**Revised 9/30/15 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, October 5, 2015**

**@ 5:00 P.M.**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Mrs. Taylor prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

##### Awards and Presentations

 *(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

 Update Relating to TCC Activities – Bob Ballard, Executive Director, TCC Environmental Institute

 (5 Minutes)

 **Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

1. Approval of Minutes from the September 21, 2015 Regular Board Meeting

(Brent Thurmond, Clerk of Court)

 2. Approval of Bills and Vouchers Submitted for September 18, 2015 through September 30, 2015 (Brent Thurmond, Clerk of Court)

3. Request Board Approval to Award ITB 2015-04 to the Lowest Responsive Responsible Bidder for General Contracting Services for the Shell Point Public Access Boating Facility

 (Katie Taff, Procurement and Contracts Management Coordinator) **This item has been tabled to the 10/19/15 BOCC Meeting**

4. Request Board Approval to Award RFP 2015-06 to Inspired Technologies for Information Technology Services

 (Katie Taff, Procurement and Contracts Management Coordinator)

 5. Request Board Approval of the Annual Core Contract and Amendment to the Fee Schedule for the Wakulla County Health Department

 (Pad Juarez, Health Department Director)

 6. Request Board Approval to Temporarily Close a Portion of Songbird Avenue on October 31, 2015 for Halloween Festivities

 (Jessica Welch, Communications and Public Services Director)

 7. Request Board Approval of a Resolution Amending the Designation and Setting Forth the Departments, Offices, and Divisions of the County

 (Jessica Welch, Communications and Public Services Director)

12. Request Board Approval to Schedule and Advertise Amendments to the Section 2-4, Definitions and Chapter 5, Article III of the Land Development Code Pertaining to Zoning

 (Somer Strickland, Interim Planning and Community Director)

13. Request Board Approval of Temporary Road Closure for the 9th Annual Veterans Day Parade on November 7, 2015

 (Sheriff Charlie Creel, WCSO)

Consent Items Pulled for Discussion

 *(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

**General Business**
*(General Business items are items of a general nature that require Board directions or pertain to Board policy*

14. Request Board Approval of a Letter of Support to the Florida Department of Transportation Regarding the Addition of Lanes and Reconstruction of a Portion of State Road 369, Crawfordville Highway

 (David Edwards, County Administrator)

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)*

 **Planning and Zoning**

 (*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their*

 *representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

8. Application for Final Plat FP15-04 - Piney Grove Subdivision

 (Somer Strickland, Interim Planning and Community Director)

9. Application for Change of Zoning R15-04 for Wildwood Country Club, LLC, applicant

 (Somer Strickland, Interim Planning and Community Director)

10. Application for Change of Zoning R15-03 - Wakulla County, Applicant

 (Somer Strickland, Interim Planning and Community Director)

  **Commissioner Agenda Items**

 *(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

11. Commissioner Kessler

 a. Direct Staff to Amend the C-2 Zoning District to Allow a Similar Conditional Use as Was Recently Included in the AG Zoning District as a Conditional Use

 **County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**County Administrator**

 *(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

**Citizens to be Heard**

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 **Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

 Commissioner Kessler

 a. October 13, 2015 Town Hall Meeting

 b. Policies and Procedures for Gifts to Non-Governmental Entities

 **Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

 *The next Board of County Commissioners Meeting is scheduled for*

***Monday, October 19, 2015 at 5:00p.m.***

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| **Regular Board Meeting and Holiday Schedule****January 2015 – December 2015** |
| **January 2015** |  | **February 2015** |  | **March 2015** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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| **April 2015** |  | **May 2015** |  | **June 2015** |
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| **July 2015** |  | **August 2015** |  | **September 2015** |
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| **October 2015** |  | **November 2015** |  | **December 2015** |
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|  | **Regular Board Meeting & Workshops**  |  |  |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  |

**PUBLIC NOTICE**

**2014/15** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **October 2015** | Monday, 5 | 5:00P.M. | Regular Board Meeting |
|  | Monday, 12 | 7:00P.M. | Planning Commission Meeting |
|  | Monday, 19 | 5:00P.M. | Regular Board Meeting |
| **November 2015** | Monday, 2 | 5:00P.M. | Regular Board Meeting |
|  | Monday, 9 | 7:00P.M. | Planning Commission Meeting |
|  | Monday, 16 | 5:00P.M. | Regular Board Meeting |
|  | Wednesday, 18 | 5:30P.M. | Code Enforcement Meeting |
| **December 2015** | Monday, 7 | 5:00P.M. | Regular Board Meeting |
|  | Monday, 14 | 7:00P.M. | Planning Commission Meeting |