

Board of County Commissioners

Date: Monday, January 12, 2009
To: Honorable Chairman and Members of the Board
From: Benjamin H. Pingree, County Administrator
Subject: Follow-up to County Commission Meeting January 6, 2009

Invocation

Commissioner Kessler

Pledge of Allegiance

Commissioner Green

Approval of Agenda

Commissioner Green made a motion to approve the Agenda with the following changes and add-ons; Commissioner Artz seconded and the motion passed 5/0:

- **Commissioner Artz requested to rotate Commissioner Items in District order;**
- **Commissioner Kessler moved Tab #28B to the last item under P&Z and Tab #28D after the Public Hearing;**
- **Commissioner Stewart has an add-on under his discussion items regarding road paving;**
- **Commissioner Artz has 3 add-on items under her discussion items: request for a legal opinion regarding performance based septic tanks; St. Marks Bike Trail; and the Community Center.**

Public Hearing

1. Request Board Approval to Hold a Public Hearing to Adopt the Proposed Ordinance Amending Florida Municipal Code Chapter 23 Parks and Recreation Ordinance for Wakulla County

(Ray Gray, Parks & Recreation Director)

Commissioner Stewart made a motion to hold a public hearing and adopt the proposed Ordinance amending Florida Municipal Code Chapter 23 Parks and Recreation Ordinance for Wakulla County, specifically section 23.005(a)(19) concerning yard sales, rummage sales and other sales on County property; section 23.006(a) regarding alcoholic beverages or controlled substances authorized on County property; and section 23.007 regarding requested waiver of fees and amending the heading for such section; adding paragraph (14) as to security requirements; and with the condition that section 23.006(a) includes the exclusion of boat ramps; Commissioner Artz seconded and the motion passed 5/0.

Commissioner Kessler

- d) Request Board Consideration of a Contract with Governance Services, LLC
Commissioner Stewart made a motion to direct the Chairman to execute the contract and employee Governance Services, LLC to represent the County as the

County Lobbyist for the FY 2008-2009 with the condition at the end of paragraph one that states “with Board approval” and striking “but not limited to” at the end of paragraph two; Commissioner Brock seconded and the motion passed 5/0.

Awards and Presentations

2. **Farm Family of the Year Proclamation – Scott Jackson, Extension Director
Scott Jackson, Extension Director announced the Farm Family of the Year as Tony and Jeanette Salas. In addition, Mr. Jackson requested the Board to consider approving the Farm Family of the Year Proclamation.**

Presenting of Plaque to the Board for the Southeast Weatherization Regional Recognition Award – Norm Gempel, Manager, Weatherization Assistance Programs
Paula Limo of Florida Department of Community Affairs, Weatherization Assistance Programs, presented Robin Dias with a plaque for the Award of Excellence on behalf of Wakulla County.

Announcement of Town Hall Meeting to be held on January 27, 2009 and the Transition to County Town Hall Meetings – Commissioner Kessler
Commissioner Kessler announced his next Town Hall Meeting to be held on January 27, 2009 from 7:00p.m. – 9:00p.m. at the Commission Chambers, 29 Arran Rd. All citizens are invited and encouraged to attend. Additionally, this will be the last series of Commissioner Kessler’s town hall meetings and the County will now be holding town hall meetings throughout Wakulla County every few months.

Bike Florida – Commissioner Kessler
Commissioner Kessler announced Bike Florida event “The Capital Tour”. This event will go through several counties including Wakulla County.

Harvard University Financial Assistance Initiative – Commissioner Kessler
Commissioner Kessler announced a financial assistance initiative through Harvard University. The assistance is if you make under a certain yearly income and have the grades then Harvard will pay for your tuition fee. Commissioner Kessler encouraged young people to raise their levels and seek assistance as this.

Announcement of 3 New Officers to the Wakulla Health Care Task Force – Commissioner Artz
Commissioner Artz announced three new officers to the Wakulla Health Care Task Force. Commissioner Artz is stepping down as Chairman; announced Joe Sharp as Chairman, Kim Tucker as Secretary, Jody Smith as Co-Chairman. In addition, Commissioner Artz thanked Kathy Price for her existing role as secretary and all of her tremendous work.

