

Board of County Commissioners

Date: Wednesday, June 20, 2007
To: Honorable Chairman and Members of the Board
From: Benjamin H. Pingree, County Administrator
Subject: Follow-up to County Commission Meeting June 18, 2007

Invocation and Pledge of Allegiance

Commissioner Ed Brimmer

Approval of Agenda

The Board approved the agenda with the following changes:

Item # 17 was pulled.

Item #27 was moved to the beginning of General Business.

The County Administrator added the extension of the local options tax under his items.

The County Attorney added a request to advertise a confidential attorney/client meeting for the 7-16-07 meeting to his items.

Commissioner Kessler added a presentation from the Wilderness Coast Library to the Awards and Presentations.

Commissioner Brimmer added a brief announcement to the Awards and Presentations.

Public Hearing

1. Municipal Services Tax Unit (MSTU) for Fire Protection Services Ordinance
(Timothy Barden, Director, Office of Management and Budget)
The County Administrator explained that the MSTUs were not exempt from the tax cuts proposed by the legislature. Therefore, the millage rate would have to be reduced by whatever MSTU rate was passed.
No action was taken by the Board.
2. Municipal Services Tax Unit (MSTU) for Law Enforcement Services Ordinance
(Timothy Barden, Director, Office of Management and Budget)
The County Administrator explained that the MSTUs were not exempt from the tax cuts proposed by the legislature. Therefore, the millage rate would have to be reduced by whatever MSTU rate was passed.
No action was taken by the Board.
3. Municipal Services Tax Unit (MSTU) for Recreation Services and Facilities Ordinance
(Timothy Barden, Director, Office of Management and Budget)
The County Administrator explained that the MSTUs were not exempt from the tax cuts proposed by the legislature. Therefore, the millage rate would have to be reduced by whatever MSTU rate was passed.
No action was taken by the Board.

Awards and Presentations

4. FDOT/ARPC Joint Liason Project, Five Year Work Program Presentation
(Bruce Ballister, Small Counties FDOT Liaison, ARPC)

Bruce Ballister, Apalachee Regional Planning Council gave a presentation regarding the DOT Five Year Work Program. Mr. Ballister outlined the following items to be submitted for funding for Wakulla County:

- Inclusion of the bridge on CR 375 at Syfrette Creek on the Federal Maintenance List.**
- A left turn lane, (three-laning) on SR61 (US319) continuous through Panacea from Joe Mack Street at the north and Chattahoochee Street at the south.**
- Improvements to the terminus of SR 363 in St. Marks, to include sidewalks, drainage, striped parking, landscaping, and street lighting.**
- Line of sight improvements and/or signage improvements to the intersection of SR267 and SR30 (US98).**
- Renaming of the Federal naming of US98 and US319 to reverse the labels.**
- Increase radius of sharp left turn of US319 in Sopchoppy.**

Mr. Ballister also pointed out that the current planning documents for the widening of US319 include a termination as a T-intersection directly in front of the Wakulla High School Parking Entrance.

Commissioners and the public were encouraged to provide input on the list of projects before September 2007, the deadline for finalizing the project lists.

Wilderness Coast Library Presentation

Ms. Cheryl Turner showed a short film presentation on the bookmobile service by the Wilderness Coast Library.

Commissioner Brimmer announced that Debbie Dix, coordinator of the 4th of July parade in Sopchoppy is looking for veterans to march in the parade. (*Alfred Nelson, Veteran Services Coordinator*)

Consent

5. Approval of Minutes – June 4, 2007 Regular Meeting
(Brent X. Thurmond, Clerk of Court)

The Board approved Option #1 – Approval of Minutes for June 4, 2007 meeting.

6. Approval of Payment of Bills and Vouchers Submitted for May 31, 2007 – June 13, 2007
(Brent X. Thurmond, Clerk of Court)

The Board approved Option #1 – Approval of payment of bills and vouchers submitted for May 31, 2007 – June 13, 2007.

Commissioner Brimmer asked for another run of the bills and vouchers that is sorted by check number. Staff will provide this run in addition to the other four that are currently provided for the next meeting. Commissioners will decide which ones they want for future meetings. (*Gordy Robinson, Clerk of Courts*)

7. Approval to Accept Grant Award for Automatic External Defibrillators (AEDs)
(Fran Councill, Director of EMS)

The Board approved Option #1 – Acceptance of the grant from the Department of Health in the amount of \$63,539.

