

Board of County Commissioners

Date: Thursday, January 22, 2009
To: Honorable Chairman and Members of the Board
From: Benjamin H. Pingree, County Administrator
Subject: Follow-up to County Commission Meeting January 20, 2009

Invocation

Commissioner Kessler

Pledge of Allegiance

Commissioner Stewart

Approval of Agenda

Commissioner Stewart made a motion to approve the Agenda with the following changes and add-ons; Commissioner Artz seconded and the motion passed 4/0:

- **Tab #9 was pulled;**
- **Commissioner Stewart has an add-on under his discussion items;**
- **Commissioner Artz has an add-on under her discussion items.**

Awards and Presentations

Announcement of Town Hall Meeting to be held on January 27, 2009 and the Transition to County Town Hall Meetings – Commissioner Kessler

Commissioner Kessler announced his next Town Hall Meeting to be held on January 27, 2009 from 7:00p.m. – 9:00p.m. at the Commission Chambers, 29 Arran Rd. All citizens are invited and encouraged to attend. Additionally, this will be the last series of Commissioner Kessler's town hall meetings and the County will now be holding town hall meetings throughout Wakulla County every few months.

Household Hazardous Waste Day - Keep Wakulla County Beautiful, Marj Law

Marj Law, Keep Wakulla County Beautiful gave a brief presentation on the prior Household Hazardous Waste Day. Keep Wakulla County Beautiful mission is to reduce trash, promote recycling, and to find out the causes of litter in Wakulla County. Ms. Law encouraged citizens to participate in the upcoming Household Hazardous Waste Day on April 18, 2009 at the Public Works Department, 340 Trice Lane.

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker's card and turn in to Ms. Welch prior to the beginning of discussion on that particular item. Citizens are allowed a maximum of 3 minutes to speak.)

Consent

Commissioner Stewart made a motion to approve the Consent Agenda; Commissioner Green seconded and the motion passed 4/0.

1. Approval of Minutes – January 6, 2009 Regular Meeting
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the January 6, 2009 Regular Board Meeting Minutes.

2. Approval of Minutes from the January 6, 2009 Workshop to Discuss and Identify the 2009 State & Federal Legislative Appropriation Requests
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the January 6, 2009 Workshop Minutes to Discuss and Identify the 2009 State & Federal Legislative Appropriation Requests.

21. Approval of Minutes from the January 12, 2009 Workshop on the 2007 Impact Fee Study and Ordinance
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the January 12, 2009 Workshop Minutes on the 2007 Impact Fee Study Ordinance.

22. Approval of Minutes from the January 13, 2009 Workshop Regarding an Update to the Board from the Infrastructure Committee and County Staff to Include the Historical Subdivisions and Other Issues
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the January 13, 2009 Workshop Minutes regarding an Update to the Board from the Infrastructure Committee and County Staff to Include the Historical Subdivisions and Other Issues.

3. Approval of Payment of Bills and Vouchers Submitted for January 1, 2009 – January 14, 2009
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the payment of Bills and Vouchers submitted for January 1, 2009 – January 14, 2009.

4. Request Board Consideration and Approval to Apply for a EMSTARS Grant for Vehicle Mounts and a Supervisor Laptop
(Fran Councill, EMS Director)
The Board approved Option #1 – Approve Wakulla EMS to apply for an EMSTARS Grant for vehicle mounts and a supervisor’s laptop.

5. Request Board Consideration and Approval to Apply for a State EMS Grant for Vehicle Mounts and a Supervisor Laptop
(Fran Councill, EMS Director)
The Board approved Option #1 – Approve Wakulla EMS to apply for a State EMS Grant for vehicle mounts and a supervisor’s laptop.

6. Request Board Consideration and Approval to Apply for a Matching Grant for Automated CPR Devices Through the State of Florida EMS Office
(Fran Councill, EMS Director)
The Board approved Option #1 – Approve Wakulla EMS to apply for grant funding for automated CPR devices through the State of Florida EMS Office.

7. Request Board Consideration and Approval for Wakulla County EMS to Apply for a Matching Grant for IV Access Devices Through the State of Florida EMS Office
(Fran Councill, EMS Director)
The Board approved Option #1 – Approve Wakulla EMS to apply for a matching grant for IV access devices through the State of Florida EMS Office.

8. Request Board Approval of Road Closing for 11th Annual Rotary Valentines Celebration Parade
(Benjamin H. Pingree, County Administrator)
The Board approved Option #1 – Approve the road closing for the 11th Annual Rotary Valentines Celebration Parade.

Citizens to be Heard

Jenny Brock addressed the Board regarding the County Charter and how the citizens and/or the Board can change the Charter.

Planning and Zoning

General Business

9. Request for Board Consideration and Approval of the DHS, PSIC Grant Opportunity for the Installation of 700-MHz Radio Equipment in Crawfordville **Item Has Been Pulled**
(Scott Nelson, Wakulla County Emergency Management Director, WCSO)
This item was pulled.

