

Board of County Commissioners

Date: Wednesday, March 26, 2008
To: Honorable Chairman and Members of the Board
From: Benjamin H. Pingree, County Administrator
Subject: Follow-up to County Commission Meeting March 24, 2008

Invocation

Pastor Keith Wallace, Lake Ellen Baptist Church

Pledge of Allegiance

Commissioner Green

Approval of Agenda

**Commissioner Langston made a motion to approve the agenda as presented;
Commissioner Kessler seconded and the motion passed 5/0.**

Public Hearing

1. Request Approval to Submit Grant Application to the Recreational Trail Program for the Mash Island Park Trailhead Project
(Ray Gray, Parks & Recreation Director)
**Commissioner Kessler made a motion to approve the request to submit the grant application to the Office of Greenways and Trails for trailhead improvements for Mash Island Park;
Commissioner Lawhon seconded and the motion passed 5/0.**

Awards and Presentations

Commissioner Kessler

Brief summary from the March 13, 2008 Meeting regarding grants and loans.

Commissioner Kessler gave a summary from the March 13, 2008 Meeting. The Department of Agriculture was present and gave an overview to the citizens of grants and loans that were available for sewer. In addition, Commissioner Kessler apologized to all of the citizens in Wakulla Gardens that have to hook up to sewer after recently purchasing their home. Commissioner Kessler listed several requests from the citizens of Wakulla Gardens to help them and he proposes the following:

- Provide a means to the owners who have properly functioning septic systems to be able to continue to use them,
- Allow the County sewer access fee to be paid interest free over a period of 5 years or more,
- Staff to prioritize the research of possible grant options,
- Review escrow options for possible future development, and

- **Review other municipalities and county ordinances to see additional possible solutions.**

Commissioner Kessler directed staff and the Board to work together to help find creative ways of dealing with the economic impact that this change will be resulting in. Commissioner Kessler also directed staff to clarify and establish by placing these solutions into law by a County Ordinance.

Commissioner Kessler announced his next town hall meeting to be held on April 29, 2008 at 7:00 p.m. with the location to be announced on a future date.

County Administrator, Benjamin Pingree announced the departure of Marlon Hunter. Mr. Hunter has accepted a position as the Gadsden County Health Department Director. Mr. Hunter is a long time public servant of Wakulla County and this will be a great loss. Mr. Jody Smith will be acting in Mr. Marlon's place until replaced. Tom Arnold, Deputy Secretary of the Department of Health commented and applauded Mr. Hunter for his tremendous dedication. Commissioner Brimmer presented Mr. Hunter with a pendant of Wakulla County.

County Administrator, Benjamin Pingree announced the retirement of Bill Green and presented him with a plaque for his six years of service to Wakulla County.

Consent

Commissioner Kessler made a motion to approve the Consent Agenda; Commissioner Green seconded and the motion passed 5/0.

2. Approval of Minutes – March 11, 2008 Regular Meeting
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the minutes from the March 11, 2008 Regular Meeting.
3. Approval of Minutes – March 11, 2008 Workshop on Policy Number 07-01 – Rules of Procedure for Meetings of the Wakulla County Board of County Commissioners
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the minutes of the March 11, 2008 Workshop on Policy Number 07-01 – Rules of Procedure for Meetings of the Wakulla County Board of County Commissioners.
4. Approval of Payment of Bills and Vouchers Submitted for March 6, 2008 – March 19, 2008
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the payment of bills and vouchers submitted for March 6, 2008 – March 19, 2008.
5. Request Approval to Schedule a FY 08/09 Budget Development Workshop on April 5, 2008 at 9:00am
(Jessica Welch, Policy & Public Information Coordinator)

The Board approved Option #1 – Allow to schedule a FY 08/09 Budget Development Workshop on April 5, 2008 at 9:00a.m.

6. Request for Board Approval to Accept Unanticipated Funds of \$1,140 from Wakulla High School into the Emergency Medical Services Budget
(Fran Councill, EMS Director)

The Board approved Option #1 – Accept the unanticipated funds of \$1,140 from Wakulla High School into the Emergency Medical Services Budget.

7. Request Board Approval to Enter Into an Agreement to Participate with the State of Florida Emergency Medical Services
(Fran Councill, EMS Director)

The Board approved Option #1 – Approve to enter into an Agreement to Participate with the State of Florida Emergency Medical Services.

Consent Items Pulled for Discussion

Citizens to be Heard

Planning and Zoning

General Business

8. Request Board Approval for Rankings of Construction Manager Proposals and Authorize County Administrator to Negotiate with Top Ranked Firm and Chairman to Execute Agreement for Services on the Wakulla County Courthouse Addition/Renovation Project
(Brent X. Thurmond, Clerk of Court)

Commissioner Kessler made a motion to ratify the rankings and authorize the County Administrator to negotiate the contract with the top ranked firm; Commissioner Langston seconded and the motion passed 5/0.