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Welch prior to the beginning of discussion on that particular item. Citizens are allowed a maximum of 3 minutes to speak.)

Consent

Commissioner Stewart made a motion to approve the Consent Agenda; Commissioner Artz seconded and the motion passed 5/0.

3. Approval of Minutes – December 1, 2008 Regular Meeting
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the December 1, 2008 Regular Board Meeting Minutes.
4. Approval of Minutes – December 8, 2008 Board Retreat
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the December 8, 2008 Board Retreat Minutes.
5. Approval of Minutes – December 16, 2008 Workshop to Discuss Increased Employment Opportunities for Unemployed Citizens
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the December 16, 2008 Workshop Minutes regarding Discussion of Increased Employment Opportunities for Unemployed Citizens.
6. Approval of Payment of Bills and Vouchers Submitted for November 26, 2008 – December 31, 2008
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the Bills and Vouchers submitted for November 26, 2008 – December 31, 2008.
7. Request Board Approval for Commissioners to Travel to Major Conferences/Workshops in 2009
(Jessica Welch, Policy & Public Information Coordinator)
The Board approved Option #1 – Approve the Commissioners to attend major conferences/workshops in 2009.
8. Request Board Approval to Ratify Re-Scheduling of the Workshop on Impact Fees from January 27, 2009 to January 12, 2009
(Jessica Welch, Policy & Public Information Coordinator)
The Board approved Option #1 – Ratify the re-scheduling of the Impact Fee Workshop to January 12, 2009 from 5:00pm – 7:00pm.
9. Request Board Approval of the FY2009/2010 Budget Calendar and to Schedule the First Budget Development Workshop on February 17, 2009 at 3:00p.m.
(Tim Barden, Assistant County Administrator)
The Board approved Option #1 – Approve the FY2009/2010 Budget Calendar and approve to schedule the first budget development workshop on February 17, 2009 at 3:00p.m. (Tim Barden, Assistant County Administrator)
10. Ratification of the December 16, 2008 Workshop Regarding Discussion of Increased Employment Opportunities for Unemployed Citizens
(Jessica Welch, Policy & Public Information Coordinator)
The Board approved Option #1 – Ratify the discussions during the December 16, 2008 Workshop regarding Increased Employment Opportunities for Unemployed Citizens.

11. Request Board Approval to Allow Submission of ICMA Public Library Innovation Grant
(Doug Jones, Library Director)
The Board approved Option #1 – Approve the County Administrator to submit the ICMA Public Library Innovation Grant application.

Consent Items Pulled for Discussion

Citizens to be Heard

Dana Peck thanked Commissioner Stewart for putting forth a discussion item regarding the County Attorney and asked the Board to consider hiring an in-house County Attorney.

Tim Bozeman addressed the Board regarding the status of the Performance Based Septic Ordinance and the status of funding for sewer.

Planning and Zoning

12. Application for Final Plat: FP08-08
Request to replat Lot 1 of Eddinger Properties Subdivision. This property is located on the west side of Crawfordville Highway, north of Lonnie Raker Road. The property owner is Pines Storage Center, LTD and the Agent is Edwin Brown and Associates.
Commissioner Brock made a motion to conduct the final public hearing and approve the Application for Final Plat FP08-08, Commissioner Stewart seconded and the motion passed 5/0.
13. Application for Site Plan: SP08-17
Request for a commercial site plan to construct additional storage facilities. This property is located on the west side of Crawfordville Highway, north of Lonnie Raker Road. The property owner is Pines Storage Center, LTD and the Agent is Edwin Brown and Associates.
Commissioner Brock made a motion to conduct the final public hearing and approve the Application for Site Plan SP08-17; Commissioner Artz seconded and the motion passed 5/0.
14. Application for Final Plat: FP08-07
Request to replat Lot 29 of Hunter's Glenn Plantation. This property is located at 136 Hunters Trace. The property owners are David Alexander and Gayle Stringer and the Agent is Thurman Roddenberry.
Commissioner Brock made a motion to conduct the second of two public hearings and approve the Application for Final Plat FP08-07; Commissioner Artz seconded and the motion passed 5/0.
15. Application for Change of Zoning: R08-17
Request to rezone a 3.4+/- acre parcel from R-1 (Single-Family Residential) to RMH-1 (Residential Mobile Home). This property is located on the east side of Hines Street in Donella Heights Subdivision. The property owners are Tom Collinsworth, Paulene M. Cooper and Bryan Capelle and the Agent is W. Crit Smith.

