

Board of County Commissioners

Date: Friday, March 12, 2010
To: Honorable Chairman and Members of the Board
From: Benjamin H. Pingree, County Administrator
Subject: Follow-Up to County Commission Meeting March 1, 2010

Invocation

Commissioner Kessler

Pledge of Allegiance

Commissioner Artz

Approval of Agenda:

(The Chairman and members of the Board will approve and/or modify the official agenda at this time).

**Commissioner Stewart made a motion to approve the Agenda with the following additions;
Commissioner Brock seconded and the motion passed 5/0:**

- **Commissioner Artz has three add-on announcements;**
- **County Administrator has an add-on announcement;**
- **County Attorney has an add-on discussion item;**
- **Commissioner Green has an add-on announcement;**
- **Commissioner Kessler has three add-on announcements.**

Public Hearing

(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. Public Hearings shall be heard at 5:00pm, or soon thereafter. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers).

Awards and Presentations

(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).

Announcement of Bark Fest Event – Scott McDermid & Dr. Norman Griggs

Dr. Norman Griggs announced Bark Fest will be held on Saturday, March 6, 2010 at Wakulla High School at 9:00a.m. This is a public event and all citizens are invited to bring their dogs for a fun filled day of obedience demonstrations, dog races, a dog parade, and several other activities.

Announcement of CCC Poster Winners – Commissioner Brock

Commissioner Brock announced the winners of the Complete Count Census Poster Contest. The winners are listed as follows: K-5 grades first place was Skylar Talavera and second place awarded to Cheyenne Bissonnette; 6-8 grade first place winner was Lauren Hatch and second place Benjamin Colona; 9-12 grade first place winner was Victoria Hamel and second place went to Olivia Tooke. The winners were awarded with Wal-Mart gift certificates and Wii's.

"Be The Wall" - Wakulla County Coalition for Youth

Sherri Hood announced "Be The Wall", a social marketing campaign aimed at parents, concerned adults, community leaders and business people to pledge to be clear, firm, and consistent when dealing with teens and alcohol. Be The Wall is a resource for parents who wish to learn more about how they can "Be The Wall" between teens and alcohol. Be The Wall invites the public to attend the Wakulla County Youth Fair Association meeting on March 3, 2010 at the TCC Wakulla Center at 2:30p.m. – 4:30p.m.

Announcement of Erica Morse, New Executive Director of Keep Wakulla County Beautiful
Don Henderson announced Erica Morse as the new executive director for Keep Wakulla County Beautiful. Ms. Morse invited all citizens to participate in Hazardous Waste Day on March 20, 2010 at 9:00a.m. – 2:00p.m. at the Public Works Office, 340 Trice Lane, Crawfordville. Accepted household items include paints, batteries, bulbs, computer parts, oils, etc.

Announcement of Educational Training for County's Fertilizer Ordinance – Scott Jackson

Scott Jackson announced the Best Management Practices training being held in regards to the requirements for Wakulla County and Tallahassee's Fertilizer Ordinance. The training will be held on March 25, 2010 at the Wakulla County Extension Office. Anyone interested in registering can contact the Extension Office at 926-3931.

Presentation on Growing Oysters on Trees in Panacea – Jack Rudloe

Jack Rudloe, presented a PowerPoint to the Board regarding oysters growing on trees in Panacea. After the presentation, Mr. Rudloe proposed the Board to gather a pilot program to initiate the process of planting brush piles and opening for harvest in Wakulla County.

Commissioner Artz applauded Scott Nelson, Emergency Management Director for successfully conducting an Emergency Management Training Exercise in Smith Creek.

Commissioner Artz announced that Wakulla County ranked #1 to receive funding for the Smith Creek Communications Project. The project includes the purchase and construction of a 150 foot communication tower and shed. Ms. Artz thanked all who assisted in this endeavor.

Commissioner Artz announced the following women that were recognized at the Women's Convention Banquet for their leadership in Community Service for volunteering in Pre-K to Prison Ministry: Mary Kelly, Francis Harvey Reed, Dranessa Williams and Wilhemina Williams.

County Administrator announced the March 11, 2010 Board Workshop topic has been revised to now reflect the City of Tallahassee to present modifications on the TP Smith Advanced Wastewater Treatment Facility.

Commissioner Green recognized Phyllis Harvey as the 2010 Health Care Pioneer award recipient and presented her with a plaque. Ms. Harvey is an employee at the Wakulla County Health Department.

Commissioner Kessler announced for citizens to be aware of the lane closure on Highway 319.

