

Board of County Commissioners

Date: Friday, October 30, 2009
To: Honorable Chairman and Members of the Board
From: Benjamin H. Pingree, County Administrator
Subject: Follow-Up to County Commission Meeting October 20, 2009

Invocation

Commissioner Stewart

Pledge of Allegiance

Commissioner Kessler

Approval of Agenda:

(The Chairman and members of the Board will approve and/or modify the official agenda at this time).

Commissioner Brock made a motion to approve the Agenda with the following add-on items; Commissioner Green seconded and the motion passed 5/0.

- **County Administrator tabled Tab #9 to the November 3, 2009 Board Meeting and has three add-on announcements under Presentations**
- **Commissioner Artz has an add-on announcement under Presentations**

Public Hearing

(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. Public Hearings shall be heard at 5:00pm, or soon thereafter. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers).

1. Request Board Approval to Conduct a Public Hearing to Adopt the Revised Industrial Development Authority Ordinance
(Jennifer Langston, Special Projects Coordinator)
Commissioner Brock made a motion to direct staff to re-advertise for a Public Hearing on Monday, November 16, 2009 with proper notification by staff of time change and amending the proposed Ordinance with the requested changes from the Workshop on October 15, 2009; Commissioner Stewart seconded and the motion passed 5/0.
(Jennifer Langston, Special Projects Coordinator)
2. Request Board Approval to Hold a Public Hearing and Adopt the Proposed Ordinance Providing for a Sewer Connection Incentive Program
(Heather Encinosa, County Attorney)
Commissioner Stewart made a motion to conduct the Public Hearing and adopt the proposed Ordinance providing a Sewer Connection Incentive Program; Commissioner Artz seconded and the motion passed 5/0.

Awards and Presentations

(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).

Update on Wetlands Advisory Committee – Vic Lambou

The Wetlands Advisory Committee's next meeting will be October 21, 2009 at 2:00pm at the Wakulla County Public Library. All citizens are welcome to attend.

Announcement of October 29th -- NOPE National Candle Light Vigil @ Hudson Park

Commissioner Artz announced the NOPE National Candle Light Vigil to be held on October 29, 2009 at 6:30pm at Hudson Park. The vigil is sponsored by the Wakulla County Coalition for Youths and is dedicated to people's loss from drugs and alcohol issues, and will provide information on how to prevent. All citizens are welcome to attend.

Commissioner Artz acknowledge Pam Portwood, Director of Tourist Development Council for being the recipient of the National Designation for the Big Bend Scenic Byway at a ceremony held in Washington, DC.

County Administrator announced that the Board of County Commission Meetings are viewable each Thursday of the month on Comcast Channel 16 from 8:30am – 5:00pm.

County Administrator announced and invited all citizens to the Hickory Park Ceremony on October 22, 2009 at 3:00pm at Hickory Park.

County Administrator welcomed Mark Lundberg, Acting Director for the Wakulla County Health Department.

Commissioner Kessler applauded staff for continuous hard work on agenda items.

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker's card and turn in to Ms. Welch prior to the beginning of discussion on that particular item. Citizens are allowed a maximum of 3 minutes to speak.)

Consent

(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).

Commissioner Stewart made a motion to approve the Consent Agenda with Tab #8, 10 and 11 being pulled for discussion; Commissioner Brock seconded and the motion passed 5/0.