Commissioner Stewart made a motion to conduct the second of two public hearings and approve the Application for Change of Zoning R08-17 with the following conditions:

- **Mobile homes shall be new at the time of installation;**
- **Mobile homes shall consist of a minimum square footage of 1,240 square feet of living space; and**
- **Limited to 1 dwelling only on both lots**

Commissioner Green seconded and the motion passed 4/1.

16. Application for Site Plan: SP08-18
Request approval of site plan for construction of church fellowship hall. The property is located at 4495 Crawfordville Highway at the site of the Lake Ellen Baptist Church. The property owner is Lake Ellen Baptist Church and the Agent is Mike Scott.
Commissioner Brock made a motion to conduct the second of two public hearings and approve the Application for Site Plan SP08-18; Commissioner Green seconded and the motion passed 5/0.

Commissioner Kessler

- 28b. Request Board Approval to Direct Staff to Advertise Public Hearing on February 17, 2009 to Revoke Conditional Use CU 08-10

Commissioner Artz made a motion to direct staff to advertise a public hearing on February 17, 2009 to revoke Conditional Use CU 08-10; Commissioner Green seconded and the motion passed 5/0.

(Lindsay Stevens, Assistant County Administrator)

General Business

17. Request for Board Direction on Financial Software Upgrade
(Brent Thurmond, Clerk of Court)
Commissioner Artz made a motion to approve the Clerk's Office issue an Invitation to Negotiate to other companies to determine the capabilities of other software packages and bring back recommendations to the Board; Commissioner Brock seconded and the motion passed 5/0.
(Tim Barden, Assistant County Administrator)
18. Board Review of Negotiations with Talquin Including Opportunity to Provide Input to Talquin's Permit Renewal for Oyster Bay Wastewater Treatment Facility
(Dale Dransfield, Eutaw Consultant)
Commissioner Artz made a motion to accept the review regarding the negotiations with Talquin and provide formal input to DEP, direct staff to draft a letter to DEP with the Chairman's signature indicating the Board's opposition to the permit application and the extension of the current permit beyond 36 months; Commissioner Brock seconded and the motion passed 5/0.
(Benjamin Pingree, County Administrator)
(Dale Dransfield, Eutaw Consultant)
19. Request Board Approval to Schedule a Public Hearing to Approve the Acquisition of Property Necessary for Easements for the Wakulla Gardens Sewer and WWTP Upgrade Projects
(Dale Dransfield, Eutaw Consultant)

Commissioner Stewart made a motion to approve staff to schedule and advertise for a public hearing at the February 17, 2009 Board Meeting to approve the acquisition of property necessary for easements for the Wakulla Gardens Sewer and WWTP Upgrade Projects; Commissioner Brock seconded and the motion passed 5/0.