10. Request for Ratification of Board Actions Taken at the January 6, 2009 Workshop to Establish the 2009 State and Federal Legislative Priorities
(Jennifer Langston, Special Projects Coordinator)
Commissioner Stewart made a motion to ratify the Board actions taken at the January 6, 2009 Workshop on the Establishment of the 2009 State and Federal Legislative Priorities.
(Jennifer Langston, Special Projects Coordinator)

11. Request for Board Consideration and Approval of a Resolution to Accept the Weatherization Low Income Home Energy Assistance Program (WAP-LIHEAP) Contract and Funds for \$103,600.00
(Alfred Nelson, Housing Director)
Commissioner Stewart made a motion to approve the Resolution to accept the WAP-LIHEAP Contract and Funds for \$103,600.00; Commissioner Artz seconded and the motion passed 4/0.

12. Request for Board Consideration and Approval of a Resolution Establishing the 2009 Payment Standards for the Wakulla County Section 8 Housing Choice Voucher Rental Assistance Program (Alfred Nelson, Housing Director)
Commissioner Green made a motion to approve the Resolution establishing the 2009 Payment Standards for the Wakulla County Section 8 Housing Choice Voucher Rental Assistance Program; Commissioner Artz seconded and the motion passed 4/0.
13. Request for Board Approval of Evaluation Team's Ranking of Proposals for Professional Planning and Engineering Consultant Services Request for Qualifications (RFQ), Board Approval to Select Firms, and Authorize the Chairman to Execute an Agreement for Services with Selected Firms (Lindsay Stevens, Assistant County Administrator)
Commissioner Artz made a motion to approve the Evaluation Team's Ranking of Proposals for Professional Planning and Engineering Consultant Services Request for Qualifications (RFQ), Approve selected firms of PBS&J and Kimley-Horn & Associates, and authorize the Chairman to execute the Agreement for Services with both selected firms; Commissioner Green seconded and the motion passed 4/0.
14. Request for Ratification of Board Actions Taken at the December 8, 2008 Third Annual Board Retreat (Jessica Welch, Policy & Public Information Coordinator)
Commissioner Stewart made a motion to ratify the Board actions taken at the December 8, 2008 Third Annual Board Retreat; Commissioner Artz seconded and the motion passed 4/0. In addition, the Board directed staff to post the 2009 Board Priorities Action Plans on the County Website to solicit citizen input and to bring back the item for approval at the February 3, 2009 Board Meeting.
(Jessica Welch, Policy & Public Information Coordinator)
15. Board Update on the Site Contamination Assessment Project Located at the Board of County Commissioners Chambers/Old Sheriff's Department (Jennifer Langston, Special Projects Coordinator)
Commissioner Stewart made a motion to accept the update on the Site Contamination Assessment Project located at the Board of County Commissioners Chambers/Old Sheriff's Department; Commissioner Artz seconded and the motion passed 5/0.
25. Board Confirmation of the Reclassification and Promotion of Mr. Scott McDermid as the Director of the Department of Public Safety (Lindsay Stevens, Assistant County Administrator)
Commissioner Stewart made a motion to approve confirmation of the reclassification and promotion of Mr. Scott McDermid as the Director of the Department of Public Safety; Commissioner Green seconded and the motion passed 4/0.
16. Request Board Approval to Authorize the City of Tallahassee to Initiate a Feasibility Study and Conduct Preliminary Work Related to Natural Gas Utility Service (Jennifer Langston, Special Projects Coordinator)
Commissioner Stewart made a motion to authorize the City of Tallahassee to initiate a Feasibility Study and conduct preliminary work related to natural gas expansion to Wakulla County; Commissioner Artz seconded and the motion passed 4/0.
(Jennifer Langston, Special Projects Coordinator)

17. Request Board Approval of the Proposed Policy for Grading Private Dirt Subdivision Roads in Wakulla County and the Invitation To Bid (ITB)
(Tim Barden, Assistant County Administrator)
Commissioner Stewart made a motion to approve the proposed Policy for Grading Private Dirt Road Subdivisions in Wakulla County and approve the Invitation to Bid (ITB); Commissioner Artz seconded and the motion passed 4/0. In addition, the Board asked that the contract include a clause to allow any subdivision in Wakulla County the ability to piggyback on the negotiated County cost.
(Tim Barden, Assistant County Administrator)
18. Request Board Approval to Advertise an Invitation to Bid (ITB) for the Construction of the Rock Landing Dock and Boat Ramp per Engineered Specifications
(Ray Gray, Parks & Recreation Director)
Commissioner Stewart made a motion to approve staff to advertise an Invitation to Bid (ITB) for the Construction of the Rock Landing Dock and Boat Ramp per Engineered Specifications; after discussion, Commissioner Green seconded and the motion passed 4/0.
(Ray Gray, Parks & Recreation Director)
23. Request for Ratification of Board Actions Taken at the January 12, 2009 Workshop to Review Impact Fees as Revenue Sources for the funding of Growth Related Infrastructure Capital Projects
(Tim Barden, Assistant County Administrator)
Commissioner Artz made a motion to direct staff to schedule a Workshop in the near future to allow for further Board discussion and to consider funding options; Commissioner Stewart seconded and the motion passed 4/0.
(Tim Barden, Assistant County Administrator)
24. Request for Ratification of Board Actions from the January 13, 2009 Workshop on the Update to the Board from the Infrastructure Committee and County Staff to Include the Historical Subdivisions and Other Issues
(Lindsay Stevens, Assistant County Administrator)
Commissioner Stewart made a motion to ratify the Board direction from the January 13th Workshop, including the following:
- **Direct staff to prioritize pursuit of the right-of-way and paving of (45ft. or narrower if necessary) Old Bethel Road and Gavin Road. In addition, direct staff to bring back a Budget Amendment to the next Board meeting changing the Old Shell Point Road funding to the Old Bethel Road funding;**
 - **Direct staff to prioritize obtaining proposals from consultants to conduct stormwater and road paving plans for all five units of Wakulla Gardens;**
 - **Direct staff to research and make recommendations on a possible construction moratorium within Wakulla Gardens, pending completion of a stormwater plan.**
- Commissioner Green seconded and the motion passed 4/0. After further discussion, the Board directed staff to bring back an agenda item to reaffirm the Infrastructure Committee and to determine what projects for the Infrastructure Committee to address in the future.**
(Lindsay Stevens, Assistant County Administrator)
(Cleve Fleming, Public Works Director)