3. Approval of Minutes – October 6, 2009 Regular Board Meeting
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the October 6, 2009 Regular Board Meeting Minutes.
4. Approval of Payment of Bills and Vouchers Submitted for October 1, 2009 – October 14, 2009
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the payment of Bills and Vouchers submitted for October 1, 2009 – October 14, 2009.
5. Request Board Approval of Road Closing for the 3rd Annual Veterans Day Parade on November 7, 2009
(Larry Massa, WCSO)
The Board approved Option #1 – Approve the road closing for the 3rd Annual Veterans Day Parade on November 7, 2009.
6. Request Board Approval of Resolutions and By-Laws Establishing a Wakulla County Parks Advisory Committee and a Wakulla County Recreation Advisory Committee, and Reappointment of existing Parks and Recreation Advisory Board Members to the Newly Constituted Recreation Advisory Committee
(Ray Gray, Parks and Recreation Director)
The Board approved Option #1 & #2 – Approve to adopt a Resolution and By-Laws to establish the Recreation Advisory Committee and the Parks Advisory Committee, and approve the reappointment of previous Recreation Board Members to the Recreation Advisory Committee.
7. Request Board Approval of the Wakulla County Health Department’s Annual Core Contract and Amendment to the Fee Schedule
(Mark Lundberg, Acting CHD Director, WCHD)
The Board approved Option #1 – Approve the Wakulla County Health Department’s Annual Core Contract and Amendment to the Fee Schedule.
8. Request Board Approval of the 2010-11 Coastal Partnership Initiative Grant Application
(Pam Portwood, TDC Director)
This item was pulled for discussion.
9. Request Board Consideration and Approval of a Sole Source Contract for the Weatherization Assistance Program (WAP)
(Alfred Nelson, Housing Director)
This item was tabled to the November 3, 2009 Board Meeting.
10. Request Board Approval to Partner with Florida Foresight, Incorporated on a Department of Environmental Protection, Florida Coastal Management Grant Application for Development of the Big Bend Maritime Center Phase I Activities and Authorize the Chairman to Execute
(Bill Lowrie, Executive Director, Florida Foresight)
This item was pulled for discussion.

11. Request Board Approval to Advertise and Hold a Public Hearing on December 8, 2009 to Adopt a Resolution of Intent to Use the Uniform Method of Collection for Assessments to Fund Solid Waste Disposal Services, Facilities, and Programs
(Heather Encinosa, County Attorney)
This item was pulled for discussion.

12. Request Board Consideration and Approval of Two (2) Project Work Orders for Updated Residential Needs Analysis and Commercial Needs Analysis as Support for the EAR-based Amendments to the Wakulla County Comprehensive Plan
(Lindsay Stevens, Assistant County Administrator)
The Board approved Option #1 – Approve Project Order Numbers 09-04 and 09-05 for Kimley-Horn and Associates to perform an updated Residential and Commercial Land Use Needs Analysis as data and support for the EAR Amendments to the Wakulla County Comprehensive Plan.

13. Request Board Approval to Authorize the Chairman to Execute The Florida Department of Community Affairs, Community Development Block Grant – Buckhorn Plaza Contract Modification Five Documents
(Tim Barden, Assistant County Administrator)
The Board approved Option #1 – Authorize the Chairman to sign Modification #5 documents and letter of justification to the Florida Department of Community Affairs regarding the Buckhorn Plaza Contract.

21. Request Board Approval of the Terms of the Grant Agreement Amendment Prepared By the North West Florida Water Management District and Authorize the Chairman to Execute
(Dale Dransfield, Eutaw Consultant)
The Board approved Option #1 – Approve the terms of the Grant Agreement Amendment prepared by the North West Florida Water Management District and authorize the Chairman to execute.

23. Request Ratification of Board Workshop held on October 15, 2009 Regarding Re-Establishing the Industrial Development Authority
(Jennifer Langston, Special Projects Coordinator)
The Board approved Option #1 – Ratified the Board Workshop held on October 15, 2009 regarding Re-Establishing the Industrial Development Authority.

24. Request Board Ratification of Emergency Purchase for the Re-Roofing of the Property Appraiser and Supervisor of Elections Office
(Debbie DuBose, HR & Purchasing Coordinator)
The Board approved Option #1 – Ratified the emergency purchase for the re-roofing of the Property Appraiser and Supervisor of Elections Office.

Consent Items Pulled for Discussion

(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).