20. Request Board Approval to Appoint Planning Commissioners for 2009 and Board Discussion to Appoint the Seat of Member at Large and Member at Large Alternate
(Lindsay Stevens, Assistant County Administrator)
Commissioner Stewart made a motion to reappoint the existing Member at Large seat, appoint an alternate member and approve the list of Planning Commissioners for 2009; Commissioner Brock seconded and the motion passed 5/0.
21. Board Consideration of Wakulla Springshed Regional Partnership Memorandum of Understanding
(Lindsay Stevens, Assistant County Administrator)
Commissioner Brock made a motion approve the Wakulla Springshed Regional Partnership Memorandum of Understanding; Commissioner Stewart seconded and the motion passed 5/0.
22. Request Board Authorization to Transfer Funds From the Reserve Account to the Old Courthouse Renovation Match Account
(Tim Barden, Assistant County Administrator)
Commissioner Brock made a motion to authorize the Office of Management and Budget to transfer \$8,203.62 from the Reserve Account into the Old Court House Restoration Match Account to pay the Wakulla County Chamber of Commerce for the repair of 22 hand blown glass windows damaged by vandalism; Commissioner Stewart seconded and the motion passed 5/0.
23. Request for Board Approval of a Resolution Accepting the Weatherization Assistance Program – Low Income Home Energy Assistance Program (WAP-LIHEAP) Contract and Funding Modification Agreement for \$40,000.00 and Authorize the Chairman to Execute the Contract
(Alfred Nelson, Housing Director)
Commissioner Stewart made a motion to approve the Resolution to accept the Weatherization Assistance Program – Low Income Home Energy Assistant Program (WAP-LIHEAP) Contract and Funding Modification Agreement for \$40,000.00 and authorize the Chairman to execute the Contract; Commissioner Brock seconded and the motion passed 5/0.
24. Request Board Approval of a Resolution Accepting the Low Income Home Energy Assistance Program (LIHEAP) FY 2009-2010 Contract and Funding Agreement for \$157,474.00 and Authorize the Chairman to Execute the Contract
(Alfred Nelson, Housing Director)
Commissioner Artz made a motion to approve the Resolution accepting the Low Income Home Energy Assistance Program (LIHEAP) Contract and Funding Agreement for \$157,474.00 and authorize the Chairman to execute the Contract; Commissioner Brock seconded and the motion passed 5/0.
25. Request Board Approval of a Resolution Establishing the 2009 Utility Allowance Schedule for the Wakulla County Section 8 Housing Choice Voucher Rental Assistance Program
(Alfred Nelson, Housing Director)
Commissioner Brock made a motion to approve the Resolution to establish the 2009 Utility Allowance Schedule for the Wakulla County Section 8 Housing Choice Voucher Rental Assistance Program; Commissioner Stewart seconded and the motion passed 5/0.

26. Request Board Approval of an Agreement with Leon County for Class III Solid Waste Management and Recycling Services with Marpan
(Cleve Fleming, Public Works Director)
Commissioner Artz made a motion to approve the agreement with Leon County for Class III Solid Waste Management and Recycling Services with Marpan; Commissioner Brock seconded and the motion passed 5/0.
(Benjamin Pingree, County Administrator)
(Cleve Fleming, Public Works Director)
27. Request Board Approval to Replace Scales at Lower Bridge Landfill
(Cleve Fleming, Public Works Director)
Commissioner Brock made a motion to approve the purchase of the new scale for the Lower Bridge Landfill from the low bidder Mettler Toledo; Commissioner Stewart seconded and the motion passed 5/0.

Commissioner Agenda Items

28. Commissioner Kessler
- a) Request Board Direction for Staff to Investigate the Development of a Close Working Relationship with One or More Educational Institutions
Commissioner Stewart made a motion to direct staff to explore the possibilities of developing a working relationship with one of the universities located in Tallahassee for needed County work projects; Commissioner Brock seconded and the motion passed 5/0.
(Jennifer Langston, Special Projects Coordinator)
- c) Request Board Consideration of County Commissioners Representation on Various Committees
Commissioner Brock made a motion to approve the recommended Board appointments on various Committees. In addition, Commissioner Kessler appointed himself to the Chamber Board and Commissioner Stewart appointed himself to the Community Traffic Safety Team; Commissioner Stewart seconded and the motion passed 5/0.
(Jessica Welch, Policy & Public Information Coordinator)

County Attorney

County Administrator

Discussion Issues by Commissioners

Commissioner Stewart – Member of Community Traffic Safety Team
Commissioner Stewart appointed himself to the Community Traffic Safety Team; see Tab #28C.