8. Approval of Courthouse Facilities Grant-in-Aid Agreement
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approval of the OSCA Grant-in-Aid agreement.
9. Request to schedule a Workshop on Development Agreements and the Best Practices for Planning and Community Development
(Jaime Baze, Interim Director, Community Development Department)
The Board approved Option #1 – Approval of request to schedule a workshop for October 1, 2007 at 5:00 p.m.
10. Ratification of Bid Process for Playground Equipment for Medart Park Improvements Project, FRDAP Agreement F50298
(Andrea Simpson, Deputy County Administrator/Ray Gray, Director, Parks and Recreation Department)
The Board approved Option #1 – Approval of the purchase of playground equipment from Miller Recreation Equipment & Design, Inc., and further direct the expeditious release of the check for this vendor prior to June 30, 2007.
11. Request for Board Authorization to Inform the Florida Association of Counties Trust that Wakulla County may Pursue Other Insurance Options
(Andrea B. Simpson, Deputy County Administrator)
The Board approved Option #1 – Authorization for staff to explore insurance options on behalf of the Board, and authorize the Chairman to sign the letter to FACT on the Board's behalf.
12. Acceptance of Status Report on US319 Alternative Corridors Study
(Jaime Baze, Interim Director, Community Development Department)
The Board approved Option #1 – Acceptance of status report.
13. Confirmation of the Appointment of Lindsay Stevens for the Director of the Department of Planning and Community Development
(Benjamin H. Pingree, County Administrator)
The Board approved Option #1 – Confirmation of Ms. Lindsay Stevens as the Director of the Department of Planning and Community Development.

Consent Items Pulled for Discussion

**Commissioner Brimner requested pulling the following for discussion:
Items #9, #10, and #12 and check number 118128.**

Item #9 – Commissioner Brimner commended staff for their work on this item and during the absence of a Director. Item #9 was approved 5-0.

Item #10 – Commissioner Brimner explained that he does not like to be presented with “emergency” situations that require a decision by the Board with no time to fully investigate. Item #10 was approved 5-0.

Item #12 – Commissioner Brimner asked for the next step in the process. Staff explained that the findings and recommendations of this report would be considered during the re-evaluation of the comprehensive plan. Item #12 was approved 5-0.

Check #118128 – Commissioner Brimmer asked if we had a contract with Madigan Law Firm (payee) for this work. The County Administrator explained that there was a misunderstanding by the law firm regarding approval to begin work. The invoice was reduced from \$1,500 to \$900 and was approved by the County Administrator. Commissioner Langston requested a copy of the work product. Staff will obtain this from the Madigan Law Firm. Check #118128 was approved 5-0. (Ben Pingree, County Administrator)

Commissioner Kessler requested pulling the following for discussion:

Items #8, and #11 and check numbers 117959, 118102, and 118036.

Item #8 – Commissioner Kessler asked staff to summarize this phase of the grant. Staff explained that execution of this agreement was necessary to realize the money appropriated in 2006 for courthouse renovations. Item #8 was approved 5-0.

Item #11 – Commissioner Kessler commended staff for due diligence in exploring our insurance options. Commissioner Brimmer asked Mr. Ken Moynahan, FACT representative, to explain the FACT insurance program. Item #11 was approved 5-0.

Check #s 117959 and 118102 – Commissioner Kessler asked for clarification of “local travel”. Commissioner Brimmer explained this was reimbursement for trips to meetings in Tallahassee (especially during session). Commissioner Kessler asked staff to look into travel reimbursement rules for commissioners. Staff will submit a memo to the board outlining current travel reimbursement rules and procedures. Check #s 117959 and 118102 were approved 5-0. (Pam Portwood, Special Projects)

Check #118102 – Commissioner Kessler asked for clarification of the billing from the County Attorney. Staff and the County Attorney explained that this was for three items currently under litigation. Check #118102 was approved 5-0.

Citizens to be Heard

Jack Rudloe discussed the need for a tree ordinance for residential properties.

John Trice commended the Board for not passing the MSTU Ordinances, spoke on what he considered to be “false” reporting in the Wakulla News, and expressed the need for a county-wide operational audit.

Larry Roberts thanked the Board for not passing the MSTU Ordinances and asked for a status on the impact fee ordinance.

Hugh Taylor announced a benefit for the Independent Reporter to be held at Wakulla Springs on July 3rd at 7 pm, spoke about the workshop on agenda policy and procedures, and asked for work products from Madigan Law Firm and Paul Johnson.

