

Board of County Commissioners

Date: Monday, March 22, 2010
To: Honorable Chairman and Members of the Board
From: Benjamin H. Pingree, County Administrator
Subject: Follow-Up to County Commission Meeting March 15, 2010

Invocation

Commissioner Stewart

Pledge of Allegiance

Commissioner Kessler

Approval of Agenda:

(The Chairman and members of the Board will approve and/or modify the official agenda at this time).

Commissioner Stewart made a motion to approve the Agenda with the following add-on items; Commissioner Artz seconded and the motion passed 4/0.

- **Commissioner Stewart has two add-on discussion items;**
- **Commissioner Artz has a add-on discussion item;**
- **Commissioner Kessler has a add-on discussion item;**
- **County Administrator has two announcements under his time.**

Public Hearing

(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. Public Hearings shall be heard at 5:00pm, or soon thereafter. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers).

Awards and Presentations

(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).

Presentation by Evelin Ramirez, US Census Bureau

Evelin Ramirez encouraged all Wakulla County citizens to complete the 2010 Census Forms. The Census data is used to make decisions on how federal funds are distributed each year and makes decisions regarding congressional reapportionment.

Announcement of CCC Slogan Contest Winners – Commissioner Brock

Scott Joyner announced the Complete Count Slogan Contest Winners and awarded each with gift certificates. The winners are listed as follows:

- **1st Place, Ellie Darnell - You matter! Help Wakulla County Count!**
- **2nd Place, George Apthorp - Feed Feds Family Facts For Funds**

- **2nd Place, Jane Jones - Be Part of Wakulla's Family History**
- **3rd Place, Gail Gustetic - It Makes Cents! Let's Be Counted!**
- **3rd Place, Chad Stevens - Can Wakulla Count On You?**
- **4th Place, Maylo Kaiser age - Can We Count On You?**

Announcement of Fundraiser for Travis Hinsey on April 17, 2010 at Hudson Park
Commissioner Kessler encouraged all citizens to attend a Fundraiser Event for Travis Hinsey on April 17, 2010 at Hudson Park. Travis has been diagnosed with cancer. Travis and his family need the support and help of our community.

Announcement of Best Management Practices Related to Training on the Fertilizer Ordinance for Lawn Care Professionals – Commissioner Kessler
Commissioner Kessler announced a Best Management Practice Training related to the County's recently adopted Fertilizer Ordinance. The training will be held on March 25, 2010 at the Wakulla County Extension Office. Commercial Fertilizer Applicators are required to provide proof of completion of the program to the Wakulla County Tax Collector's office by July 24, 2010. For more information, please contact the Extension Office at 926-3931.

Presentation by Debora Moore Regarding Guardian Ad Litem in Wakulla County
Debora Moore announced that the Guardian Ad Litem Program is celebrating 30 years of service throughout the State. The Guardian Ad Litem Program's sole mission is to represent the best interests of abused and neglected children involved in dependency court proceedings. The program encourages all citizens to become involved.

Commissioner Artz announced the food banks serving Wakulla County are in need of donations. The County has placed a drop box in the Board Chambers and is asking citizens to donate non-perishable food items.

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker's card and turn in to Ms. Welch prior to the beginning of discussion on that particular item. Citizens are allowed a maximum of 3 minutes to speak.)

Consent

(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).

Commissioner Stewart made a motion to approve the Consent Agenda with Tabs #10 and #14 being pulled for discussion; Commissioner Green seconded and the motion passed 4/0.

1. Approval of Minutes – March 1, 2010 Regular Board Meeting
(Brent X. Thurmond, Clerk of Court)

The Board approved Option #1 – Approve the March 1, 2010 Regular Board Meeting Minutes.

