**REVISED 3/4/15 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday March 9, 2015**

**@ 5:00 P.M.**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Osborne prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

##### Awards and Presentations

*(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

Density, Sewer and Septic Tank Impacts on Springs - Anthony Guadio: **This Has Been Pulled**

**Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

1. Approval of Minutes from the February 17, 2015 Regular Board Meeting

(Brent Thurmond, Clerk of Court)

15. Approval of Minutes from the February 17, 2015 Workshop to Discuss Fire MSBU and other Public Safety Issues

(Brent Thurmond, Clerk of Court)

1. Approval of Bills and Vouchers Submitted for February 12, 2015 through March 4, 2015

(Brent Thurmond, Clerk of Court)

1. Request Board Approval of Task Order No. 15-01with Baskerville-Donovan, Inc. for the USDA Loan/Grant Otter Creek Wastewater Treatment Plant (WWTP) Preliminary Engineering Report (Katie Taff, Procurement and Contracts Coordinator)
2. Request Board Approval to Purchase a Commercial Mower from State Contract for Public Works Roadway Maintenance

(Katie Taff, Procurement and Contracts Coordinator)

1. Request Board Approval of the Amendment #1 to Contract for Audit and Accounting Services

(Greg James, Finance Director)

1. Request Board Approval of State of Florida, Department of Transportation (FDOT), Off System Project Maintenance Agreement for Whitlock Way and East Ivan Road at State Road 369 (US 319 / Crawfordville Hwy)

(Cleve Fleming, Public Works Director)

1. Request Board Approval of the Department of Environmental Protection’s (DEP) Permission to Enter Property Agreement for Access to County Property Located at 241 Clark Drive, Panacea for Environmental Assessment Activities

(Sheree Keeler, Intergovernmental Affairs Director)

1. Request Board Approval of a Resolution By To Continue To Support Construction of a Sidewalk Along Us 98, Mound Street And Otter Creek Road in Panacea With Transportation Alternative Program Funding

(Sheree Keeler, Intergovernmental Affairs Director)

Consent Items Pulled for Discussion

*(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

**General Business**   
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy)*

1. Request Board Approval to Rename the Wakulla County Division of Animal Control to “Wakulla Animal Services”

(Ivanhoe Carroll, Animal Control Director)

1. Request Board Approval of Animal Control Policies and Forms, and Approval of Standard Operational Procedures for Operations and Shelter Management: **This Item has been Tabled to a Future Meeting**

(Ivanhoe Carroll, Animal Control Director)

1. Request Board Approval of Task Order No. 15-02 with Baskerville-Donovan, Inc. for Utility Relocation on State Road (SR) 61 from State Road (SR) 30 to North of Alaska Way and State Road (SR) 30 to North of Wakulla County High School  
   (Katie Taff, Procurement and Contracts Coordinator)
2. Request Board Approval to Lease Three Caterpillar 120 Motor Graders from Ring Power Using the Florida Sheriff’s Association Bid# 14-12-0904 for Road Maintenance and Approval to Remove the Three Current Motor Graders from County Inventory  
   (Cleve Fleming, Public Works Director)

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)*

1. Request Board Approval to Conduct a Public Hearing to Consider the Adoption of an Ordinance Creating a New Section of the Code Designed Specifically for Food Service Establishments Regulating Grease Management   
   (Cleve Fleming, Public Works Director)

**Planning and Zoning**

(*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their*

*representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

Commissioner Agenda Items

*(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

1. Commissioner Thomas –
2. Request Board Approval of a Letter of Support for North Florida Child Development

**County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).*

**County Administrator**

*(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).***Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

Commissioner Kessler –

1. Code Enforcement Fines
2. Fracking Ban in Florida
3. Policy Change for County Wetland Protection
4. Request DEP/Water Management Assistance in Wetlands Evaluation
5. Workshop of Parks and Recreation

**Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

*The next Board of County Commissioners Meeting is scheduled for*

***Monday, March 23, 2015 at 5:00p.m.***

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| **Regular Board Meeting and Holiday Schedule**  **January 2015 – December 2015** | | | | | | | | | | | | | | | | | | | | | | |
| **January 2015** | | | | | | |  | **February 2015** | | | | | | |  | **March 2015** | | | | | | |
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| **April 2015** | | | | | | |  | **May 2015** | | | | | | |  | **June 2015** | | | | | | |
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| **July 2015** | | | | | | |  | **August 2015** | | | | | | |  | **September 2015** | | | | | | |
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| **October 2015** | | | | | | |  | **November 2015** | | | | | | |  | **December 2015** | | | | | | |
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|  | **Regular Board Meeting & Workshops** |  |  |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  | |

**PUBLIC NOTICE**

**2014/15** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **March 2015** | Monday, 9 | 3:00 P.M. | 1st FY2015/2016 Budget Development Workshop |
|  | Monday, 9 | 5:00 P.M. | Regular Board Meeting |
|  | Wednesday, 11 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 23 | 3:00 P.M. | Workshop to Discuss One Stop Community Center & Ounce of Prevention Grant |
|  | Monday, 23 | 5:00 P.M. | Regular Board Meeting |
| **April 2015** | Monday, 6 | 5:00 P.M. | Regular Board Meeting |
|  | Monday, 13 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 20 | 5:00 P.M. | Regular Board Meeting |
| **May 2015** | Monday, 4 | 5:00 P.M. | Regular Board Meeting |
|  | Monday, 11 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 13 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 18 | 5:00 P.M. | Regular Board Meeting |
| **June 2015** | Monday, 1 | 5:00 P.M. | Regular Board Meeting |
|  | Monday, 8 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 15 | TBD | 2nd FY2015/2016 Budget Development Workshop |
|  | Monday, 15 | 5:00 P.M. | Regular Board Meeting |