**REVISED 4/29/15 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday May 4, 2015**

**@ 5:00 P.M.**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Osborne prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

##### Awards and Presentations

 *(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

 National Boating Safety Month Announcement – Howard Kessler, Commissioner

 **Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

1. Approval of Minutes from the April 20, 2015 Regular Board Meeting

 (Brent Thurmond, Clerk of Court)

1. Approval of Minutes from the April 20, 2015 Workshop to Discuss RESTORE Act Requirements

 (Brent Thurmond, Clerk of Court)

1. Approval of Bills and Vouchers Submitted for April 16, 2015 through April 29, 2015

 (Brent Thurmond, Clerk of Court)

1. Request Board Approval of the Disposal of County Property

(Brandy King, Budget Coordinator/Fixed Asset Officer)

1. Request Board Approval of the Disposal of County Property

(Brandy King, Budget Coordinator/Fixed Asset Officer)

1. Request the Board Approval of a Resolution Appointing a New Member to the Code Enforcement Board to Fill a Vacant Seat

(Luis Serna, Planning and Community Development Director)

1. Request Board Approval of an Amended Resolution Regarding the Affordable Housing Citizens Advisory Task Force

(Luis Serna, Planning and Community Development Director)

1. Request Board Approval to Award ITB 2015-02 to the Lowest, Responsive, Responsible Bidder for the Wakulla County Public Library Retrofit

(Katie Taff, Procurement and Grants Management Coordinator)

1. Request Board Approval of a Resolution Granting Right of Way and a Temporary Construction Easement for Alaska Way to the FDOT and Authorize Execution of the Deed and Easement

(Cleve Fleming, Public Works Director)

20. Request Board Approval of Cooperative Equipment Loan Agreement between Wakulla County and Florida Forestry Service

 (Michael Morgan, Fire Chief)

21. Request Board Approval to Negotiate a Contract with Dewberry for RESTORE Act Planning and Implementation Consulting Services
(Sheree Keeler, Intergovernmental Affairs Director and RESTORE Act Coordinator)

 Consent Items Pulled for Discussion

 *(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

 **General Business**
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy*

1. Request Board Direction Relating to the Operations and Management of the One Stop Community Center

(Jessica Welch, Communications and Public Services Director)

1. Request Board Approval of the Division of Animal Services Policies and Procedures

(Ivanhoe Carroll, Animal Services Director)

1. Request Board Direction for Accepting the Ownership and Maintenance of the Sidewalks along Songbird Avenue

(Cleve Fleming, Public Works Director)

1. Request Board Approval of the Water Coil Replacement at the Wakulla County Courthouse and Award Contract to the Lowest Quoted Vendor

(Katie Taff, Procurement and Contracts Management Coordinator)

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)*

1. Request Board Approval to Conduct the Public Hearing and Adopt the Proposed Ordinance Governing the Citizen Initiative Process for Proposed Charter Amendments and Ordinances

(Jessica Welch, Communications and Public Services Director)

 **Planning and Zoning**

 (*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their*

 *representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

1. Request Board Approval of the Public School Facilities Element Text Amendment to the Comprehensive Plan CP14-02
2. Application for Final Plat FP15-01-Andrews Subdivision – *(Quasi-Judicial)*

Nelson and Kathleen Andrews Co-Trustees, Terry and Diane Chason, Owners/Thurman Roddenberry and Associates, Agent

 Commissioner Agenda Items

 *(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

1. Commissioner Kessler –
2. Request Board Approval of a Proclamation Declaring May as National Boating Month
3. Request Board Approval to Direct Staff to Develop an Ordinance for Staff Access to Private Property Before Issuance of Permits
4. Request Board Approval to Direct Staff to Research Procurement Options for an Electronic Voting System
5. Commissioner Harden -
	1. Request Board Approval of a Resolution Supporting Datapath Tower’s Efforts to Seek a Wireless Service Provider for the Smith Creek Area

 **County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

1. Report on Results of Animal Control Investigation

**County Administrator**

 *(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public)*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

 **Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

Commissioner Harden –

1. Request a Workshop to Discuss Recreation Park Operations and Procedures

 **Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

 *The next Board of County Commissioners Meeting is scheduled for*

***Monday, May 18, 2015 at 5:00p.m.***

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| **Regular Board Meeting and Holiday Schedule****January 2015 – December 2015** |
| **January 2015** |  | **February 2015** |  | **March 2015** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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| **April 2015** |  | **May 2015** |  | **June 2015** |
| **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |  | **S** | **M** | **T** | **W** | **Th** | **F** | **Sa** |
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| **July 2015** |  | **August 2015** |  | **September 2015** |
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| **October 2015** |  | **November 2015** |  | **December 2015** |
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|  | **Regular Board Meeting & Workshops**  |  |  |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  |

**PUBLIC NOTICE**

**2014/15** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **May 2015** | Monday, 4 | 5:00 P.M. | Regular Board Meeting |
|  | Monday, 11 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 13 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 18 | 5:00 P.M. | Regular Board Meeting |
| **June 2015** | Monday, 1 | 5:00 P.M. | Regular Board Meeting |
|  | Monday, 8 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 15 | TBD | 2nd FY2015/2016 Budget Development Workshop |
|  | Monday, 15 | 5:00 P.M. | Regular Board Meeting |
| **July 2015** | Wednesday, 8 | 5:30 P.M. | Code Enforcement Meeting  |
|  | Monday, 13 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 20 | 5:00 P.M. | Regular Board Meeting |
| **August 2015** | Monday, 3 | TBD | 3rd FY2015/2016 Budget Development Workshop |
|  | Monday, 3 | 5:00 P.M. | Regular Board Meeting |
|  | Monday, 10 | 7:00 P.M. | Regular Board Meeting |
|  | Monday, 17 | 5:00 P.M. | Regular Board Meeting |