2. Approval of Payment of Bills and Vouchers Submitted for February 25, 2010 – March 10, 2010
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the payment of Bills and Vouchers submitted for February 25, 2010 – March 10, 2010.
3. Request Board Approval of the Wakulla County Tourist Development Council October through December 2009 Quarterly Report
(Pam Portwood, TDC Director)
The Board approved Option #1 – Approve the Wakulla County Tourist Development Council Quarterly Report for October – December 2009.
4. Request Board Approval of the Solid Waste Assessment Critical Events Schedule
(Tim Barden, Assistant County Administrator)
The Board approved Option #1 – Approve the Critical Events Schedule for Solid Waste Assessment.
5. Request Board Approval of an Interlocal Agreement with the City of Saint Marks for provision of Building and Fire Code Regulation, and Administration Services
(Heather Encinosa, County Attorney)
The Board approved Option #1 – Approve the Interlocal Agreement with the City of St. Marks for provision of Building and Fire Code Regulation, and Administration Services.
6. Request Board Approval of an Interlocal Agreement with the City of Saint Marks for Provision of Code Enforcement Services
(Heather Encinosa, County Attorney)
The Board approved Option #1 – Approve the Interlocal Agreement with the City of St. Marks for provision of Code Enforcement Services.
7. Request Board Approval of Additional Services Under the Existing Contract for Professional Services with Kimley-Horn and Associates for the Wakulla County Land Development Code Rewrite
(Lindsay Stevens, Assistant County Administrator)
This item was tabled to the April 5, 2010 Board Meeting.
8. Request Board Consideration and Approval to Accept the Modification to the Weatherization Assistance Program (WAP) and WAP Low Income Home Energy Assistance Program (LIHEAP) Contract
(Alfred Nelson, Housing Director)
The Board approved Option #1 – Approve the Weatherization Assistance Program (WAP) and WAP Low Income Home Energy Assistance Program (LIHEAP) Contract Modification.
9. Request Board Consideration and Approval of a Resolution and Budget Amendment to Accept the American Recovery and Reinvestment Act (ARRA) Weatherization Assistance Program (WAP) Contract and Funding Modification for \$11,014.99, and Revise the Davis Bacon Wage Determination
(Alfred Nelson, Housing Director)

The Board approved Option #1 – Approve the Resolution and Budget Amendment to accept the American Recovery and Reinvestment Act (ARRA) Weatherization Assistance Program (WAP) Contract and funding modification for \$11,014.00, and approve to revise the Davis Bacon Wage Determination.

10. Update to the Board on the Wakulla Welcome Center in Panacea and Approval to Transfer Funds for Required Repairs
(Tim Barden, Assistant County Administrator)
This item was pulled for discussion.
11. Request Board Authorization to Advertise a RFP for Junk Removal Services Per the Code Enforcement Board
(Jaime Baze, Code Enforcement Officer)
The Board approved Option #1 – Authorized staff to advertise a Request for Proposal (RFP) for Junk Removal Services per the Code Enforcement Board.
12. Request Board Approval of a Resolution Accepting Right of Way Dedication Deeds for Old Bethel Road
(Cleve Fleming, Public Works Director)
The Board approved Option #1 – Adopt the Resolution accepting right of way dedication deeds for Old Bethel Road.
13. Request Board Approval of a Resolution Declaring March 2010 as Guardian Ad Litem Month in Wakulla County
(Commissioner Kessler)
The Board approved Option #1 – Adopt the Resolution declaring March 2010 as Guardian Ad Litem Month in Wakulla County.
14. Request Board Approval to Submit Grant Applications to Greenways and Trails, NOAA Coastal Initiative, and Land and Water
(Tim Barden, Assistant County Administrator)
This item was pulled for discussion.
20. Request Board Approval to Adopt a Resolution Recommending Expanded Insurance Options for Members of the Florida Association of Counties Trust
(Deborah DuBose, OMB Coordinator)
The Board approved Option #1 – Adopt the Resolution recommending expanded insurance options for member counties of the Florida Association of Counties Trust.

Consent Items Pulled for Discussion

(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).

10. Update to the Board on the Wakulla Welcome Center in Panacea and Approval to Transfer Funds for Required Repairs
(Tim Barden, Assistant County Administrator)
After discussion, Commissioner Stewart made a motion to accept the Status Report on the Wakulla Welcome Center in Panacea and approve to advertise an Invitation to Bid (ITB) for

General Contracting Services to the Wakulla County Welcome Center; Commissioner Green seconded and the motion passed 4/0. In addition, Commissioner Artz asked staff to look into other funding options and any possible grants for this project.

(Tim Barden, Assistant County Administrator)

(Debbie DuBose, OMB Coordinator)

(Eva Thorpe, OMB Analyst)

14. Request Board Approval to Submit Grant Applications to Greenways and Trails, NOAA Coastal Initiative, and Land and Water

(Tim Barden, Assistant County Administrator)

After discussion, Commissioner Artz made a motion to approve staff to submit grant applications to the following agencies for the recommended projects; Commissioner Stewart seconded and the motion passed 4/0:

- **Land and Water Conservation Fund (LWCF) – Funding for Rock Landing playground, picnic facilities, lighting, landscaping, and parking lot improvements.**
- **Office of Greenways and Trails (OGT) – Funding for equestrian trails with related support facilities.**
- **The National Oceanic and Atmospheric Administration (NOAA) – Funding for the Wakulla Wetland Nursery Program and to incorporate the feasibility of the science of growing oysters on trees.**

(Eva Thorpe, OMB Analyst)

Planning and Zoning

(Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. "In accordance with Sec. 24.01 of County Code, for all quasi-judicial proceedings each Commission member must disclose all contact received from interested parties and/or their representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters".)