Commissioner Kessler announced that citizens wishing to donate crutches and/or walkers to Haiti victims, can drop off the supplies at the County Administrative Office or the Wakulla County Health Department.

Commissioner Kessler announced the County is to receive grant funding for Wakulla Gardens in the amount of \$459,261. The funding is anticipated to be received in June 2010 for the placement of gravel to assist with road improvements and for affordable housing assistance.

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker's card and turn in to Ms. Welch prior to the beginning of discussion on that particular item. Citizens are allowed a maximum of 3 minutes to speak.)

Consent

(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).

Commissioner Stewart made a motion to approve the Consent Agenda with Tab #6 being pulled for discussion; Commissioner Green seconded and the motion passed 5/0.

1. Approval of Minutes – February 16, 2010 Regular Board Meeting
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the February 16, 2010 regular Board meeting minutes.
2. Approval of Minutes – February 4, 2010 Workshop To Discuss Utility Management Authorities of Charter County Governments
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the February 4, 2010 Workshop Minutes to discuss the utility management authorities of charter county governments.
3. Approval of Minutes – February 4, 2010 Workshop To Discuss the Old Courthouse Management Agreement between the County and Chamber of Commerce
(Brent X. Thurmond, Clerk of Court)

The Board approved Option #1 – Approve the February 4, 2010 Workshop Minutes to discuss the Old Courthouse Management Agreement between the County and Chamber of Commerce.

4. Approval of Minutes – February 4, 2010 Workshop To Allow the State Fire Marshal’s Bureau of Fire Standards and Training to Review and Discuss Standards/Requirements For Firefighters in the State of Florida
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the February 4, 2010 Workshop Minutes of the State Fire Marshal’s Bureau of Fire Standards and Training to review and discuss standards/requirements for firefighters in the State of Florida.
5. Approval of Payment of Bills and Vouchers Submitted for February 11, 2010 – February 24, 2010
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the Bills and Vouchers submitted for February 11, 2010 – February 24, 2010.
6. Request Board Approval of the Wakulla County Tourist Development Council October through December 2009 Quarterly Report
(Pam Portwood, TDC Director)
The Board pulled this item for discussion.
7. Request Board Approval of Task Order No. 12 for the Permit Required Compliance and Evaluation Monitoring at the Lower Bridge Landfill
(Cleve Fleming, Public Works Director)
The Board approved Option #1 – Approve Task Order No. 12 to Jones Edmunds for the 2010 permit required compliance and evaluation monitoring at the Lower Bridge Landfill.
8. Request Board Approval of Task Order No. 13 for the Long-Term Care Plan and Natural Attenuation Monitoring-Only Plan Groundwater and Landfill Gas Monitoring at the Medart Closed Landfill
(Cleve Fleming, Public Works Director)
The Board approved Option #1 – Approve Task Order No. 13 to Jones Edmunds for the 2010 long-term care plan and natural attenuation monitoring-only plan for groundwater and landfill gas monitoring at the Medart Closed Landfill.
9. Request Board Consideration and Approval of a Budget Amendment for \$33,813 for Public Works to Purchase a 2011 Ford F-250, 4 Wheel Drive, Four Door Crew Cab
(Cleve Fleming, Public Works Director)
The Board approved Option #1 – Approve the budget amendment for \$33,813 for Public Works to purchase a 2011 Ford F-250, 4 wheel drive, four door crew cab truck.
10. Request Ratification of Discussion and Direction From the February 4, 2010 Board Workshop Regarding a Review of the State Fire Marshall’s Bureau of Fire Standards and Training Standards/Requirements for Firefighters in the State of Florida
(Scott McDermid, Public Safety Director)

The Board approved Option #1 – Ratify the Board discussion of the Workshop held on February 4, 2010 and direct staff to move forward with the following:

- **Work with the VFD's to develop a Corrective Action Plan;**
- **Begin the next Firefighter 1 Class, March 1, 2010;**
- **Establish a new training program, with an initial focus on training identified individuals within each VFD station to serve as Firefighter 1 Instructors;**
- **Report back to the Board by May 1, 2010 with the proposed Corrective Action Plan and training program design.**

(Scott McDermid, Public Safety Director)

(Louis Lamarche, Fire Chief)

11. Request Board Approval to Adopt a Resolution Preserving the Documentary Stamp Fee and Supporting the Elimination of the Legislative CAP on the Housing Trust Funds for Housing Programs

(Alfred Nelson, Housing Director)

The Board approved Option #1 – Adopt the Resolution preserving the documentary stamp fee and supporting the elimination of the legislative CAP on the housing trust funds for housing programs.