Planning and Zoning

14. Wetlands Setback Variance V07-09
(Jaime Baze, Interim Director, Community Development Department)
Request for wetland setback variance to build within the 75 foot setback. This property is located on Block A Lot 4 of River Plantation Subdivision. Stephan and Necia Koury, applicants.

The Board approved Option #1 – Approval of the wetlands setback variance application V07-09.

15. Family Enclave Agreement

(Jaime Baze, Interim Director, Community Development Department)

Request to approve a Family Enclave Agreement between the Board of County Commissioners and Gary M. & Dawn Brown, due to their family member's financial difficulties. This property is located at 55 Ring Around Lane, north of Ace High Stables Road. Gary M. & Dawn Brown, applicants.

The Board approved Option #1 – Approval of Brown's Family Enclave Agreement.

16. Site Plan Application

SP07-08

(Jaime Baze, Interim Director, Community Development Department)

Request for site plan approval to construct a 20,000 square foot addition to the existing Gulf Coast Lumber site. This property is located behind the existing Gulf Coast Lumber. Lewis Properties, LLC, applicant.

The Board approved Option #1 with the following stipulation – Approval of application for site plan SP07-08 with landscape ordinance requirements for North and East boundaries.

General Business

17. Consideration of Joe Blanchard's Retirement Discrepancy

(Andrea B. Simpson, Deputy County Administrator)

This item was pulled from the agenda.

(Added item) Extension of Local Option Gas Tax

The Board approved: declaration that an emergency exists, waiving of advertisement, and adoption of an ordinance extending the local option gas tax.

18. Settlement Agreement with Brown & Brown, Inc.

(Pam Portwood, Special Projects Director)

The Board approved Option #1 – Authorization for the Chairman to sign the release.

19. Request for Board Appointments to the Citizen's Advisory Committee for Infrastructure Development

(Andrea B. Simpson, Deputy County Administrator)

Commissioner Langston appointed Jay Westmark to the Citizen's Advisory Committee for Infrastructure Development.

Commissioner Brimmer appointed John Shuff to the Citizen's Advisory Committee for Infrastructure Development.

The Board approved appointment of Jackie Lawhon as the representative for the City of Sopchoppy for the Citizen's Advisory Committee for Infrastructure Development.

(Andrea Simpson, Deputy County Administrator – bring back Commissioner Kessler, Lawhon, and Green's appointments)

20. Approval of Contract with Kimley-Horn and Associates, Inc. for EAR

(Jaime Baze, Interim Director, Community Development Department)

The Board approved Option #1 - Approval of the contract for Kimley-Horn (pending revisions by the County Attorney) to complete the EAR and authorization of staff to

take appropriate budget action to transfer the necessary funding from the General Administrative Reserve fund. (Tim Barden, OMB)

21. Approval of Contract with Kimley-Horn and Associates, Inc. for CMS
(Jaime Baze, Interim Director, Community Development Department)
The Board approved Option #1 - Approval of the contract for Kimley-Horn (pending revisions by the County Attorney) to complete the CMS and authorization of staff to take appropriate budget action to transfer the necessary funding from the General Administrative Reserve fund. (Tim Barden, OMB)
22. Request for Board Approval of Eight Recommendations as Presented by Eutaw Consultants During the June 4th Sewer Billing Study and Workshop.
(Benjamin H. Pingree, County Administrator)
The Board approved Option #1 – Approval of the eight recommendations for improvement of county sewer services and billing for same, as outlined in the analysis section.
23. Approval of Appointments to the Parks and Recreation Board
(Andrea Simpson, Deputy County Administrator/Ray Gray, Director, Parks and Recreation Department)
Commissioner Kessler appointed Julia Hanway for the District 4 Board member on the Parks and Recreation Board. (Ray Gray, Parks and Recreation – bring back Commissioner Langston’s appointment)
24. Update on Wastewater Improvements Project and Request to Adopt Resolution to Escrow State Funding Received for this Project
(Pam Portwood, Special Projects Director/Eutaw Utilities, Inc.)
The Board approved Option #1 with change to proposed resolution – Acceptance of the update from Eutaw Utilities on the Wastewater Improvements Project and adoption of the proposed resolution to place \$250,000 in Escrow and \$250,000 set aside for purchase of easements. (Tim Barden, OMB)
25. Request for Authorization of Ambulance Conversion from Rechassis to Full-Service Ambulance
(Fran Councill, Director of EMS)
The Board approved Option #1 – Authorization for staff to convert rechassis to full-service ambulance.
26. Approval of the New Non-Profit Policies and Procedures and Application Form
(Tim Barden, Director, Office of Management and Budget)
The Board approved Option #1 – Approval of the new Non-Profit Policies and Procedures and Application Form. (Andrea Simpson, Deputy County Administrator – put on website with other policies)
27. Confirmation of Wakulla County Cooperative Extension Director Appointment
(Andrea B. Simpson, Deputy County Administrator)
The Board approved Option #1 – Confirmation of Scott Jackson as the new Director of Wakulla County Cooperative Extension.