General Business

(General Business items are items of a general nature that require Board directions or pertain to Board policy)

15. Request Board Approval of the Bulk Wastewater Agreement Between Talquin and Wakulla County
(Heather Encinosa, County Attorney)

Commissioner Stewart made a motion to approve the Agreement for Wastewater Services between Wakulla County and Talquin Electric; Commissioner Green seconded. After much discussion between concerned citizens in regards to the Agreement and water pressure issues, Commissioner Stewart withdrew his motion and requested to schedule a workshop to allow the Board and citizens to discuss the Agreement and water issues with Talquin, to schedule within thirty days and to schedule at 4:00p.m. – 6:00p.m.; Commissioner Artz seconded and the motion passed 4/0. (The workshop has since been scheduled for April 12, 2010 at 4:00p.m. – 6:00p.m.).

(Jessica Welch, Policy & Public Information Coordinator)

(Heather Encinosa, County Attorney)

Citizens to be Heard

(To be heard between 6:30p.m. and 7:00p.m., or if the meeting concludes prior to 6:30p.m. or 7:00p.m. will then be heard at the end of the meeting where applicable. Three (3) minute limit; non-discussion by Commission; there shall be no debate and no action by the Commission).

Alan Lamarche addressed the Board with his concern of restoration of Shell Point Beach.

Ralph Thomas addressed the Board regarding the County's tough economic times and an article in the Wakulla Area Times regarding negotiated guaranteed raises for select County employees, as well as deferred compensation.

Chuck Hess addressed the Board regarding his concern with the Shop Local Campaign in which the County contributed to, and that not all local businesses are being represented on the Chamber's Website.

General Business Continued

16. Report on Building Fee Accounting Issues
(Heather Encinosa, County Attorney)

Commissioner Stewart made a motion to accept the report on the Building Fee Accounting issues; Commissioner Green seconded and the motion passed 4/0. In addition, the County Attorney advised the Board that a letter has been submitted to the Attorney General's Office in reference to this issue.

17. Request Consideration of Policy Clarification for Public Funding of Repairs Required on Privately Owned Volunteer Fire Department Buildings and Property
(Scott McDermid, Public Safety Director)

Commissioner Stewart made a motion to approve the expenditure of public funds on privately owned buildings without requiring any grant of ownership or lease, and direct staff to review MSBU's and report back to the Board for consideration; Commissioner Artz seconded and the motion passed 4/0.

(Tim Barden, Assistant County Administrator)

18. Board Directed Comprehensive Analysis on Certain Properties Located in Greiner's Addition and Magnolia Gardens
(Lindsay Stevens, Assistant County Administrator)

Commissioner Artz made a motion to direct staff as follows; Commissioner Green seconded and the motion passed 4/0:

- **Direct staff to continue working with Preble-Rish and Hydra Engineering to seek funding to conduct a joint Floodplain Study and a Stormwater Study for Greiner's Addition Subdivision and Magnolia Gardens Subdivision;**
- **Work with the County Attorney to seek written permission from Mr. Cutchin and/or adjoining property owners to conduct a geotechnical analysis to determine the Seasonal High Water Table and Infiltration Rates for the potential use as stormwater ponds;**
- **Authorize staff to utilize funds from the Public Works General Road and Bridge Repair Fund; and**

- **Provide the Board with an update when funding sources have been identified and the geotechnical analysis is complete.**
(Lindsay Stevens, Assistant County Administrator)
(Cleve Fleming, Public Works Director)
(Heather Encinosa, County Attorney)

Commissioner Agenda Items

(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).

19. Commissioner Kessler –

- a. Request Board Approval to Partner in a Fundraiser Event at Hudson Park on April 17, 2010
Commissioner Stewart made a motion to approve partnering with the family and friends of Travis Hinsey to waive the rental fee for a fundraiser event to be held at Hudson Park on April 17, 2010; Commissioner Green seconded and the motion passed 4/0.
- b. Initiative to Create Jobs in Wakulla County through Developing Oyster Aqua-Culture
Commissioner Stewart made a motion to not approve the funding to Gulf Specimen Marine Lab in the amount of \$18,271.00 for developing a oyster aqua-culture. The motion died for lack of a second.

Subsequently, Commissioner Artz made a motion to approve the funding proposal in an amount not yet specified to Gulf Speciman Marine Lab for developing a oyster aqua-culture; Commissioner Green seconded. After further discussion, Commissioner Artz withdrew the motion followed by Commissioner Green withdrawing his second. No further action was taken.