Commissioner Agenda Items

19. Commissioner Kessler
a) Request Board Approval of a Resolution Declaring Wakulla County a U.S. Cool County Climate Stabilization
Commissioner Stewart made a motion to approve the Resolution declaring Wakulla County a U.S. Cool County Climate Stabilization; Commissioner Artz seconded and the motion passed 4/0.

County Attorney

The County Attorney advised the Board that the proposed Performance Based Septic System Ordinance clarifying that citizens who install and maintain a performance based septic system will not be required to hook onto sewer will be on the February 3, 2009 Agenda asking approval to advertise as a public hearing.

County Administrator

20. Board Consideration of Potential Wakulla County Economic Stimulus Projects in Anticipation of the Economic Stimulus Package Initiated by the Federal Government
Commissioner Stewart made a motion to accept staff recommended projects for consideration of potential Wakulla County Economic Stimulus Projects in anticipation of the economic stimulus package initiated by the Federal Government; Commissioner Green seconded and the motion passed 4/0.

Discussion Issues by Commissioners

Commissioner Stewart directed staff to continue looking for funding for the 319 turn lane/third lane going northbound. Commissioner Stewart also directed staff to look into paving Tafflinger Road and resurfacing around the County Commission Building and Courthouse, with staff bringing back a cost analysis on a future agenda.

(Tim Barden, Assistant County Administrator)

(Cleve Fleming, Public Works Director)

Commissioner Kessler asked the Board on their opinion to continue paying and providing the food on a rotating basis for Board Meetings. The Board was in favor and will continue to pay for and provide food for Board meetings. Commissioner Kessler mentioned that he will make an announcement to the Board at the February 3, 2009 Board Meeting regarding the Cover Florida Insurance Plan.

Adjourn

*The next Board of County Commissioners Meeting is scheduled for
Tuesday, February 3, 2009 at 6:00 p.m.*

Regular Board Meeting and Holiday Schedule
 January 2009 – December 2009

January 2009						
S	M	T	W	Th	F	Sa
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February 2009						
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March 2009						
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April 2009						
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May 2009						
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June 2009						
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September 2009						
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October 2009						
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November 2009						
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December 2009						
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 Regular Board Meeting and/or Workshop
 Special Meeting
 Holiday

PUBLIC NOTICE
2008 Tentative Schedule

All Workshops, Meetings, and Public Hearings are subject to change

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL.
 Workshops are scheduled as needed.

Month	Day	Time	Meeting Type
January 2009	Monday 12	5:00 P.M. – 7:00 P.M.	Workshop – Impact Fees
	Tuesday 13	5:00 P.M.	Workshop –Update to the Board from the Infrastructure Committee and County Staff to Include the Historical Subdivisions and Other Issues
	Tuesday 20	6:00 P.M.	Regular Board
February 2009	Tuesday 3	5:00 P.M.	Workshop – Regarding Discussion of Commissioner Travel Budgets
	Tuesday 3	6:00 P.M.	Regular Board
	Tuesday 17	3:00 P.M.	1 st Budget Development Workshop
	Tuesday 17	5:00 P.M.	Workshop - To Discuss Ways to Increase Citizen Information, Input, & Involvement in County Government
	Tuesday 17	6:00 P.M.	Regular Board
March 2009	Tuesday 3	5:00 P.M.	Workshop - To Discuss Forming and Staffing Additional Citizen Advisory Committees or Working Groups
	Tuesday 3	6:00 P.M.	Regular Board
	Tuesday 17	5:00 P.M.	Workshop – To Discuss the Proposal for a Faith-Based Publicly Funded Project (Leon-Wakulla Development Corp)
	Tuesday 17	6:00 P.M.	Regular Board
April 2009	Tuesday 7	6:00 P.M.	Regular Board
	Tuesday 21	6:00 P.M.	Regular Board