28. Approval of WORKFORCE *plus* Board member
(Pam Portwood, Special Projects Director)
The Board approved appointment of Don Prout, CSG Systems to serve on the WORKFORCE *plus* Board of Directors.
29. Appeal of Board of County Commission Decision regarding Larry Hess Certificate of Occupancy
(Benjamin H. Pingree, County Administrator)
The Board directed the County Attorney to draw an agreement between the County and Mr. Hess to allow issuance of a certificate of occupancy with the understanding that Mr. Hess will bring the structure into compliance within 6 months and authorized the County Administrator to execute the agreement. (Ron Mowrey, County Attorney)
30. Consideration of Property Location for the Crawfordville Community Center
(Andrea Simpson, Deputy County Administrator/Ray Gray, Director, Parks and Recreation Department)
The Board directed staff to negotiate for the Wakulla Expo Property and bring back recommendations at the next Board meeting. (Ray Gray, Parks and Recreation, item for July 16th meeting)

Commissioner Agenda Items

Commissioner Brimmer

31. Operational Audit of Legal Services
The Board did not approve publishing of an RFP/Q for an operational audit of our legal department.

Commissioner Kessler

32. Freedom of Speech Day in Wakulla County
The Board did not adopt the resolution for Freedom of Speech Day.

County Attorney

(Added item) Request for Confidential Attorney/Client meeting at July 16, 2007 Board meeting.
The Board approved the request for advertisement of a confidential attorney/client meeting at the July 16, 2007 Board meeting.

County Administrator

The County Administrator reminded the Board and public of the Budget Workshop scheduled for June 25, 2007.

The County Administrator reminded the Board of the City of Tallahassee public hearing regarding the sprayfield on June 20, 2007 at 3:30 p.m.

Discussion Issues by Commissioners

Commissioner Langston

Asked staff to look into “Dump Amnesty Day” and bring back recommendation to the Board. *(Cleve Fleming, Public Works)*

Asked staff to look into the City of Tallahassee bio-energy plant and investigate possibility of Wakulla County garbage being sent there. *(Cleve Fleming, Public Works)*

Commissioner Kessler

Asked staff to meet with citizen’s group regarding the Board meeting procedures. *(Ben Pingree, County Administrator and Pam Portwood, Special Projects)*

Asked staff to look into providing light snacks for long meetings. *(Pam Portwood, Special Projects)*

Asked staff to revisit replacing the metal chairs in the Board chamber. *(addressed in 07/08 budget)*

Adjourn

*The next Board of County Commissioners Meeting is scheduled for
Monday, July 16, 2007 at 6:00 p.m.*

Regular Board Meeting and Holiday Schedule

January 2007 - December 2007

January 2007 1						
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
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 Regular Board Meeting and/or Workshop

 Holiday

PUBLIC NOTICE
2007 Tentative Schedule

All Workshops, Meetings, and Public Hearings are subject to change

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101. Workshops are scheduled as needed.

Month	Day	Time	Meeting Type
June 2007	Monday 25	5:00 P.M.	Workshop: Draft Tentative Budget
July 2007	Fri. 13 – Tues. 17	8:00 A.M.	NACo Annual Conference Richmond, Virginia
	Monday 16	5:00 P.M.	Workshop: Draft Wakulla County Economic Development Plan
	Monday 16	6:00 P.M.	Regular Board
August 2007	Monday 6	6:00 P.M.	Regular Board
	Monday 20	6:00 P.M.	Regular Board
September 2007	Tuesday 4	6:00 P.M.	Regular Board
	Monday 17	6:00 P.M.	Regular Board
October 2007	Monday 1	5:00 P.M.	Workshop: Development Agreements and Best Practices for Planning and Community Development
	Monday 1	6:00 P.M.	Regular Board
	Monday 15	6:00 P.M.	Regular Board
November	Monday 5	6:00 P.M.	Regular Board
	Tues. 13 – Fri. 19	8:00 A.M.	FAC Legislative Conference St. Johns County
	Monday 19	6:00 P.M.	Regular Board
December 2007	Monday 3	6:00 P.M.	Regular Board