**Revised 10/28/15 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday, November 2, 2015**

**@ 5:00 P.M.**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Mrs. Taylor prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

##### Awards and Presentations

*(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

Presentation on Seismic Testing in Calhoun County – Amy Datz (10 minutes)

Announcement of a Proclamation Declaring November 5, 2015 as David Miller Day – Commissioner Thomas (5 minutes)

**Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

1. Approval of Minutes from the October 19, 2015 Regular Board Meeting

(Brent Thurmond, Clerk of Court)

2. Approval of Bills and Vouchers Submitted for October 15, 2015 through October 28, 2015

(Brent Thurmond, Clerk of Court)

3. Request Board Approval of Administrative Regulation 3.03 Relating to Budget & Financial Policies (Greg James, Finance Director)

4. Request Board Approval and Ratification of SHIP Certification for Submittal of the Annual Report for FY 2013-2014

(Jay Mosley, GSG)

5. Request Board Approval to Award SHIP Housing Rehabilitation ITB #2015-08 to the Lowest Responsive Bidder(s)

(Jay Mosley, GSG)

6. Request Board Approval to Schedule and Advertise a Public Hearing to Consider an Ordinance Providing Procedures for the Disposition of Real Property

(Heather Encinosa, County Attorney)

7. Request Board Approval to Accept a Small Cities Community Development Block Grant (CDBG) Award for the Federal Fiscal Year (FFY) 2014 Grant Cycle and Approval of a Resolution and Budget Amendment

(Somer Strickland, Interim Planning & Community Development Director)

8. Request Board Approval of a Resolution Amending the County’s Housing Assistance Plan for the Small Cities Community Development Block Grant (CDBG) to Incorporate Florida Department of Economic Opportunity Comments

(Somer Strickland, Interim Planning & Community Development Director)

9. Request Board Approval of the 2016 Board of County Commissioners Meeting Calendar

(Jessica Welch, Communications & Public Services Director)

10. Request Board Approval of a Resolution Accepting the Small County Road Assistance Program (SCRAP) Agreement for Roadway Widening and Resurfacing for County Road 61 (Shadeville Highway) and Approval of Preble Rish Task Order No. 15-131

(Cleve Fleming, Public Works Director)

11. Request Board Approval to Schedule and Advertise a Public Hearing to Consider an Ordinance Repealing the Industrial Development Authority

(Jessica Welch, Communications & Public Services Director)

12. Request Board Approval to Submit the Federal Election Activities (HAVA) Grant Application, Approval for Matching Funds and Authorize the Chairman to Execute the Certificate

(Buddy Wells, Supervisor of Elections)

16. Request Board Approval of Temporary Road Closure for Panacea Waterfronts Christmas Parade on December 5, 2015

(Charlie Creel, Sheriff)

17. Request Board Ratification of the United States Department of Agriculture Natural Resource Conservation Service Grant Agreement No. 68-4209-15-167 for Emergency Repairs to Hilliardville Rd/Black Creek, Ratification of Amendments No. 1 and 2, Approval of Payment to Ben Withers, Inc. for Repairs and, Approval of a Resolution and Budget Amendment

(Cleve Fleming, Public Works Director)

Consent Items Pulled for Discussion

*(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

**General Business**   
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy*

13. Request Board Approval to Remove Two Stop Signs on Old Shell Point Road from the Roberts Williams Road and Belin Court intersections

(Keith Blackmar, CTST Chairman)

18. Request Board Approval of a Resolution to Recognize the Future Consolidation of the Ochlockonee Bay Volunteer Fire Rescue Department and the Panacea Volunteer Fire Rescue Department into the Coastal Volunteer Fire Rescue Department

(Michael Morgan, Fire Chief)

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)*

**Planning and Zoning**

(*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their*

*representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

Commissioner Agenda Items

*(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

14.Commissioner Thomas

a. Request Board Approval of a Proclamation Declaring November 5, 2015 as David Miller Day

15. Commissioner Kessler

a. Request Board Approval to Schedule a Workshop to Help Our Oystermen

b. Request Waiver of Rental Fees for Relay for Life Event

**County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**County Administrator**

*(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

**Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

**Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

*The next Board of County Commissioners Meeting is scheduled for*

***Monday, November 16, 2015 at 5:00p.m.***

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| **Regular Board Meeting and Holiday Schedule**  **January 2015 – December 2015** | | | | | | | | | | | | | | | | | | | | | | |
| **January 2015** | | | | | | |  | **February 2015** | | | | | | |  | **March 2015** | | | | | | |
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| **April 2015** | | | | | | |  | **May 2015** | | | | | | |  | **June 2015** | | | | | | |
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| **July 2015** | | | | | | |  | **August 2015** | | | | | | |  | **September 2015** | | | | | | |
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| **October 2015** | | | | | | |  | **November 2015** | | | | | | |  | **December 2015** | | | | | | |
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|  | **Regular Board Meeting & Workshops** |  |  |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  | |

**PUBLIC NOTICE**

**2014/15** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **November 2015** | Monday, 2 | 5:00P.M. | Regular Board Meeting |
|  | Monday, 9 | 7:00P.M. | Planning Commission Meeting |
|  | Monday, 16 | 5:00P.M. | Regular Board Meeting |
|  | Wednesday, 18 | 5:30P.M. | Code Enforcement Meeting |
| **December 2015** | Monday, 7 | 5:00P.M. | Regular Board Meeting |
|  | Monday, 14 | 7:00P.M. | Planning Commission Meeting |