

# Board of County Commissioners

**Date:** Thursday, February 19, 2009  
**To:** Honorable Chairman and Members of the Board  
**From:** Benjamin H. Pingree, County Administrator  
**Subject:** Follow-up to County Commission Meeting February 17, 2009

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## Invocation

Commissioner Kessler

## Pledge of Allegiance

Commissioner Brock

## Approval of Agenda:

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Commissioner Stewart made a motion to approve the Agenda with the following changes and add-ons; Commissioner Brock seconded and the motion passed 5/0.**

- **Tab #16 be moved to the first item under General Business**
- **County Attorney has 2 add-on items under his time**
- **Commissioner Kessler has an add-on item under his agenda items**

## Public Hearing

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. Public Hearings shall be heard at 6:00pm, or soon thereafter. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers).*

1. Request Board Approval to Conduct a Public Hearing to Approve the Acquisition of Property Necessary for Easements for the Wakulla Gardens Sewer and WWTP Upgrade Projects

(Dale Dransfield, Eutaw Consultant)

**Commissioner Stewart made a motion to approve to conduct the public hearing and approve the acquisition of the parcels of land in Wakulla Gardens for sewer and WWTP upgrades pursuant to s.125.355, Florida Statutes; Commissioner Brock seconded and the motion passed 5/0.**

## Awards and Presentations

*(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker's card and turn in to Ms. Welch prior to the beginning of discussion on that particular item. Citizens are allowed a maximum of 3 minutes to speak.)

**Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

**Commissioner Stewart made a motion to approve the Consent Agenda; Commissioner Brock seconded and the motion passed 5/0.**

2. Approval of Minutes – February 3, 2009 Regular Meeting  
(Brent X. Thurmond, Clerk of Court)  
**The Board approved Option #1 – Approve the February 3, 2009 Regular Board Meeting Minutes.**
3. Approval of Minutes – February 3, 2009 Workshop Regarding Commissioners Travel  
(Brent X. Thurmond, Clerk of Court)  
**The Board approved Option #1 – Approve the February 3, 2009 Workshop Minutes regarding Commissioners Travel.**
4. Approval of Payment of Bills and Vouchers Submitted for January 29, 2009 – February 11, 2009  
(Brent X. Thurmond, Clerk of Court)  
**The Board approved Option #1 – Approve the payment of Bills & Vouchers submitted for January 29, 2009 – February 11, 2009.**
5. Request Board Consideration and Approval for Wakulla County EMS to Apply for a Matching Grant for an Off Road Vehicle Package  
(Fran Councill, EMS Director)  
**The Board approved Option #1 – Approve Wakulla County EMS to apply for a matching grant for an off road vehicle package.**
6. Request Board Consideration and Approval for Wakulla County EMS and Wakulla County Fire to Jointly Apply for a Matching Grant for First Responder Jump Bags  
(Fran Councill, EMS Director)  
(Louis Lamarche, Fire Chief)  
**The Board approved Option #1 – Approve Wakulla County EMS and Wakulla County Fire to jointly apply for a matching grant for first responder jump bags.**
21. Request Authorization to Schedule a Local Delegation Meeting on February 24, 2009 at 6:00 p.m. held in the Commission Chambers  
(Jennifer Langston, Special Projects Coordinator)  
**The Board approved Option #1 – Approve to schedule a Local Delegation Meeting on February 24, 2009 at 6:00pm to be held in the Commission Chambers.**

**Planning and Zoning**

*(Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43).*

7. Board Consideration of Request for Vearil Family Enclave Agreement  
**Commissioner Artz made a motion to approve the Vearil's Family Enclave Agreement; Commissioner Brock seconded and the motion passed 5/0. In addition, the Board directed staff to review the current Family Enclave Ordinance and bring back to the Board with recommendations on revising.**  
*(Lindsay Stevens, Assistant County Administrator)*

**General Business**

*(General Business items are items of a general nature that require Board directions or pertain to Board policy).*

