

# Board of County Commissioners

## Agenda Request

Date of Meeting: April 19, 2010

Date Submitted: April 5, 2010

To: Honorable Chairman and Members of the Board

From: Benjamin H. Pingree, County Administrator  
Timothy Barden, Assistant County Administrator  
Deborah DuBose, OMB Coordinator

Subject: Request Board Approval to Amend the Director of the Tourist Development Council's Employment Contract to Provide Access to Health Insurance Coverage

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### **Statement of Issue:**

This agenda item requests Board approval to amend the Director of the Tourist Development Council's Employment Contract to provide access to Health Insurance Coverage.

### **Background:**

On April 21, 2008 the Board accepted the recommendation of the Wakulla County Tourist Development Council to employ the services of Pam Portwood. Subsequently during the March 3, 2009 BoCC Meeting, the Board approved an agreement between the County and the Executive Director of the TDC that delineates the responsibilities of both parties.

The Administration office was recently approached by Ms. Portwood regarding the possibilities of obtaining Health Insurance Coverage through the County's group plan with Capital Health Plan (CHP). The current contract between the County and the Director of the Tourist Development Council does not include a provision for health care coverage; therefore, the Director has no insurance coverage.

### **Analysis:**

Staff has contacted the Board's insurance carrier, Capital Health Plan (CHP), and has been advised that CHP will allow the Director of the TDC to become a member of the County's group policy as long as it is stated as a benefit in the employment contract. CHP indicates that they will honor the direction provided by the Board. At this time, staff is recommending amending Ms. Portwood's contract to allow for health insurance coverage.

### **Options:**

1. Approve amending the Director of the Tourist Development Council's Employment Contract to provide health insurance coverage at the same level as existing County Employees.
2. Do not approve amending the Director of the Tourist Development Council's Employment Contract to provide health insurance coverage at the same level as existing County Employees.

3. Board Direction.

**Recommendation:**

Option #1

**Attachment**

1. Amended Contract for the Tourist Development Council Director.

[BHP/TB/dkd]