

Board of County Commissioners

Date: Monday, February 22, 2010
To: Honorable Chairman and Members of the Board
From: Benjamin H. Pingree, County Administrator
Subject: Follow-Up to County Commission Meeting February 16, 2010

Invocation

Commissioner Stewart

Pledge of Allegiance

Commissioner Brock

Approval of Agenda:

(The Chairman and members of the Board will approve and/or modify the official agenda at this time).

Commissioner Kessler made a motion to approve the Agenda with the following additions and revisions; Commissioner Brock seconded and the motion passed 5/0:

- **Commissioner Stewart has an add-on discussion item;**
- **Commissioner Artz has an add-on discussion item;**
- **Commissioner Kessler asked Vice-Chairman Commissioner Stewart to Chair the meeting;**
- **County Attorney requested to pull Tabs #7 & #11 from the Agenda;**
- **County Attorney has an add-on discussion item;**
- **County Administrator has an add-on announcement under Presentations.**

Public Hearing

(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. Public Hearings shall be heard at 5:00pm, or soon thereafter. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers).

1. Request Board Approval to Conduct the Public Hearing and Adopt a Resolution of Intent to Use the Uniform Method of Collection for Assessments to fund Neighborhood Improvements, Facilities, and Programs
(Heather Encinosa, County Attorney)

Commissioner Brock made a motion to conduct the public hearing and adopt the Resolution of Intent to use the uniform method of collection for assessments to fund neighborhood improvements, facilities, and programs; Commissioner Kessler seconded and the motion passed 5/0.

Awards and Presentations

(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).

Award of Commendation to Chief Love – Scott McDermid, Public Safety Director
Commissioner Stewart presented a plaque to Chief Raymond Love for his continued dedication of service for volunteering over 30 years to Wakulla County.

Announcement of Wakulla County Providing Additional Medical Care for Haiti Victims – Commissioner Kessler
Commissioner Kessler announced for citizens wanting to assist Haiti amputee victims; the Wakulla County Health Department and BOCC Complex will be collecting crutches on a daily basis.

Presentation by Rob McGarrah, City of Tallahassee Regarding Hydro Dam Spillway Modification Project Update
Rob McGarrah updated the Board and presented a PowerPoint Presentation on the Hydro Dam Spillway Modification Project. The presentation included project details, design criteria, and cost. Mr. McGarrah will be providing the Board with additional documents relating to this project.

Presentation by City of Tallahassee Regarding Plans for Upgrading its Wastewater Treatment Facilities
Rob McGarrah and Joe Cheatham presented the Board with an update on the status of the City's advanced wastewater treatment project. The presentation included proposed modifications, overall commitment, and phases of the project. After hearing the presentation, the Board seemed to reach consensus for staff to schedule a workshop on this issue.

Presentation by Maria Williams, Florida Fish & Wildlife Conservation Commission Regarding Bear Safety Guide
Maria Williams presented the Board with a bear safety guide and discussed the importance of knowing what to do if approached by a bear. The bear safety guide is located in the BOCC Administration Office for anyone interested to review.

County Administrator announced and welcomed Eric Eddy from the FSU Askew School of Public Administration. Mr. Eddy is volunteering his internship with County Administration two days a week until graduation.

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker's card and turn in to Ms. Welch prior to the beginning of discussion on that particular item. Citizens are allowed a maximum of 3 minutes to speak.)

Consent

(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).

Commissioner Brock made a motion to approve the Consent Agenda with Tab #6 being pulled for discussion; Commissioner Green seconded and the motion passed 5/0.