8. Request Board Approval of **WORKFORCEplus** Board Appointment  
(Kimberly Moore, CEO, Workforce Plus)  
**Commissioner Brock made a motion to approve the WORKFORCEplus Board Appointment of Dave Buckridge, Wakulla Bank to the Board of Directors; Commissioner Stewart seconded and the motion passed 5/0.**
9. Request Board Approval to Spend \$28,375 from the Wakulla County Drug Trust Fund for Purchase of Equipment  
(Sheriff David Harvey, WCSO)  
**Commissioner Green made a motion to approve the Wakulla County Sheriff's Office to spend \$28,375 from the Wakulla County Drug Trust Fund to purchase electronic surveillance equipment and to support community crime prevention programs; Commissioner Stewart seconded and the motion passed 5/0.**
10. Request Board Approval of the Coast Guard Auxiliary to Use Space at the Wakulla Station Fire Department and Memorandum of Understanding  
(Louis Lamarche, Fire Chief)  
**This item was pulled.**
11. Request Board Review and Approval of Negotiations with Wildwood Golf Course, Approval of the Reclaimed Water Use Agreement and to Authorize the County Administrator to Execute the Agreement on Behalf of the County  
(Dale Dransfield, Eutaw Consultant)  
**Commissioner Brock made a motion to approve the proposed Reclaimed Water Use Agreement with Wildwood Golf Course with the condition that the Agreement be amended with an "escape clause" to attempt to lessen the number of years involved; Commissioner Artz seconded and the motion passed 5/0 (Dale Dransfield/Cleve Fleming).**
12. Request Board Approval for the Chairman to Execute an Employment Contract for the Executive Director of Tourist Development Council  
(Jennifer Langston, Special Projects Coordinator)

**Commissioner Stewart made a motion to authorize the Chairman to execute an Agreement between Wakulla County and Executive Director of the Tourist Development Council; Commissioner Brock seconded for discussion. After discussion, Commissioner Brock withdrew his second. Commissioner Green made a motion to schedule a Workshop on February 23, 2009 at 6:30pm to discuss the TDC Contract; Commissioner Brock seconded and the motion passed 4/1. In addition, Commissioner Green made a motion to continue the TDC Contract agenda item to the March 3, 2009 Board Meeting; Commissioner Artz seconded and the motion passed 5/0.**

*(Jennifer Langston, Special Projects Coordinator)*

13. Request Board Approval of a Budget Amendment to Reallocate Funding from Three Smaller Pieces of Equipment to Purchase a Mini Excavator

*(Cleve Fleming, Public Works Director)*

**Commissioner Brock made a motion to approve the budget amendment to reallocate funding to purchase a mini-excavator; Commissioner Artz seconded and the motion passed 5/0.**

14. Request Board Consideration of an Operational Audit

*(Debbie DuBose, HR & Purchasing Coordinator)*

**Commissioner Artz made a motion to form an Operational Audit Selection Committee toward the negotiation of a possible contract with one of the DMS Vendors. After discussion, Commissioner Artz withdrew this motion and made another motion to go forward with the Operational Audit, first step would be to ask for funding during the Legislative Delegation, if this fails, second step would be to approach the Auditor General, if this fails, third step would be to form a Committee and advertise for a RFQ which will come back to the Board for approval; Commissioner Green seconded and the motion passed 5/0.**

*(Tim Barden, Assistant County Administrator)*

*(Debbie DuBose, HR & Purchasing Coordinator)*

15. Request Board Approval of Appointments to the Library Advisory Board

*(Doug Jones, Library Director)*

**Commissioner Artz made a motion to approve the respective appointments to the Library Advisory Board; Commissioner Stewart seconded and the motion passed 5/0.**

16. Request Board Authorization for the Preparation of a Request for Proposal(s) Based on Method of Construction as Directed by the Board

*(Ray Gray, Parks & Recreation Director)*

**Commissioner Stewart made a motion to approve a Construction Management Services (At Risk) as the construction method and the drafting of Request for Proposals for the Construction Management Services (At Risk) and Architectural & Engineering Services; Commissioner Brock seconded and the motion passed 5/0. In addition, Commissioner Stewart made a motion to approve the budget amendment transferring funding from Courthouse Expansion Project to the Community Center Project and direct staff to begin preparing for Phase I Construction RFP documents at the \$1.77 million (funded) or the full \$2.8 million estimated level to include analysis of loan costs for this gap; Commissioner Green seconded and the motion passed 5/0.**

