



WAKULLA COUNTY BOARD OF COUNTY COMMISSIONERS

ITB Number: #2015-02

NOTICE OF INTENT TO AWARD

Issued: April 22, 2015

BIDDER	Bid Price
<i>Comprehensive Energy Solutions</i>	\$10,493.00
<i>Cypress Electric</i>	\$18,332.60
<i>North Florida Spray Foam</i>	\$2,989.60

The final award decision will be brought before the Board of County Commissioners on May 4, 2015 at their regular scheduled meeting.

Any award recommendation may be challenged on the grounds of irregularities in the specifications, bid procedure, or the evaluation of the bid. Such notice of intent of bid challenge shall be made in writing to the County Administrator within 72 hours after receipt of the intended recommendation of award and challenger shall file a formal written bid challenge within 5 days after the date in which the notice of intent of bid challenge has been submitted. Failure to file a notice of intent of bid challenge or failure to file a formal written bid challenge shall constitute a waiver of rights granted under this section.

I certify that the above statements are correct. I further certify that this award is in compliance with the County Purchasing Policy and applicable Florida Statutes.


Katie Taff
Procurement and Contracts Management Coordinator

OFFICE OF ENERGY
(850) 617-7470
(850) 617-7471 FAX



THE HOLLAND BUILDING, SUITE 251
600 SOUTH CALHOUN STREET
TALLAHASSEE, FLORIDA 32399-0001

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER ADAM H. PUTNAM

April 22, 2015

The Honorable Ralph Thomas, Chairman
Wakulla County Board of County Commissioners
3093 Crawfordville Highway
Crawfordville, Florida 32327-3147

RE: Grant Number: # 021929 (GO443) Procurement Review

Dear Chairman Thomas:

The Office of Energy has reviewed the procurement request regarding the selection of Comprehensive Energy Solutions for the HVAC replacement, Cypress Electric for the lighting retrofit/replacement, and North Florida Spray Foam for spray foam insulation for the above referenced agreement.

The Grantee has adequately documented that procuring Comprehensive Energy Solutions, Cypress Electric and North Florida Spray Foam is in their best interest based on its procurement process. Therefore the Office of Energy concurs with your request to procure services with these entities for contractual services.

Please ensure that your procurement files document compliance with other procurement requirements, such as cost analysis and negotiation of profit as a separate part of the contract price, and that any resulting contracts between the Wakulla County Board of County Commissioners and these entities the contractual flow-down provisions of Grant Agreement #GO443. This information will be reviewed during a future on-site monitoring visit.

If there are any questions or if further information is required please call Alexander Mack at (850) 617-7470.

Sincerely,

Kelley Smith Burk, Acting Director

Office of Energy

Florida Department of Agriculture and Consumer Services

KSB/am

cc: Ms. Sheree Keeler, Wakulla County BCC
Mr. Fred Fox, Fred Fox and Associates