2. Approval of Minutes – February 1, 2010 Regular Board Meeting
(Brent X. Thurmond, Clerk of Court)
The Board approved Option #1 – Approve the February 1, 2010 Regular Board Meeting Minutes.
3. Approval of Payment of Bills and Vouchers Submitted for January 28, 2009 – February 10, 2010
(Brent X. Thurmond, Clerk of Court)
The Board Option #1 - Approve the payment of Bills and Vouchers submitted for January 28, 2009 – February 10, 2010.
4. Request Board Approval to Proceed with Bidding Out Phase One Scope of Work for Courthouse Renovations
(Brent X. Thurmond, Clerk of Court)
This item was tabled to the March 1, 2010 Board Meeting.
5. Request Board Consideration and Approval to Accept the Donation of a 1989 Skyline 66 Foot Single-wide Trailer for Public Safety Training and Authorize the Bill of Sale
(Scott McDermid, Public Safety Director)
The Board approved Option #1 – Approve the donation of a 1989 Skyline 66 foot single-wide trailer for Public Safety training and authorize the Bill of Sale.
6. Request Board Approval to Transfer Funds to Purchase the Software & Hardware Necessary to Execute the Paperless Agenda System
(Jennifer Langston, Special Projects Coordinator)
This item was pulled for discussion.
7. Request Board Approval to Advertise and Schedule a Public Hearing to Consider an Ordinance Amending the Comprehensive Sewer Ordinance
(Heather Encinosa, County Attorney)
This item was pulled from the Agenda.
8. Request Board Approval of the Proposal from Jones Edmunds & Associates, Inc. to Prepare the Wakulla County Otter Creek Wastewater Treatment Plant Permit Renewal
(Cleve Fleming, Public Works Director)
This item has been tabled to a future Board Mtg.
9. Request Board Approval for Road Closing for the St. Patrick's Day Parade on Saturday, March 13, 2010
(Larry Massa, WCSO)
The Board approved Option #1 – Approve the road closing for the St. Patrick's Day Parade on Saturday, March 13, 2010.

10. Request Board Approval/Support of County Inmate Medical Bill Resolution
(Jennifer Langston, Special Projects Coordinator)
The Board approved Option #1 – Approve and support State Legislation, related to County Inmate Medical Expenses (Senate Bill 218/House Bill 319).

18. Request Board Approval to Apply for a Grant through Congressman Boyd's District Healthcare Council Initiative
(Jennifer Langston, Special Projects Coordinator)
The Board approved Option #1 – Approve to apply for a grant through Congressman Boyd's District Healthcare Council Initiative.

19. Request Board Approval of the Revised Road Preparation Contract with Coastal Construction of Wakulla, Inc., Approve the Work Authorization for Gavin Rd., and Authorize the Chairman to Execute
(Cleve Fleming, Public Works Director)
The Board approved Option #1 – Approve the revised Road Preparation Contract with Coastal Construction of Wakulla, Inc., approve the Work Authorization for Gavin Rd., and authorize the Chairman to execute.

Consent Items Pulled for Discussion

(Members requesting further information on items placed under "Consent Agenda," may withdraw those items and place them here, for further discussion).

6. Request Board Approval to Transfer Funds to Purchase the Software & Hardware Necessary to Execute the Paperless Agenda System
(Jennifer Langston, Special Projects Coordinator)
After discussion, Commissioner Kessler made a motion to approve the purchase of software and hardware to execute the paperless agenda system and request administration to review other alternatives to paying and/or financing the purchase in an effort to absorb through savings without obtaining funds from the Reserve Account; Commissioner Green seconded and the motion passed 5/0.
(Jessica Welch, Policy & Public Information Coordinator)
(Jennifer Langston, Special Projects Coordinator)
(Tim Barden, Assistant County Administrator)

Planning and Zoning

(Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. "In accordance with Sec. 24.01 of County Code, for all quasi-judicial proceedings each Commission member must disclose all contact received from interested parties and/or their representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters".)

General Business

(General Business items are items of a general nature that require Board directions or pertain to Board policy)

11. Request Board Approval of the Bulk Wastewater Agreement Between Talquin and Wakulla County
(Heather Encinosa, County Attorney)
This item was pulled from the Agenda.

