

Board of County Commissioners

Date: Tuesday, May 20, 2008
To: Honorable Chairman and Members of the Board
From: Benjamin H. Pingree, County Administrator
Subject: Follow-up to County Commission Meeting May 19, 2008

Invocation

Pastor McCuen

Pledge of Allegiance

Commissioner Green

Approval of Agenda

Commissioner Langston made a motion to approve the Agenda with the following add-ons; Commissioner Green seconded and the motion passed 5/0.

- Commissioner Kessler has an announcement to add under Awards & Presentations
- Commissioner Brimmer has an item to add under General Business

Public Hearing

Awards and Presentations

Commissioner Brimmer -

Recognition of Sandy Cook, Retired Park Manager for Wakulla Springs State Park

Commissioner Brimmer presented Sandy Cook with a Resolution from the Board. Ms. Cook was recognized and commended for her 37 years of service to the State of Florida, the last 16 of which she spent as Park Manager of Wakulla Springs State Park.

Commissioner Kessler announced his next two scheduled Town Hall Meetings to be held on May 27th in Smith Creek and May 29th in St. Marks at the Coast Charter School from 7:00p.m. – 9:00p.m. All citizens are invited to attend.

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker's card and turn in to Ms. Welch prior to the beginning of discussion on that particular item. Citizens are allowed a maximum of 3 minutes to speak.)

Consent

Commissioner Kessler made a motion to approve the Consent Agenda; Commissioner Langston seconded and the motion passed 5/0.

1. Approval of Minutes – May 5, 2008 Regular Meeting
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the May 5, 2008 Regular Board Meeting Minutes.

2. Approval of Minutes – May 5, 2008 Workshop to Discuss Amending the CIE of the Comprehensive Plan
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the May 5, 2008 Workshop to Discuss Amending the CIE of the Comprehensive Plan.

3. Approval of Payment of Bills and Vouchers Submitted for May 1, 2008 – May 14, 2008
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the payment of bills and vouchers submitted for May 1, 2008 – May 14, 2008.

Consent Items Pulled for Discussion

Citizens to be Heard

D.P. High addressed the Board regarding the Wakulla Expo/Civic Center. Mr. High expressed that this is a good investment for Wakulla County and wants to see the County continue to pursue.

Planning and Zoning

General Business

4. Request Board Approval of Contract with Construction Management Firm Peter Brown
(Brent Thurmond, Clerk of Court)
Commissioner Langston made a motion to approve the Construction Management Contract with Peter Brown and authorize the Chairman to execute; Commissioner Kessler seconded for discussion. After discussion upon the Board, the motion passed 5/0.

5. Board Consideration of Analysis Regarding the Moving of EMS Station Two (Medart Station) to Sopchoppy
(Fran Councill, EMS Director)
**Commissioner Green made a motion not to relocate Station Two from Medart to Sopchoppy based on staff's analysis; Commissioner Langston seconded and the motion passed 5/0. In addition, Commissioner Langston asked staff to discuss with the City of Sopchoppy about partnering with the County for a EMS Station in Sopchoppy.
(Fran Council, EMS Director)**

6. Request Authorization for the Chairman to Execute the Contract with Professional Placement Services
(Fran Councill, EMS Director)
Commissioner Kessler made a motion to authorize the Chairman to execute the Professional Placement Services Contract; Commissioner Langston seconded. After discussion upon the Board, Commissioner Kessler amended his vote to authorize the Chairman to execute the Professional Placement Services Contract with the condition that a clause be added in the contract to be able to terminate earlier than 3 years; the motion passed 5/0.

7. Request Board Approval of the Fire Services Agreement
(Jason Honeybone, Fire Chief)
Commissioner Langston made a motion to approve the Fire Services Agreement and approve staff to execute the Agreement with the various Volunteer Fire Departments; Commissioner Green seconded for discussion. After lengthy discussion by the Board, the motion passed 5/0.