12. Request Board Approval of a Resolution to Accept the Low Income Home Energy Assistance Program (LIHEAP) FY 2010-2011 Contract and Funding Agreement for \$157,907.00, and Authorize the Chairman to Execute

(Alfred Nelson, Housing Director)

The Board approved Option #1 – Adopt the Resolution accepting the Low Income Home Energy Assistance Program (LIHEAP) FY 2010-2011 Contract and approve the funding agreement for \$157,907, and authorize the Chairman to execute.

13. Request Board Approval of the Solid Waste Assessment Critical Events Schedule

(Tim Barden, Assistant County Administrator)

This item was tabled to the March 15, 2010 Board Meeting.

14. Request Board Approval of a Resolution in Support of Wakulla County's Seafood Industry Workers
(Jennifer Langston, Special Projects Coordinator)

The Board approved Option #1 – Adopt the Resolution supporting Wakulla County's seafood industry workers.

15. Request Board Approval to Advertise and Schedule a Public Hearing to Consider an Ordinance Amending the Comprehensive Sewer Ordinance

(Heather Encinosa, County Attorney)

The Board approved Option #1 – Approve staff to schedule and advertise a public hearing to consider a proposed Ordinance amending the Comprehensive Sewer Ordinance.

(Jessica Welch, Policy & Public Information Coordinator)

16. Request Board Consideration and Approval to Waive Impact and Building Fees for Habitat for Humanity

(Lindsay Stevens, Assistant County Administrator)

The Board approved Option #1 – Approve to waive the Impact and Building Fees for Habitat for Humanity.

17. Request Board Approval of Revised Policy #07-01 Rules of Procedure for Meetings of the Wakulla County Board of County Commissioners
(Jessica Welch, Policy & Public Information Coordinator)
This item was pulled from the Agenda; No Policy Revision is Required at this time.
18. Request Board Approval of Change Order #2 from Dowdy Plumbing for the Reuse Water Transmission Line from the Otter Creek WWTP to Wildwood Golf Course
(Matt Hurd, Eutaw Consultant)
The Board approved Option #1 – Approve Change Order #2 with Dowdy Plumbing for the reuse water transmission line from the Otter Creek WWTP to Wildwood Golf Course.

Consent Items Pulled for Discussion

(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).

6. Request Board Approval of the Wakulla County Tourist Development Council October through December 2009 Quarterly Report
(Pam Portwood, TDC Director)
After discussion, Commissioner Brock made a motion to table this item to the March 15, 2010 Board Meeting to allow the Tourist Development Council to include the December 2009 expenditures report; Commissioner Stewart seconded and the motion passed 5/0.

Planning and Zoning

(Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi-judicial proceedings each Commission member must disclose all contact received from interested parties and/or their representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)

General Business

(General Business items are items of a general nature that require Board directions or pertain to Board policy)

19. Request Board Approval to Proceed with Bidding Out Phase One Scope of Work for Courthouse Renovations
(Brent X. Thurmond, Clerk of Court)
Commissioner Stewart made a motion to approve the following options; Commissioner Brock seconded and the motion passed 5/0:
- **Approve the Courthouse Project bidding, obtain the Guaranteed Maximum Price (GMP), and authorize the Clerk to obtain financing by the terms most favorable to the County;**

- **Approve obtaining competitive financing rates from at least three local/regional institutions for bank-qualified financing and direct the Clerk to contact and notify the local banks;**
- **Directed to pursue a historical grant for exterior funding;**
- **Direct submitting of a budget amendment to budget/transfer any remaining required funds to the Courthouse Project for Budget Year 09-10; this will not be done until all bids have been received and any grant options are used first;**
- **Approve Exterior Scheme 3 and direct staff to seek out grant opportunities.**

In addition, the bids, GMP, grant applications, contract documents, and loan documents will come back to the Board for Board consideration. At this time, there is no authorization for the Chairman to sign the GMP or the loan documents. The Board's preference is to target local workers/builders in the Bid process.