- c. Request Board Consideration to Adopt a Resolution to Promote the Florida Trail Gateway Community Program
Commissioner Artz made a motion to adopt the Resolution to promote the Florida Trail Gateway Community Program; Commissioner Stewart seconded and the motion passed 4/0.

21. Commissioner Artz –

- a. Letter of Support for Big Bend Scenic Byway Grant Application
Commissioner Artz made a motion to approve the letter of support for the Big Bend Scenic Byway's grant submittal and authorize the Chairman to execute; Commissioner Stewart seconded and the motion passed 4/0.

County Attorney

(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).

County Administrator

(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).

County Administrator announced the sewer connection information has been posted on the County website. Citizens who are required to connect to sewer should visit the County website at www.mywakulla.com to obtain further information on discounts, forms for financing options, and other helpful information. Staff is looking at all costs to accommodate the funding source for sewer connections. It should also be noted that there may be additional cost that citizens may not be aware of. The County Administrator requested the Board to authorize staff to explore further financing options and available programs in an effort to continue assisting the citizens who are required to connect; the Board agreed to proceed with this request.

County Administrator proudly announced Wakulla County being the recipient of the Government Finance Officers Association Distinguished Budget Presentation Award for its Fiscal Year 2009 Budget. Only 2% of all city/county governments nationwide will ever win this award and we are only the third County in Northwest Florida to have won (Leon and Escambia being the other two). In addition, Timothy Barden, Assistant County Administrator received a Certificate of Recognition for the Budget Presentation, as he was primarily responsible for achieving this award.

Discussion Issues by Commissioners

(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her "discussion items" time shall be limited to no more than three (3) minutes, unless the Chairman extends the time, and all comments shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.

Commissioner Stewart directed staff to begin the process for a Critical Events Schedule for a special assessment for stormwater in Wakulla Gardens.

(Tim Barden, Assistant County Administrator)

(Cleve Fleming, Public Works Director)

Commissioner Stewart directed staff to re-schedule the April 8th Workshop Date to another date in April.

(Jessica Welch, Policy & Public Information Coordinator)

Commissioner Artz requested to shift the deadline date for distribution of add-on agenda items to be provided to the Board by close of business on the Thursday prior to the Board meeting. In addition, Commissioner Artz requested the County Attorney to be available for questions and answers related to agenda items on the Friday prior to the Board meeting; and the County Attorney agreed.

Commissioner Kessler announced he will be bringing back an agenda item proposing incentives and/or benefits to local businesses for hiring local.

Adjourn

(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting).

The meeting adjourned at 9:02p.m.

*The next Board of County Commissioners Meeting is scheduled for
Monday, April 5, 2010 at 5:00 p.m.*

Regular Board Meeting and Holiday Schedule
 January 2010 – December 2010

January 2010						
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31						

February 2010						
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March 2010						
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June 2010						
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July 2010						
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August 2010						
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November 2010						
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December 2010						
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 Regular Board Meeting
 Special Meeting
 Holiday

 Workshops

PUBLIC NOTICE
2010 Tentative Schedule

All Workshops, Meetings, and Public Hearings are subject to change

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL.

Workshops are scheduled as needed.

Month	Day	Time	Meeting Type
March 2010	Monday 1	5:00 P.M.	Regular Board Meeting
	Thursday 4	5:00 P.M.	Workshop: First Budget Development
	Thursday 4	6:00 P.M.	Workshop: To Discuss the Use of MSBU's for Neighborhood Improvements
	Thursday 4	7:00 P.M.	Workshop: To Discuss the Crawfordville Special Overlay District
	Monday 15	5:00 P.M.	Regular Board Meeting
	Thursday 11	5:00 P.M. – 7:00 P.M.	Workshop: City of Tallahassee to Present Modifications on the TP Smith Advanced Wastewater Treatment Facility
	Thursday 25	4:00 P.M. – 6:00 P.M.	Workshop: To Discuss On-Site Wastewater Treatment
	Thursday 25	6:00 P.M. – 8:00 P.M.	Workshop: To Discuss the Wetlands Ordinance
April 2010	Monday 5	5:00 P.M.	Regular Board Meeting
	<i>Thursday 8</i>	<i>5:00 P.M.</i>	<i>Proposed Workshop: To Discuss Land Quality and Land Designations</i>
	Monday 19	5:00 P.M.	Regular Board Meeting
May 2010	Monday 3	5:00 P.M.	Regular Board Meeting
	Monday 17	5:00 P.M.	Regular Board Meeting
June 2010	Monday 7	5:00 P.M.	Regular Board Meeting
	Monday 21	5:00 P.M.	Regular Board Meeting