Commissioner Stewart – County Attorney and Idea of Requesting for a RFQ
Commissioner Stewart directed staff to put together an RFQ for a new County Attorney. Staff will research an in-house attorney versus out-house attorney and will work on advertisement to bring back at a future Board meeting.

(Benjamin Pingree, County Administrator)

(Ron Mowrey, County Attorney)

(Jennifer Langston, Special Projects Coordinator)

Commissioner Stewart asked for staff to provide him with information as to costs for paving of Tafflinger Road, Old Shell Point Road and Old Bethel Road.

(Cleve Fleming, Public Works Director)

Commissioner Artz requested a legal opinion from the County Attorney regarding how permits should be treated for modifications under the present Ordinance for performance based septic systems. The County Attorney advised that he is currently working on this item.

(Ron Mowrey, County Attorney)

Commissioner Artz asked the Board if they would be interested in having a Presentation regarding plans at a future Board meeting on the St. Marks Bike Trail. The Board agreed to allow for the presentation at a future Board meeting.

(Jessica Welch, Policy & Public Information Coordinator)

Commissioner Artz asked staff for a status of the Community Center. County Administrator advised Commissioner Artz that an agenda item will be coming back to the Board as a status of this project.

(Tim Barden, Assistant County Administrator)

(Ray Gray, Parks & Recreation Director)

Commissioner Brock announced to the Board that he will not be present at the January 20, 2009 Board Meeting.

Adjourn

The meeting adjourned at 10:15p.m.

*The next Board of County Commissioners Meeting is scheduled for
Tuesday, January 20, 2009 at 6:00 p.m.*

Regular Board Meeting and Holiday Schedule January 2009 – December 2009

January 2009						
S	M	T	W	Th	F	Sa
				1	2	3
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February 2009						
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March 2009						
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April 2009						
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May 2009						
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31						

June 2009						
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July 2009						
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August 2009						
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30	31					

September 2009						
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October 2009						
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November 2009						
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29	30					

December 2009						
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27	28	29	30	31		

 Regular Board Meeting and/or Workshop
 Special Meeting
 Holiday

PUBLIC NOTICE
2008 Tentative Schedule

All Workshops, Meetings, and Public Hearings are subject to change

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL.
 Workshops are scheduled as needed.

Month	Day	Time	Meeting Type
December 2008	Monday 29	2:00 P.M.	Stake holder's Mtg. Regarding Impact Fees
January 2009	Tuesday 6	5:00 P.M.	Workshop – To Establish the 2009 State and Federal Legislative Priorities
	Tuesday 6	6:00 P.M.	Regular Board
	Tuesday 6	6:00 P.M.	Public Hearing – Parks and Rec Ordinance
	Monday 12	5:00 P.M. – 7:00 P.M.	Workshop – Impact Fees
	Tuesday 13	5:00 P.M.	Workshop – Update to the Board from the Infrastructure Committee and County Staff to Include the Historical Subdivisions and Other Issues
	Tuesday 20	6:00 P.M.	Regular Board
February 2009	Tuesday 3	5:00 P.M.	Workshop – Regarding Discussion of Commissioner Travel Budgets
	Tuesday 3	6:00 P.M.	Regular Board
	Tuesday 17	3:00 P.M.	1 st Budget Development Workshop
	Tuesday 17	5:00 P.M.	Workshop - To Discuss Ways to Increase Citizen Information, Input, & Involvement in County Government
	Tuesday 17	6:00 P.M.	Regular Board
March 2009	Tuesday 3	5:00 P.M.	Workshop - To Discuss Forming and Staffing Additional Citizen Advisory Committees or Working Groups
	Tuesday 3	6:00 P.M.	Regular Board
	Tuesday 17	5:00 P.M.	Workshop – To Discuss the Proposal for a Faith-Based Publicly Funded Project (Leon-Wakulla Development Corp)
	Tuesday 17	6:00 P.M.	Regular Board
April 2009	Tuesday 7	6:00 P.M.	Regular Board
	Tuesday 21	6:00 P.M.	Regular Board