8. Request Board Approval of the 2010-11 Coastal Partnership Initiative Grant Application
(Pam Portwood, TDC Director)
This item was pulled for discussion.
After discussion, Commissioner Stewart made a motion to approve the submission of the 2010-11 Florida Coastal Management Program Coastal Partnership Initiative Grant application and authorized the Chairman to execute the application prior to the October 28, 2009 deadline; Commissioner Brock seconded and the motion passed 5/0.
10. Request Board Approval to Partner with Florida Foresight, Incorporated on a Department of Environmental Protection, Florida Coastal Management Grant Application for Development of the Big Bend Maritime Center Phase I Activities and Authorize the Chairman to Execute
(Bill Lowrie, Executive Director, Florida Foresight)
After discussion, Commissioner Artz made a motion to approve to partner with Florida Foresight, Inc. on a grant application for development of the Big Bend Maritime Center Phase I activities and authorized the Chairman to execute; Commissioner Stewart seconded and the motion passed 5/0. In addition, the Board further requests a staff liaison to attend meetings and requests to receive quarterly reports.
(Tim Barden, Assistant County Administrator)
(Eva Thorpe, Grants Coordinator)
11. Request Board Approval to Advertise and Hold a Public Hearing on December 8, 2009 to Adopt a Resolution of Intent to Use the Uniform Method of Collection for Assessments to Fund Solid Waste Disposal Services, Facilities, and Programs
(Heather Encinosa, County Attorney)
After discussion, Commissioner Stewart made a motion to approve staff to schedule and advertise a public hearing for December 8, 2009 to adopt a Resolution of Intent to Use the Uniform Method of Collection of Assessment to fund Solid Waste Disposal Services, Facilities, and Programs; Commissioner Artz seconded and the motion passed 5/0.
(Jessica Welch, Policy & Public Information Coordinator)
(Heather Encinosa, County Attorney)
(Tim Barden, Assistant County Administrator)

Planning and Zoning

(Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43).

General Business

(General Business items are items of a general nature that require Board directions or pertain to Board policy)

14. Request Board Consideration and Approval for the County Attorney to Negotiate a Three Year Lease Agreement Between the Board of County Commissioners and Carson Development for Office Space
(Alfred Nelson, Housing Director)

Commissioner Brock made to authorize the County Attorney to negotiate and County Administrator to execute a three year lease agreement between the Board of County Commissioners and Carson Development for additional office space (to address all foreseeable County space needs) for three adjacent units at \$2500/month (net \$2,255/month after cost-savings from Clerk's leased storage space reduction); Commissioner Artz seconded and the motion passed 4/0.

(Heather Encinosa, County Attorney)

(Benjamin Pingree, County Administrator)

15. Request Board Approval to Adopt a Resolution to Create the Industrial Development Authority and Appoint Board Members

(Jennifer Langston, Special Projects Coordinator)

Commissioner Brock made a motion to table this item to the November 16, 2009 Board Meeting; Commissioner Artz seconded and the motion passed 5/0.

(Jennifer Langston, Special Projects Coordinator)

16. Status Report and Action Plan Regarding the Expenditure of Funds Drawn on Three (3) Irrevocable Letters of Credit for the Completion of Infrastructure Improvements Within Hidden Meadows Subdivision

(Lindsay Stevens, Assistant County Administrator)

(Cleve Fleming, Public Works Director)

Commissioner Artz made a motion to accept the status report and action plan and direct staff to proceed with implementing the action plan for the completion of the required improvements for Hidden Meadows Subdivision; Commissioner Brock seconded and the motion passed 5/0.

(Lindsay Stevens, Assistant County Administrator)

Citizens to be Heard

(Three (3) minute limit; non-discussion by Commission; there shall be no debate and no action by the Commission).

Rusty McKeithen addressed the Board with issues regarding the Property Appraiser re-roof and the County's bid process.

Pam Portwood gave a special thanks to Glenn Campbell from Purple Martin Nursery for landscaping the entry sign on Highway 319 coming into Wakulla County.

Dave Landsford addressed the Board regarding Rock Landing Dock Facility.

Commissioner Agenda Items

(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).

17. Commissioner Kessler –
- a. FHD - Florida Hometown Democracy, Florida Association of Counties - FAC Growth management committee requests position of County

Commissioner Kessler asked the Board if any wanted to take a position concerning Florida Hometown Democracy. Commissioner Stewart and Commissioner Brock are opposed, and Commission Artz and Commissioner Green are open to a Workshop on this issue. This item was discussion only, therefore no motion was made.

- b. Request Board Approval of a Resolution Supporting Florida's Current Designated Use Classifications with Class IV Definition Amended to Include "Urban Concrete-Lined Ditches"

Commissioner Artz made a motion to adopt the Resolution that supports Florida's current designated use classifications with Class IV definition amended to include "urban concrete-lined ditches; Commissioner Brock seconded and the motion passed 5/0.

- c. Request Board Approval to Schedule a Workshop to Explore Future Development Based on Land Quality and Land Designations that Exist in the Comprehensive Plan
Commissioner Artz made a motion to approve scheduling a Workshop on December 3, 2009 at 4:00p.m. to explore future development based on land quality and land designation that exist in the Comprehensive Plan; Commissioner Green seconded and the motion passed 5/0.

