



**WAKULLA COUNTY BOARD OF COUNTY COMMISSIONERS**

**REQUEST FOR WRITTEN QUOTE 2018-10**

**OCHLOCKONEE BAY BIKE TRAIL (OBBT) POLE BARN**

Quotes must be on company letterhead with a date and signature of an authorized representative of the vendor. All vendors providing written quotes must have the required expertise and capability to perform the work or supply the commodities or equipment. In determining if a vendor has the capability to perform the work or supply the commodities or equipment, consideration shall be given to the vendor's geographic proximity to the county for future ease of delivery, mobilization, or customer support after a purchase. The lowest cost, responsible and responsive vendor who is capable of performing the services or supplying the commodities or equipment shall be awarded the contract.

**ISSUED DATE: March 14, 2018**

**PURPOSE:**

The Board of County Commissioners is seeking written quotes from licensed and insured vendors with the required expertise and capability to perform the work or supply the commodities or equipment for: **(1) Open Pole Barn Kit for the Parks and Facilities Management Department as part of the Ochlockonee Bay Bike Trail (OBBT) effort. The Pole Barn will be installed at the OBBT Trailhead, which is located at the end of SR 372/Mashes Sands Park.**

**SCOPE OF SERVICES TO BE PROVIDED:**

Provide labor and materials for **(1) Open Pole Barn Kit** as per the specification summary below (or similar/comparable):

- (1) 24' X 24' kit
  - Wooden pole barn kit
  - 10' height / clearance
  - Metal trusses
  - Metal roof
  - 6X6 treated posts
  - 2X6 spurlins
  - All hardware needed for installation
  - Delivery
  - Installation (if available)



**PRE-QUOTE SITE VISIT:**

Prospective respondents are strongly encouraged to visit the site (if necessary) and are welcome to contact **Cody Solburg, Director of Wakulla County Parks & Facilities Management at (850) 926-7227 or csolburg@mywakulla.com to schedule a time.**

The selected vendor shall be fully informed as to all existing conditions and limitations that affect the work to be performed hereunder. Failure to become familiar with site conditions will in no way relieve the successful vendor from the necessity of furnishing any materials or performing any work that may be required nor shall it be grounds for a change order for work that would have been apparent had a site visit been made.

**TIME AND DELIVERABLES:**

The selected vendor shall be expected to complete all necessary and required services pursuant to this quote within **14** days from the issuance of a Notice to Proceed, as approved and signed off by the County.

**WARRANTY:**

The vendor awarded will be required to provide minimum one year warranty on labor and materials.

**Quote Responses are Due By: March 20, 2018 @ 3:00 p.m. and will be received by the Procurement Office located at 3093 Crawfordville Hwy, Crawfordville, Florida 32327. Quotes can be hand-delivered or sent via USPS to the above referenced address, or sent via email to grudd@mywakulla.com. If the response to this quotation is not received by the above deadline it will be considered null in void.**

Gina Rudd  
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