9. Request for Board Approval of Grant-in-Aid Agreement and Related Documentation for Withdrawing Small County Courthouse Funds
(Brent X. Thurmond, Clerk of Court)

Commissioner Kessler made a motion to approve the grant agreement, spending plan document and the grant release request for withdrawing Small County Courthouse Funds; Commissioner Langston seconded and the motion passed 5/0.

10. Request Board Approval to Purchase Small Truck In the Amount of \$17,429.00 for the Parks and Recreation Department
(Ray Gray, Parks and Recreation Director)

Commissioner Kessler made a motion to approve the purchase of a 2008 Ford Ranger R44 for the Parks and Recreation Department; Commissioner Lawhon seconded and the motion passed 5/0.

11. Request to Consider Modification to the County's Local Housing Assistance Program
(Alfred Nelson, Housing Director)
Commissioner Lawhon made a motion to approve the modifications to the County's Local Housing Assistance Plan; Commissioner Kessler seconded and the motion passed 5/0. The Board along with the County Administrator applauded Mr. Nelson for the work he has accomplished as Housing Director.

12. Board Authorization for the Transfer of Funds from the Reserve Account for the Old Courthouse Renovation Match Account
(Jennifer Langston, Special Projects Coordinator)
Commissioner Lawhon made a motion to authorize the transfer of \$1,190.72 from the Reserve Account to pay the funds due to Capital Window Center; Commissioner Langston seconded and the motion passed 5/0.

13. Request Board Approval to Waive Purchasing Policy Rules for Emergency Demolition of Rock Landing Dock and Board Authorization for the Chairman to Sign the Contract with the Low Bidder
(Tim Barden, Director, Office of Management & Budget)
Commissioner Langston made a motion to approve the emergency demolition of the Rock Landing Dock, approve the lowest and most responsive quote and authorize the Chairman to sign the contract with the low bidder; Commissioner Green seconded and the motion passed 4/1.

Commissioner Agenda Items

County Attorney

County Administrator

Discussion Issues by Commissioners

Without Objection, Commissioner Langston directed staff to look into getting a cellular phone tower in the Smith Creek area and to come back to the Board with the findings.
(Jennifer Langston, Special Projects Coordinator)

Without Objection, Commissioner Kessler advised that he will have an agenda item on the next Board meeting regarding phasing out of bottled water in Wakulla County government.

Commissioner Lawhon urges staff to follow up on Commissioner Langston's request to have staff look into getting a cellular phone tower in the Smith Creek area. Commissioner Lawhon also tasked the Chairman to see about getting additional funding for the Chamber Building (Old Courthouse). The building is almost complete, however; is also out of

money. Commissioner Lawhon asked the Chairman to determine how much additional funding is needed and bring this back to the Board.

Commissioner Brimner reminded citizens of the April 5, 2008 Budget Workshop to be held in the Commissioner Chambers at 9:00a.m.

Adjourn

The meeting adjourned at 6:55p.m.

*The next Board of County Commissioners Meeting is scheduled for
Monday, April 7, 2008 at 6:00 p.m.*

Regular Board Meeting and Holiday Schedule

January 2008 - December 2008

January 2008 1						
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Regular Board Meeting and/or Workshop

Holiday

PUBLIC NOTICE
2008 Tentative Schedule

All Workshops, Meetings, and Public Hearings are subject to change

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101. Workshops are scheduled as needed.

Month	Day	Time	Meeting Type
March	Monday 24	5:00 P.M.	Workshop: To Discuss the Possibility of City of Tallahassee Providing Natural Gas to Wakulla Citizens
	Monday 24	6:00 P.M.	Public Hearing: Development of Mash Island Park Trailhead Improvements Project
	Monday 24	6:00 P.M.	Regular Board
April 2008	Saturday 5	9:00 A.M.	Workshop: FY 08/09 Budget Development Workshop
	Monday 7	5:00 P.M.	Workshop: To discuss Wakulla County Becoming A Chartered County
	Monday 7	6:00 P.M.	Regular Board
	Monday 21	5:00 P.M.	Workshop: To discuss the Road Matrix & the "Non Political" Method of Continuing to Pave Neighborhood Roads
	Monday 21	6:00 P.M.	Public Hearing: Amend Exhibit "B" of Wakulla County Ordinance 94-28, Commonly Referred to As The "Springs Protection Ordinance,"
	Monday 21	6:00 P.M.	Regular Board
May 2008	Monday 5	5:00 P.M.	Workshop: To discuss amending the CIE of the Comprehensive Plan
	Monday 5	6:00 P.M.	Regular Board
	Monday 19	5:00 P.M.	Budget Workshop – Commission Chambers
	Monday 19	6:00 P.M.	Regular Board
June 2008	Monday 2	5:00 P.M.	Workshop: To discuss the existing County off-premises sign regulations & proposed changes to Section 6-18, Wakulla County Code
	Monday 2	6:00 P.M.	Regular Board
	Monday 23	5:00 P.M.	Workshop: To discuss the Wakulla County Travel & Expense Procedures Manual
	Monday 23	6:00 P.M.	Regular Board
	24 th – 27 th		FAC Conference – Miami, FL
July 2008	Monday 21	6:00 P.M.	Regular Board