(Lindsay Stevens, Assistant County Administrator)

18. Commissioner Artz

- a. County Position (for FAC) on Offshore Coastal Drilling
Commissioner Artz made a motion to approve the Resolution opposing offshore drilling; Commissioner Brock seconded and the motion passed 5/0.
- b. DEP Permit for River Plantation Wastewater Treatment Plant
Commissioner Artz made a motion to approve a letter to the Florida Department of Environmental Protection and the Wakulla River Club; Commissioner Brock seconded. After much discussion, Commissioner Artz withdrew her motion and no action was taken.

19. Commissioner Brock

- a. Request Board Direction to the County Attorney and Staff to Review Existing Franchise Agreements to Gauge Value and Opportunities for Further Improvement to Benefit the Citizens of Wakulla County
Commissioner Brock made a motion to direct the County Attorney and staff to review all utility and franchise contracts and prepare a report back to the Board; Commissioner Artz seconded and the motion passed 5/0.
(Heather Encinosa, County Attorney)
(Jennifer Langston, Special Projects Coordinantor)

22. Commissioner Stewart

- a. Request Board Approval for a Workshop on November 19, 2009 to Discuss Utility Management Authorities of Charter County Governments
Commissioner Stewart made a motion to schedule a Workshop on December 3, 2009 to discuss utility management authorities of charter county governments; Commissioner Artz seconded and the motion passed 5/0.
(Heather Encinosa, County Attorney)

County Attorney

(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).

20. Request Board Approval to Conduct an Attorney-Client Executive Session on November 3, 2009 at 4:00pm

Commissioner Stewart made a motion to approve scheduling an Executive Session on November 2, 2009 at 5:00pm for a County Attorney-Client Session regarding ongoing litigation; Commissioner Brock seconded and the motion passed 5/0.

County Administrator

(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).

Discussion Issues by Commissioners

(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her "discussion items" time shall be limited to no more than three (3) minutes, unless the Chairman extends the time, and all comments shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.

Commissioner Kessler directed staff and County Attorney to look into Planning & Zoning items being passed by the Board after Planning Commission denies and bring back an agenda item to address this issue.

(Lindsay Stevens, Assistant County Administrator)

(Heather Encinosa, County Attorney)

Adjourn

(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting).

The meeting adjourned at 8:45p.m.

***The next Board of County Commissioners Meeting is scheduled for
Tuesday, November 3, 2009 at 5:00 p.m.***

Regular Board Meeting and Holiday Schedule
 January 2009 – December 2009

January 2009						
S	M	T	W	Th	F	Sa
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February 2009						
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March 2009						
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29	30	31				

April 2009						
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May 2009						
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31						

June 2009						
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July 2009						
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August 2009						
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September 2009						
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October 2009						
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November 2009						
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29	30					

December 2009						
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27	28	29	30	31		

 Regular Board Meeting and/or Workshop
  Town Hall Meetings
 Special Meeting
 Holiday

PUBLIC NOTICE
2009 Tentative Schedule

All Workshops, Meetings, and Public Hearings are subject to change

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL.

Workshops are scheduled as needed.

Month	Day	Time	Meeting Type
October 2009	Tuesday 20	5:00 P.M.	Regular Board
November 2009	Monday 2	5:00 P.M.	Special Meeting: To Conduct an Attorney-Client Executive Session
	Tuesday 3	5:00 P.M.	Regular Board
	Monday 16	5:00 P.M.	Regular Board
	Thursday 19	4:00 P.M.	Workshop: To Discuss Future Road Paving of Forest Road 13
	Thursday 19	5:00 P.M.	Workshop: To Discuss the Capital City to the Sea Bicycle Loop
December 2009	Thursday 3	4:00 P.M.	Workshop: To Explore Future Development Based on Land Quality and Land Designations that Exist in the Comprehensive Plan
	Thursday 3	5:00 P.M.	Workshop: To Discuss Utility Management Authorities of Charter County Governments
	Tuesday 8	5:00 P.M.	Regular Board
	Thursday 10	4:00 P.M. – 8:00 P.M.	Annual Board Retreat – Wakulla County Public Library
January 2010	<i>TBA</i>	<i>TBA</i>	<i>Workshop: To Discuss Clarification of the Chamber of Commerce's Lease Agreement with the County</i>