8. Board Acceptance of Florida Communities Trust Grant and Authorization for Chairman to Sign the Contract Documents
(Timothy Barden, Director, Office of Management & Budget)
Commissioner Langston made a motion to accept the Florida Department of Community Affairs, Florida Communities Trust, Florida Forever award of grant funds, authorize the Chairman to execute the grant contract documents and direct staff to finalize work on a Management Plan with Florida Foresight, Inc. for the project; Commissioner Lawhon seconded and the motion passed 5/0.
(Tim Barden, Director, Office of Management & Budget)

9. Approval of Awarding the Cost Allocation Plan Services to Maguire and Associates and Authorization for the Chairman to Execute Contract
(Timothy Barden, Director, Office of Management & Budget)
Commissioner Kessler made a motion to approve the Agreement awarding the cost plan services to Maguire and Associates and authorize the Chairman to execute the Agreement; Commissioner Langston seconded and the motion passed 5/0.

10. Approval of the Proposed Updated Financial Policies
(Timothy Barden, Director, Office of Management & Budget)
Commissioner Kessler made a motion to approve the proposed updated Wakulla County Financial Policies; Commissioner Langston seconded and the motion passed 5/0.

11. Request Board Approval of Respondents for ITN 2008-007 and Approval to Proceed with Purchase of Materials and Services for the Spring Creek/Shell Point Channel Markers Project
(Ray Gray, Director, Parks & Recreation Department)
Commissioner Kessler made a motion to approve the List of Respondents for ITN 2008-007 and authorize staff to proceed with negotiations and return on June 2nd or earliest possible date with a draft contract for final Board approval and approve the use of the state contract for purchase of signs and markers for grant project FWC# 06065; Commissioner Green seconded and the motion passed 5/0.
(Ray Gray, Director, Parks & Recreation Department)

12. Request Board Consideration to Appoint Code Enforcement Members for 2008
(Jaime Baze, Code Enforcement)
Commissioner Kessler made a motion to approve the Code Enforcement Members retroactively with the first one-year term expiring at the end of December 2008; Commissioner Lawhon seconded and the motion passed 5/0. Each Board member is to forward their appointee's name, term and contact information to Jaime Baze, Code Enforcement Officer no later than June 2, 2008.
(Jaime Baze, Code Enforcement)

13. Consideration of Comparison of Flexible Spending Plans, Health Savings Accounts and Health Reimbursement Arrangements
(Andrea Simpson, Deputy County Administrator)
Commissioner Langston made a motion to direct staff to bring this issue back to the Board in July 2008 when the County's insurance agent has had a chance to "market" the County's health and dental insurance; Commissioner Kessler seconded. After discussion, Commissioner Langston amended his motion that staff only looks into the Health Reimbursement Arrangements; the motion passed 5/0.
(Debbie Dubose, HR and Personnel Coordinator)

14. Consideration of Analysis Regarding In-house Versus Contracted County Attorney Functions
(Andrea Simpson, Deputy County Administrator)
Commissioner Brimmer made a motion to direct staff to take necessary steps to pursue in-house County Attorney functions; the motion died for a lack of second.

15. Board Approval of Wakulla County Sheriff's Office Agreement and Termination of Prior Agreement with Wakulla County Law Enforcement Firing Range Association
(Jennifer Langston, Special Projects Coordinator)
Commissioner Kessler made a motion to terminate the prior lease Agreement and approve the Agreement with WCSO for Center operations and direct staff to pursue additional insurance policy and authorize the transfer of \$3,841 from the Reserve Account to pay for additional insurance coverage; Commissioner Langston seconded and the motion passed 5/0.
(Jennifer Langston, Special Projects Coordinator)

16. Board Approval of Consultant Services Agreement with KS&A and Related Scheduling of Workshop to Discuss Key Elements of the Proposed Charter
(Jennifer Langston, Special Projects Coordinator)
Commissioner Lawhon made a motion to approve the Consultant Services Agreement with KS&A and approve staff to schedule a Workshop on June 2, 2008 at 4:00p.m. to discuss key elements on the proposed Charter; Commissioner Kessler seconded and the motion passed 5/0.
(Jennifer Langston, Special Projects Coordinator)

17. Request for Board Approval of Additional Services for the Provision of Geographic Information Systems (GIS) Services to the County
(Lindsay Stevens, Director, Planning and Community Development)
Commissioner Kessler made a motion to approve Amendment Number 2 to the Agreement between the County and Kimley-Horn and Associates, Inc. to provide GIS Professional Services to the County and related budget amendment; Commissioner Langston seconded and the motion passed 5/0.