20. Request Board Approval of the Bulk Wastewater Agreement Between Talquin and Wakulla County (Heather Encinosa, County Attorney)
This item was tabled to the March 15, 2010 Board Meeting.
21. Request Ratification of Board Discussion Taken During the February 4, 2010 Workshop to Discuss the Old Courthouse Lease Agreement Between the County and Chamber of Commerce and Request Board Direction (Jessica Welch, Policy & Public Information Coordinator)
Commissioner Brock made a motion to ratify the Board discussion taken during the February 4, 2010 Workshop with consensus being reached on the following:
- **The County would purchase liability insurance and waivers for sublease of the building space;**
 - **Installation of security services will be considered;**
 - **The Board suggested that a cost analysis be conducted in regards to the County maintenance services for the building and property prior to making a decision since this requires additional staff resources, which may not be available.**

**In addition, it was directed for the County Administrator, County Attorney, Commissioner Brock, and a Chamber Member to negotiate a mutual beneficial agreement that is agreeable by both parties to come back to the Board for final consideration and approval. In the event that a mutual agreement cannot be reached, a Workshop may be scheduled; Commissioner Stewart seconded and the motion passed 5/0.
(Heather Encinosa, County Attorney)**

Citizens to be Heard

(To be heard between 6:30p.m. and 7:00p.m., or if the meeting concludes prior to 6:30p.m. or 7:00p.m. will then be heard at the end of the meeting where applicable. Three (3) minute limit; non-discussion by Commission; there shall be no debate and no action by the Commission).

Commissioner Agenda Items

(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).

County Attorney

(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).

County Attorney updated the Board in regards to the permit process of the City of Tallahassee Hydro Dam Spillway Modification Project. The County Attorney filed a four party intervention with Wakulla, Leon , Liberty, and Franklin Counties which is currently in the Department of Administrative Hearings process. The County Attorney will continue to update the Board on this issue.

County Administrator

(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).

22. Request Board Adoption of a Resolution Outlining the Departments, Divisions and Offices of the County
Commissioner Brock made a motion to adopt a amended Resolution setting forth the departments, offices, and divisions of County government in accordance with the Wakulla County Administrative Code; Commissioner Artz seconded and the motion passed 5/0.

Discussion Issues by Commissioners

(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her "discussion items" time shall be limited to no more than three (3) minutes, unless the Chairman extends the time, and all comments shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.

Commissioner Brock announced to any local businesses wishing to place a Census Poster in their business to notify him through e-mail at abrock@mywakulla.com.

Commissioner Kessler announced he will be providing the Board with information regarding Jack Rudloe's proposal of growing oysters in trees for their consideration.

Adjourn

(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting).

The meeting adjourned at 6:45p.m.

*The next Board of County Commissioners Meeting is scheduled for
Monday, March 15, 2010 at 5:00 p.m.*

Regular Board Meeting and Holiday Schedule
 January 2010 – December 2010

January 2010						
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February 2010						
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August 2010						
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November 2010						
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December 2010						
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 Regular Board Meeting
 Special Meeting
 Holiday

 Workshops

PUBLIC NOTICE
2010 Tentative Schedule

All Workshops, Meetings, and Public Hearings are subject to change

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL.
 Workshops are scheduled as needed.

Month	Day	Time	Meeting Type
February 2010	Monday 1	5:00 P.M.	Regular Board Meeting
	Thursday 4	4:00 P.M.	Workshop: To Discuss Utility Management Authorities of Charter County Governments
	Thursday 4	5:00 P.M.	Workshop: To Discuss Clarification/Change of the Chamber of Commerce's Lease Agreement with the County
	Thursday 4	6:00 P.M. - until	Workshop: To Allow State Fire Marshall's Bureau of Fire Standards and Training to Review & Discuss Standards/Requirements for Firefighters in the State of Florida
	Monday 16	5:00 P.M.	Regular Board Meeting
March 2010	Monday 1	5:00 P.M.	Regular Board Meeting
	Thursday 4	5:00 P.M.	Workshop: First Budget Development
	Thursday 4	6:00 P.M.	Workshop: To Discuss the Use of MSBU's for Neighborhood Improvements, Facilities, and Programs
	Thursday 4	7:00 P.M.	Workshop: To Discuss the Crawfordville Special Overlay District
	Thursday 11	5:00 P.M. – 7:00 P.M.	Workshop: City of Tallahassee to Present Modifications on the TP Smith Advanced Wastewater Treatment Facility
	Monday 15	5:00 P.M.	Regular Board Meeting
	Thursday 25	4:00 P.M. – 6:00 P.M.	Workshop: To Discuss On-Site Wastewater Treatment
	Thursday 25	6:00 P.M. – 8:00 P.M.	Workshop: To Discuss the Wetlands Ordinance
April 2010	Monday 5	5:00 P.M.	Regular Board Meeting
	Thursday 8	5:00 P.M.	<i>Proposed Workshop: To Discuss Land Quality and Land Designations</i>
	Monday 19	5:00 P.M.	Regular Board Meeting