12. Request Board Approval of the Mandatory Wastewater Connection Financing Agreements and Wakulla County Sewer Connection Application, and Delegate Authority to the County Administrator to Execute on Behalf of the County
(Heather Encinosa, County Attorney)
Commissioner Kessler made a motion to approve the 10 Year and 2 Year Mandatory Wastewater Connection Financing Agreements and the Wakulla County Sewer Connection Application, and authorized the County Administrator to execute; Commissioner Artz seconded and the motion passed 5/0. In addition, the Board directed staff to bring any non-residential hardships back to the Board for consideration on a case-by-case basis.
(Cleve Fleming, Public Works Director)
(Alfred Nelson, Housing Director)

13. Request Board Ratification of the 2010 Board Priorities & Action Plans to Accomplish the Established Priorities
(Jessica Welch, Policy & Public Information Coordinator)
Commissioner Artz made a motion to ratify the 2010 Board Priorities, approve Action Plans to accomplish the established priorities and direct staff to submit quarterly updates on each priority; Commissioner Kessler seconded and the motion passed 5/0.
(Jessica Welch, Policy & Public Information Coordinator)

14. Request Board Direction on Required Repairs at the Wakulla Welcome Center in Panacea
(Tim Barden, Assistant County Administrator)
Commissioner Brock made a motion to direct staff to work closely with the Panacea Waterfronts Committee and Preble-Rish within the next few weeks on an action plan and proposal to include cost estimates to repair the Wakulla Welcome Center; Commissioner Green seconded and the motion passed 5/0. In addition, staff will bring back an analysis of other capital improvement projects in this budget year.
(Tim Barden, Assistant County Administrator)
(Eva Thorpe, OMB Analyst)
(John Taylor, Facilities Management)

15. Request Ratification of Board Discussion Taken During the Land Quality Workshop
(Jessica Welch, Policy & Public Information Coordinator)
Commissioner Kessler made a motion to ratify the Board discussion during the Land Quality Workshop on January 14, 2010 and directed staff to schedule another Workshop to allow other entities to provide the Board with further informative information; Commissioner Artz seconded and the motion passed 3/2.
(Jessica Welch, Policy & Public Information Coordinator)

Citizens to be Heard

(Three (3) minute limit; non-discussion by Commission; there shall be no debate and no action by the Commission).

Garland Burdette addressed the Board with his concern for the cost of sewer hook-up and gave thanks to the Board for helping the homeowners with financing options.

Hugh Taylor addressed the Board with concerns regarding the Old Courthouse Lease Agreement with the Chamber of Commerce.

Tom Jacobs addressed the Board regarding being opposed to the Hyrdo Dam Spillway Modification Project and requested the Board to consider another Board Workshop or a Resolution opposing the project.

Steve Stephens addressed the Board with issues of his property flooding on Whiddon Lake Road.

Pam Portwood addressed the Board to request access to the Wakulla Welcome Center to obtain needed items. Ms. Portwood also stated her desire to work with County staff in the re-location of the Wakulla Welcome Center.

Commissioner Agenda Items

(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).

16. Commissioner Kessler –
 - a. Consideration of “Citizens To Be Heard” on Agenda Outline
Commissioner Kessler made a motion to allow the “Citizens To Be Heard” portion on the Board agenda’s to speak between 6:30p.m. and 7:00p.m. or if the meeting concludes prior to the time specific then Citizens To Be Heard will speak at the end of the meeting; Commissioner Green seconded and the motion passed 5/0.
(Jessica Welch, Policy & Public Information Coordinator)

17. Commissioner Artz –
 - a. Possible Purchase of Properties
Commissioner Artz made a motion to direct staff and the County Attorney to evaluate 3 lots (Unit 5, Lot 40, 41 & 42) on E.J. Stringer Road in Wakulla Gardens for possible acquisition for stormwater management; Commissioner Green seconded. After further discussion, Commissioner Artz withdrew her motion and directed staff and the County Attorney to address funding options for these types of projects.
(Lindsay Stevens, Assistant County Administrator)
(Heather Encinosa, County Attorney)

County Attorney

(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).

County Attorney updated the Board in regards to the Ben Boynton/Flowers Subdivision case and advised the Board that Mr. Boynton has paid the required amount due of \$43,500.00 to the County for the sewer force main.

County Administrator

(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).

County Administrator welcomed the Chairman back to work. In addition, he announced the passing of his former fifth grade teacher, Ruth Dix of Crawfordville. Ms. Dix passed away on February 15, 2010; her viewing and service will be on Thursday, February 18, at Harvey Chapel in Crawfordville.

