners**

## **Agenda Request**

Date of Meeting: April 7, 2009

Date Submitted: March 18, 2009

To: Honorable Chairman and Members of the Board

From: Benjamin H. Pingree, County Administrator  
Lindsay Stevens, Assistant County Administrator  
G. Scott McDermid, Director, Department of Public Safety  
Louis Lamarche, Interim Fire Chief

Subject: Request Board Approval of an Awarded FEMA Grant and Related County Match Funds for the Purchase of a Thermal Imaging Camera and Related Supplies for Medart Station 5

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### **Statement of Issue:**

This agenda item requests Board approval of an awarded Federal Emergency Management Agency (FEMA) Grant and related County match funds for the purchase of a Thermal Imaging Camera and related supplies for Medart Station 5.

### **Background:**

Wakulla County Fire Rescue, Medart Station 5, was awarded a grant through FEMA for \$9,500.00 to purchase a thermal imaging camera on November 1, 2007. This grant was not properly filed by staff prior to application development and submittal. In addition, this grant was not properly placed before the Board after awarded and prior to equipment purchase. All procedural failures occurred prior to the development of the current structure of the Department of Public Safety. Upon receiving the information that the grant was not properly filed, Public Safety staff implemented a Scope of Procedures (SOP) to mitigate the procedural problem from future occurrences (Attachment #2). The amount of County match funds used for the thermal imaging camera was \$500.00 from Account #180-9000-522-992-000 (Major Equipment Purchase Reserve).

### **Analysis:**

The Thermal Imaging Camera grant was developed, submitted, received and the equipment with supplies were purchased to provide the firefighters of Wakulla County an improved ability to conduct rescues and locate the seat of the fire in limited visibility situations. This equipment has been received and placed into service. It has been used and will continue to be used to the benefit of Wakulla County and its citizens.

### **Options:**

1. Approve the FEMA awarded grant and match funds retroactively.
2. Do not approve the FEMA awarded grant and match funds retroactively.
3. Board Direction.

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**Recommendation:**

Option #1

**Attachment(s):**

1. Grant application and approval letter.
2. Revised Fire Rescue standard operating guideline for grant activities