*(Tim Barden, Assistant County Administrator)*

*(Ray Gray, Parks & Recreation Director)*

19. Request Board Approval to Apply for A Land and Water Conservation Fund (LWCF) Grant Through the Florida Department of Environmental Protection (FDEP)  
(Tim Barden, Assistant County Administrator)  
**Commissioner Brock made a motion to authorize staff to pursue submission of an application to the FDEP/LWCF for \$37,500 for repair and expansion of the Mashles Island Boat Ramp and expanded facilities upgrades and approve the use of \$37,500 from the Parks and Recreation Reserve in the One-Cent Sales Option Capital Improvement 317-Fund; Commissioner Stewart seconded and the motion passed 4/1.**
20. Request for Board Ratification of the 2009 Board Priorities Action Plans  
(Jessica Welch, Policy & Public Information Coordinator)  
**Commissioner Brock made a motion to ratify the 2009 Board Priorities Action Plans as is (without Citizen Input) and direct staff to submit quarterly updates on each priority issue; Commissioner Stewart seconded and the motion passed 4/1.**  
*(Jessica Welch, Policy & Public Information Coordinator)*

#### **Commissioner Agenda Items**

*(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

17. Commissioner Kessler
- a. Request Board Approval of a Budget Amendment to Provide Additional Funds to Allow the Wilderness Coast Bookmobile to Continue  
**Commissioner Stewart made a motion to approve the budget amendment to provide an additional \$5,000 to allow the Wilderness Coast Bookmobile to continue; Commissioner Brock seconded and the motion passed 5/0.**
- Add-On** Commissioner Kessler made a motion to reconsider the Application for Rezoning R08-18 (Frank & Carolyn Dewese and Michael & Jaime Baze); Commissioner Stewart seconded and the motion passed 4/1. In addition, Commissioner Kessler made a motion to direct staff to re-advertise the Application for Rezoning R08-18 for 30 days and then bring back to the Board for reconsideration; Commissioner Stewart seconded and the motion passed 4/1.  
*(Lindsay Stevens, Assistant County Administrator)*
18. Commissioner Artz
- a. Request Board Approval to Direct Staff to Prepare an Ordinance to Lower the Threshold for Citizen Initiatives under Wakulla County's Charter  
**Commissioner Artz made a motion to direct staff to prepare an Ordinance to lower the threshold for citizen initiatives from 30% under Wakulla County's Charter. After discussion, Commissioner Artz withdrew her motion. Some of the Board discussed this item should come back at a later date.**

**County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**The County Attorney requested to schedule a confidential attorney-client meeting on March 3, 2009 regarding Case #07-70-CA; Robert D. Snyder, M.D., P.A., v. Wakulla County; Commissioner Brock made a motion to approve scheduling the confidential attorney-client meeting on March 3, 2009 at 6:00pm for approximately 30 minutes; Commissioner Stewart seconded and the motion passed 5/0.**

**The County Attorney advised the Board on an update of various projects he is working on and are as follows:**

- **Tarpine Easement;**
- **Coast Guard Auxiliary Use Agreement;**
- **TDC Director Contract;**
- **Florida Foresight Management Agreement with Maritime Museum;**
- **Animal Control Trial – 2 trials, 1 hearing;**
- **Code Enforcement Board Hearing (investigations, liens, orders, etc.);**
- **Wildwood Re-Use Water Agreement;**
- **Road Improvement Matter regarding procedures for neighborhoods (ordinances & resolutions);**
- **Approval of the Community Center Construction Alternatives;**
- **Actively involved in litigating 4 cases in the last month.**

**County Administrator**

*(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

**The County Administrator advised the Board and citizens on the improvements being conducted at the County Commissioners Complex. The Housing and Building Departments received roof improvements; working with Commissioner Artz and the Iris Garden Club to have plantings outside of the Administrative Office; increasing access and safety to the site; and construction of a stormwater pond. Mr. Pingree thanked the Parks & Recreation Department and Public Works for their work on these projects, which should be completed in the next few weeks. Soon to follow will be one more re-roof and painting of buildings.**