Commissioner Agenda Items

**Commissioner Brimner presented the Board with a letter from Sheriff David Harvey regarding an Operational Audit. The Board directed staff to look into hiring an operational auditor for the Sheriff's Office, County staff and the Constitutional Offices that will agree. Staff is to use vendors from the Department of Management Services contractors list and bring back an agenda item to the Board at a further date.
(Tim Barden, Director, Office of Management & Budget)
(Debbie Dubose, HR and Personnel Coordinator)**

County Attorney

County Administrator

Ben Pingree announced that this is Andrea Simpson's last attendance at the Board Meetings. Ms. Simpson is moving on to the Department of Management Services in which we wish her well.

Discussion Issues by Commissioners

Commissioner Kessler announced that he will have two items on the June 2, 2008 Agenda; one requesting staff to develop a document establishing a pause for planning in Wakulla Gardens and the other requesting staff to draft an Amendment to Wakulla County Ordinance 06-28 to increase the elevations of homes in Wakulla Gardens.

Commissioner Brimner wanted to remind the public of the meeting dates for the June 2008 Board Meeting, the Board is meeting on June 2, 2008 and June 23, 2008. Commissioner Brimner also applauded Commissioner Kessler with joining him on the historic subdivisions upgrades. In addition, Commissioner Brimner asked the Board to suspend the policy and rules and add a proclamation to the Agenda proclaiming June 2008 as Myasthenia Gravis Awareness Month in Wakulla County; Commissioner Kessler made a motion to accept; Commissioner Green seconded and the motion passed 5/0.

Adjourn

The meeting adjourned at 8:24p.m.

*The next Board of County Commissioners Meeting is scheduled for
Monday, June 2, 2008 at 6:00 p.m.*

Regular Board Meeting and Holiday Schedule

January 2008 - December 2008

January 2008 1						
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Regular Board Meeting and/or Workshop

Holiday

PUBLIC NOTICE

2008 Tentative Schedule

All Workshops, Meetings, and Public Hearings are subject to change

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101. Workshops are scheduled as needed.

Month	Day	Time	Meeting Type
May 2008	Saturday 17	10:00 A.M.	Workshop: To Discuss the Funding Mechanisms Available to Provide Improvements to the Historic Subdivisions
	Monday 19	5:00 P.M.	Budget Workshop – Commission Chambers
	Monday 19	6:00 P.M.	Regular Board
June 2008	Monday 2	4:00 P.M.	Workshop with Mr. Kurt Spitzer to Discuss the Specific Components of Wakulla County Becoming a Charter County
	Monday 2	5:00 P.M.	Workshop: Regional Planning Council
	Monday 2	6:00 P.M.	Regular Board
	Monday 23	5:00 P.M.	Workshop: State Housing Initiatives Partnership Program (SHIP) Advisory Committee
	Monday 23	6:00 P.M.	Regular Board
	24 th – 27 th		FAC Conference – Miami, FL
July 2008	Monday 21	5:00 P.M.	Workshop: To discuss the Wakulla County Travel & Expense Procedures Manual
	Monday 21	6:00 P.M.	Regular Board
August 2008	Monday 4	5:00 P.M.	Budget Workshop: Commission Chambers
	Monday 4	6:00 P.M.	Regular Board
	Monday 18	5:00 P.M.	Workshop: To discuss the existing County off-premises sign regulations & proposed changes to Section 6-18, Wakulla County Code
	Monday 18	6:00 P.M.	Regular Board
September 2008	Tuesday 2	6:00 P.M.	Regular Board
	Monday 22	6:00 P.M.	Regular Board
October 2008	Monday 6	6:00 P.M.	Regular Board
	Monday 20	6:00 P.M.	Regular Board
November 2008	Monday 3	6:00 P.M.	Regular Board
	Monday 17	6:00 P.M.	Regular Board
December 2008	Monday 1	6:00 P.M.	Regular Board