**REVISED 4/1/2015 Board of County Commissioners**

**Wakulla County, Florida**

**Agenda**

**Regular Public Meeting**

**Monday April 6, 2015**

**@ 5:00 P.M.**

**Invocation**

**Pledge of Allegiance**

**Approval of Agenda:**

*(The Chairman and members of the Board will approve and/or modify the official agenda at this time).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker’s card and turn in to Ms. Osborne prior to the beginning of discussion on that particular item.  Citizens are allowed a maximum of 3 minutes to speak.)

##### Awards and Presentations

*(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).*

Presentation Regarding Capital Area Community Action Agency and Upcoming Annual Event - Tim Center, Executive Director

Wakulla Chamber/EDC, Update on EDC Activities - John Shuff, Wakulla Chamber of Commerce

**Consent**

*(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).*

1. Approval of Minutes from the March 23, 2015 Regular Board Meeting

(Brent Thurmond, Clerk of Court)

1. Approval of Minutes from the March 23, 2015 Workshop Regarding the One Stop Community Center and the Ounce of Prevention Grant

(Brent Thurmond, Clerk of Court)

1. Approval of Bills and Vouchers Submitted for March 19, 2015 through April 1, 2015

(Brent Thurmond, Clerk of Court)

1. Request Board Approval of Cooperative Equipment Loan Agreement between Wakulla County and Florida Forestry Service – **This Item has Been Tabled to a Future Meeting**

(Michael Morgan, Fire Chief)

1. Request Board Approval of an Amendment to the Personnel Policy and Procedures Manual

(Debbie Dubose, Employee Support Services Director)

1. Request Board Approval of Temporary Road Closing for the Blue Crab Festival Parade on Saturday May 2, 2015

(Sheriff Charlie Creel, WCSO)

1. Request Board Approval of a Proclamation Declaring May 4-10, 2015 as Public Service Recognition Week in Wakulla County

(Jessica Welch, Communications and Public Services Director)

1. Request Board Approval to Schedule and Advertise a Public Hearing to Consider Adopting an Ordinance Creating a New Section Relating to the Procedure by Which Charter Amendments and Ordinances May Be Proposed by Citizen Initiative

(Jessica Welch, Communications and Public Services Director)

1. Request Board Approval of the Amended 2014-2015 Wakulla County Health Department Core Contract

(Padraic Juarez, Wakulla County Health Department Administrator)

1. Request Board Approval of a Resolution Adopting the 2015 – 2018 SHIP Local Housing Assistance Plan (LHAP)

(Luis Serna, Planning and Community Development Director)

1. Request Board Approval to Schedule and Advertise Public Hearings to Consider an Ordinance Amending Chapter 3 of the Wakulla County Land Development Code Pertaining to Public Notice Requirements for Administration of the Land Development Code

(Luis Serna, Planning and Community Development Director)

1. Request Board Approval to Adopt a Resolution Accepting Dedications of Rights-Of-Way Within the Farm Phase 2, Silver Glen Phase 2, Walkers Mill, Savannah Forest, Sellars Crossing, Hidden Meadows, Magnolia Park, and Linzy Mill Platted Subdivisions

(Brent Pell, Public Works Project Engineer)

1. Request Board Approval of a Resolution Authorizing the County Administrator to Execute Satisfaction of Lien for Code Enforcement Liens

(Heather Encinosa, County Attorney)

1. Request Board Ratification of Letter to Representative Beshears with Proposed Amendment on CS/HB 593 Panacea Incorporation

(Sheree Keeler, Intergovernmental Affairs Director)

1. Request Board Approval of a Satisfaction of Lien Relating to Code Enforcement Case CE2010-261

(Luis Serna, Planning and Community Development Director)

1. Request Board Approval of an Agreement with United Collection Services, Inc. to Provide Old Debt Collection Services: **This Item has Been Pulled from the Agenda**  
   (Nannette Watts, Revenue Collections)

21. Request Board Approval of a Resolution Re-Appointing a Member to the One Cent Sales Tax Committee

(Jessica Welch, Communications and Public Services Director)

Consent Items Pulled for Discussion

*(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).*

**General Business**   
 *(General Business items are items of a general nature that require Board directions or pertain to Board policy)*

1. Request Board Approval to Make a Donation from the Wakulla County Drug Trust Fund for the Project Graduation 2015 Event and Other Community Crime Prevention Programs

(Sheriff Charlie Creel, WCSO)

1. Request Board Direction Regarding Modifications to Wakulla County’s Platting Procedures

(Luis Serna, Planning and Community Development Director)

1. Request Board Approval of Administrative Regulation 10.01 Regarding Private Road Ownership and Maintenance Acceptance

(Cleve Fleming, Public Works Director)

**Public Hearing**

*(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)*

**Planning and Zoning**

(*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi- judicial proceedings each Commission member must disclose all contact received from interested parties and/or their*

*representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)*

1. Application for Appeal to the Board of Adjustment BOA15-01

Deanna Shriver, Owner

Commissioner Agenda Items

*(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).*

**County Attorney**

*(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public)*

**County Administrator**

*(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).*

**Citizens to be Heard**

*(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting).*

**Discussion Issues by Commissioners**

*(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her “discussion items” shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.*

Commissioner Kessler **-** Shell Point Boat ramp and dock design and lighting

**Adjourn**

*(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)*

*The next Board of County Commissioners Meeting is scheduled for*

***Monday, April 20, 2015 at 5:00p.m.***

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| **Regular Board Meeting and Holiday Schedule**  **January 2015 – December 2015** | | | | | | | | | | | | | | | | | | | | | | |
| **January 2015** | | | | | | |  | **February 2015** | | | | | | |  | **March 2015** | | | | | | |
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| **April 2015** | | | | | | |  | **May 2015** | | | | | | |  | **June 2015** | | | | | | |
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| **July 2015** | | | | | | |  | **August 2015** | | | | | | |  | **September 2015** | | | | | | |
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| **October 2015** | | | | | | |  | **November 2015** | | | | | | |  | **December 2015** | | | | | | |
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|  | **Regular Board Meeting & Workshops** |  |  |
|  | **Special Meeting** |  |  |
|  | **Holiday** |  | |

**PUBLIC NOTICE**

**2014/15** **Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL. Workshops are scheduled as needed.

| **Month** | **Day** | **Time** | **Meeting Type** |
| --- | --- | --- | --- |
| **April 2015** | Monday, 6 | 3:00 P.M. | Workshop to Discuss One Stop Community Center & Ounce of Prevention Grant |
|  | Monday, 6 | 5:00 P.M. | Regular Board Meeting |
|  | Monday, 13 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 20 | 3:00 P.M. | Workshop to Discuss the RESTORE Act Requirements |
|  | Monday, 20 | 5:00 P.M. | Regular Board Meeting |
| **May 2015** | Monday, 4 | 5:00 P.M. | Regular Board Meeting |
|  | Monday, 11 | 7:00 P.M. | Planning Commission Meeting |
|  | Wednesday, 13 | 5:30 P.M. | Code Enforcement Meeting |
|  | Monday, 18 | 5:00 P.M. | Regular Board Meeting |
| **June 2015** | Monday, 1 | 5:00 P.M. | Regular Board Meeting |
|  | Monday, 8 | 7:00 P.M. | Planning Commission Meeting |
|  | Monday, 15 | TBD | 2nd FY2015/2016 Budget Development Workshop |
|  | Monday, 15 | 5:00 P.M. | Regular Board Meeting |