**The County Administrator advised the Board of the concerns that have arisen regarding the concerns and compliance of Promise Land. A remediation plan will take place within the next few days and the facility will not be required to close.**

**Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her "discussion items" time shall be limited to no more than*

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*three (3) minutes, unless the Chairman extends the time, and all comments shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

Commissioner Stewart

- a. Board Consideration of Closing the Upper River Bridge Permanently or Buying Property that is Currently Available to Build a Boat Ramp/Parking Area  
**The Board discussed and supported Commissioner Stewart as the appointee on the Community Traffic Safety Team for going forward with applying for a grant to purchase property to build a boat ramp and parking area to assist in closing of the Upper River Bridge Boat Ramp and parking area.**

**Commissioner Kessler inquired if the Board would be in favor of approving a road closure application for a portion of Guy Strickland Road.**

**Commissioner Kessler inquired about the thought of a mini green expo regarding green vendors and the idea of them sending the Board their information and the allowing them to give a presentation to the Board on their products.**

**Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting).*

**The meeting adjourned at 9:14p.m.**

*The next Board of County Commissioners Meeting is scheduled for  
Tuesday, March 3, 2009 at 6:00 p.m.*

Regular Board Meeting and Holiday Schedule  
 January 2009 – December 2009

January 2009						
S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
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February 2009						
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March 2009						
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April 2009						
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May 2009						
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31						

June 2009						
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July 2009						
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August 2009						
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30	31					

September 2009						
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October 2009						
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November 2009						
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29	30					

December 2009						
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27	28	29	30	31		

 Regular Board Meeting and/or Workshop  
 Special Meeting  
 Holiday

**PUBLIC NOTICE**  
**2009 Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL.  
 Workshops are scheduled as needed.

<b>Month</b>	<b>Day</b>	<b>Time</b>	<b>Meeting Type</b>
<b>February 2009</b>	Tuesday 17	3:00 P.M.	1 <sup>st</sup> Budget Development Workshop
	Tuesday 17	5:00 P.M.	Workshop - To Discuss Ways to Increase Citizen Information, Input, & Involvement in County Government
	Tuesday 17	6:00 P.M.	Regular Board
	Tuesday 17	6:00 P.M.	Public Hearing: To Approve the Acquisition of Property Necessary for Easements for the Wakulla Gardens Sewer and WWTP Upgrade Projects
	Monday 23	6:30 P.M.	Workshop: To Discuss the TDC Contract
	Tuesday 24	6:00 P.M.	Local Delegation Meeting Regarding Legislative Matters
<b>March 2009</b>	Tuesday 3	5:00 P.M.	Workshop - To Discuss Forming and Staffing Additional Citizen Advisory Committees or Working Groups
	Tuesday 3	6:00 P.M.	Regular Board
	Tuesday 3	6:00 P.M.	Public Hearing: To Adopt an Ordinance Establishing the Wakulla County Administrative Code as Directed in the County Charter Ordinance
	Tuesday 3	6:00 P.M.	Public Hearing – To Adopt an Ordinance Clarifying that Citizens Who Install & Maintain a Performance Based Septic System Will Not Be Required to Hook Onto Sewer
	Tuesday 17	5:00 P.M.	Workshop – To Discuss the Proposal for a Faith-Based Publicly Funded Project (Leon-Wakulla Development Corp)
	Tuesday 17	6:00 P.M.	Regular Board
	Tuesday 17	6:00 P.M.	Public Hearing: To Adopt Amended Changes to Ordinance 06-28, which Establishes & Amends Flood Hazard Areas in Certain Subdivisions, Establishes Building Elevations in Specific Flood Hazard Areas, & Regulates Fill in Specific Flood Hazard Areas
<b>April 2009</b>	Tuesday 7	6:00 P.M.	Regular Board
	Tuesday 21	6:00 P.M.	Regular Board
	Monday 27	5:00 P.M. – 7:00 P.M.	<i>Proposed: Workshop with the EDC &amp; TDC</i>