Discussion Issues by Commissioners

(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her "discussion items" time shall be limited to no more than three (3) minutes, unless the Chairman extends the time, and all comments shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.

Commissioner Kessler – Discussion of Assisting Oystermen

Commissioner Kessler directed staff to pursue with the legislative delegation for assistance to the seafood workers in the County.

(Jennifer Langston, Special Projects Coordinator)

Commissioner Kessler announced the Swine Show being held on Saturday, February 20, 2010 at 10:00a.m. at the Wakulla County Extension Office.

Commissioner Kessler directed staff to look into flooding issues for Steve Stephens at his Whiddon Lake Road home to determine if the County can assist or if it's a civil matter.

(Cleve Fleming, Public Works Director)

Commissioner Brock announced the ratification item from the February 4, 2010 Workshop on the Old Courthouse Lease Agreement will be coming back to the Board at the March 1, 2010 Board Meeting for consideration.

Commissioner Brock announced the new Visit Wakulla website (www.visitwakulla.com) and requested citizens to review and provide feedback.

Commissioner Artz asked the Board for consideration of adding more members to the Park Advisory Board. The Board agreed to add ten members. Staff will bring back an agenda item and revised Resolution to reflect this addition for the Board's consideration at a future meeting. It was suggested for each Commissioner to select 2 appointees.

(Doug Jones, Public Services Director)

(Ray Gray, Parks & Recreation Director)

Commissioner Stewart directed staff to schedule a Board Workshop to allow the City of Tallahassee to present further information on the Hydro Dam Spillway Modification Project and directed the County Attorney to draft a letter for the County to become a stakeholder/affected party. Commissioner Kessler made a motion to schedule the Workshop on March 11, 2010 at 5:00p.m. – 7:00p.m.; Commissioner Artz seconded and the motion passed 5/0.

(Heather Encinosa, County Attorney)

(Jessica Welch, Policy & Public Information Coordinator)

Commissioner Green announced the Martin Luther King Jr. Parade to be held Saturday, February 20, 2010 at 11:00a.m.

Adjourn

(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting).

The meeting adjourned at 8:47p.m.

*The next Board of County Commissioners Meeting is scheduled for
Monday, March 1, 2010 at 5:00 p.m.*

Regular Board Meeting and Holiday Schedule
 January 2010 – December 2010

January 2010						
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February 2010						
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November 2010						
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December 2010						
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 Regular Board Meeting
 Special Meeting
 Holiday

 Workshops

PUBLIC NOTICE
2010 Tentative Schedule

All Workshops, Meetings, and Public Hearings are subject to change

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL.
 Workshops are scheduled as needed.

Month	Day	Time	Meeting Type
February 2010	Monday 1	5:00 P.M.	Regular Board Meeting
	Thursday 4	4:00 P.M.	Workshop: To Discuss Utility Management Authorities of Charter County Governments
	Thursday 4	5:00 P.M.	Workshop: To Discuss Clarification/Change of the Chamber of Commerce's Lease Agreement with the County
	Thursday 4	6:00 P.M. - until	Workshop: To Allow State Fire Marshall's Bureau of Fire Standards and Training to Review & Discuss Standards/Requirements for Firefighters in the State of Florida
	Monday 16	5:00 P.M.	Regular Board Meeting
March 2010	Monday 1	5:00 P.M.	Regular Board Meeting
	Thursday 4	5:00 P.M.	Workshop: First Budget Development
	Thursday 4	6:00 P.M.	Workshop: To Discuss the Use of MSBU's for Neighborhood Improvements
	Thursday 4	7:00 P.M.	Workshop: To Discuss the Crawfordville Special Overlay District
	Monday 15	5:00 P.M.	Regular Board Meeting
	Thursday 25	4:00 P.M. – 6:00 P.M.	Workshop: To Discuss On-Site Wastewater Treatment
	Thursday 25	6:00 P.M. – 8:00 P.M.	Workshop: To Discuss the Wetlands Ordinance
April 2010	Monday 5	5:00 P.M.	Regular Board Meeting
	Monday 19	5:00 P.M.	Regular Board Meeting